Voucher	Date	Net	VAT	Total	Description	Cost Centre	Cost Code	Minute
717	01.10.2026	£118.00	£23.60	£141.60	Defibrillator cardiac pads (replacement and spares)	Environment & Maintenance	Defibrillators	
718	01.10.2026	£500.00	£100.00	£600.00	Street cleaning barrow	General Project Budget	Projects	2608/246
719	01.10.2026	£500.00	£100.00	£600.00	Street cleaning barrow	General Project Budget	Projects	2608/246
720	01.10.2026	£450.73	£0.00	£450.73	Room rental - Town Hall (monthly cost all spaces)	Administration	Room Rental	
722	01.10.2026	£20.67	£0.00	£20.67	Stripe fees	Tennis Courts	Stripe Fees	
723	02.10.2026	£17.32	£3.47	£20.79	Bench woodstain	Environment & Maintenance	Benches	
724	02.10.2026	£189.35	£37.87	£227.22	Payroll	Staff Costs	Payroll Processing Fees	
725	02.10.2026	£314.00	£62.80	£376.80	IT contract	ICT	Cloudy IT	
728	05.10.2026	£4.17	£0.83	£5.00	Mobile Phone - TT	ICT	Mobile Phones	
729	05.10.2026	£7.71	£1.54	£9.25	Refreshments	Administration	Refreshments	
730	05.10.2026	£48.66	£0.00	£48.66	Refreshments	Administration	Refreshments	
731	05.10.2026	£100.60	£20.12	£120.72	Highway Signage (working in road)	Environment & Maintenance	Street Works	
732	05.10.2026	£335.00	£67.00	£402.00	Civic.ly Subscription	ICT	Civic.ly Asset Management Software	
733	05.10.2026	£587.67	£117.53	£705.20	Crowd Barriers	General Project Budget	Projects	2609/343
734	05.10.2026	£155.01	£31.00	£186.01	Photocopier lease	Administration	Photocopier Lease	
736	06.10.2026	£52.20	£10.44	£62.64	Telephone system	ICT	Phones	
740	07.10.2026	£15.82	£3.17	£18.99	Bench woodstain	Environment & Maintenance	Benches	
741	07.10.2026	£17.32	£3.47	£20.79	Bench woodstain	Environment & Maintenance	Benches	
742	07.10.2026	£8.75	£1.75	£10.50	Franking Machine	Administration	Franking Machine & Costs	
742	07.10.2026	£200.00	£0.00	£200.00	Franking Machine Postage top-up	Administration	Franking Machine & Costs	
746	08.10.2026	£2,986.64	£0.00	£2,986.64	Pensions	Staff Costs	Salaries, HMRC and NEST	
747	08.10.2026	£56.95	£11.39	£68.34	Wifi N Hall	Northam Hall	Internet	
748	08.10.2026	£1,129.46	£0.00	£1,129.46	General Insurance monthly cost	Insurances	General	
749	09.10.2026	£5.00	£1.00	£6.00	Mobile Phone - IR	ICT	Mobile Phones	
750	09.10.2026	£47.50	£0.00	£47.50	Books/Literature (Clerk's Manual 2026)	Administration	Books/Literature	
750	09.10.2026	£4.50	£0.90	£5.40	Books/Literature (delivery charge)	Administration	Books/Literature	
751	09.10.2026	£46.13	£2.31	£48.44	Electricity - Pavilion	Pavilion & CPT	Electric	
756	12.10.2026	£10.35	£0.00	£10.35	Special Delivery letter	Administration	Postages	
757	12.10.2026	£11.67	£2.33	£14.00	Stationery	Administration	Stationery	
758	12.10.2026	£675.99	£135.20	£811.19	Srping flower bulbs	Environment & Maintenance	Hanging baskets & Planters	
760	13.10.2026	£145.62	£29.12	£174.74	Fuel	Council Machinery & Equipment	Fuel - Mowers	
760	13.10.2026	£116.71	£23.34	£140.05	Fuel	Council Machinery & Equipment	Fuel - WF18 PTX	
762	14.10.2026	£17.49	£3.50	£20.99	Bench fixings	Environment & Maintenance	Benches	
763	14.10.2026	£43.80	£0.00	£43.80	Books/Literature (Clerk's Manual 2026) - refunded	Administration	Books/Literature	
763	14.10.2026	£4.50	£0.90	£5.40	Books/Literature (delivery charge) - refunded	Administration	Books/Literature	
764	15.10.2026	£61.00	£0.00	£61.00	Water bill	Pavilion & CPT	Water	
765	15.10.2026	£196.50	£0.00	£196.50	Water bill	Northam Hall	Water	
766	15.10.2026	£5.01	£1.00	£6.01	Fixings	Council Machinery & Equipment	Tools & Equipment	
767	15.10.2026	£25.82	£5.17	£30.99	Highway Signage (cones)	Council Machinery & Equipment	Highway Signage & Barriers	
767	15.10.2026	£15.82	£3.17	£18.99	Bench woodstain	Environment & Maintenance	Benches	
768	15.10.2026	£381.94	£76.39	£458.33	Christmas Trees (buildings)	Environment & Maintenance	Christmas Trees	
768	15.10.2026	£429.60	£85.92	£515.52	Christmas Lights for trees (Buildings)	Environment & Maintenance	Christmas Decorations	
769	15.10.2026	£8.27	£1.65	£9.92	Bench slats	Environment & Maintenance	Benches	

770	15.10.2026	£9.99	£2.00	£11.99	Tools	Council Machinery & Equipment	Tools & Equipment	
770	15.10.2026	£10.33	£2.07	£12.40	Bench slats	Environment & Maintenance	Benches	
771	15.10.2026	£20.97	£4.19	£25.16	Top soil	Parks & Recreation	Lords Meadow	
772	15.10.2026	£27.75	£5.55	£33.30	Concrete for posts	Parks & Recreation	Westward Ho! Park	
775	16.10.2026	£4.17	£0.83	£5.00	Mobile Phone - GL	ICT	Mobile Phones	
776	16.10.2026	£40.05	£8.01	£48.06	Defibrillator signage Westbourne terrace	Environment & Maintenance	Defibrillators	
777	16.10.2026	£168.00	£33.60	£201.60	Defibrillator cardiac pads (replacement and spares)	Environment & Maintenance	Defibrillators	
778	16.10.2026	£270.00	£54.00	£324.00	Trees - Appledore Quay	Environment & Maintenance	Planting, Trees, Hedges	
779	16.10.2026	£5.33	£1.07	£6.40	Tools	Council Machinery & Equipment	Machinery Maintenance	
780	16.10.2026	£14.18	£2.84	£17.02	Bench slats	Environment & Maintenance	Benches	
781	16.10.2026	£14.74	£2.95	£17.69	Cleaning Northam Hall	Northam Hall	Cleaning	
782	16.10.2026	£19.15	£3.83	£22.98	Equipment	Council Machinery & Equipment	Tools & Equipment	
783	16.10.2026	£28.17	£5.63	£33.80	Cleaning Town Hall	Administration	Town Hall - Cleaning	
784	16.10.2026	£146.00	£29.20	£175.20	NNP Referendum Poster	Planninbg & Development	NNP	
785	16.10.2026	£65.98	£0.00	£65.98	Night Bus Service (refunded by DCC Grant)	Administration	Stationery	
785	16.10.2026	£125.16	£25.03	£150.19	Stationery	Administration	Stationery	
786	16.10.2026	£455.00	£91.00	£546.00	Cleaning CPT	CPT	Cleaning	
787	16.10.2026	£596.96	£119.39	£716.35	Smart Access Entry Maintenance Contract	Tennis Courts	Gate Fees	
788	16.10.2026	£1,000.00	£0.00	£1,000.00	Night Bus Service (refpaid by DCC Grant)	General Project Budget	Projects	2604/775
792	19.10.2026	£19,200.00	£0.00	£19,200.00	Salaries	Staff Costs	Salaries, HMRC and NEST	2610/359
793	23.10.2026	£8,437.13	£0.00	£8,437.13	HMRC PAYE	Staff Costs	Salaries, HMRC and NEST	
794	19.10.2026	£4.85	£0.97	£5.82	Computer and software	ICT	Software	
795	19.10.2026	£282.03	£56.41	£338.44	Council website	ICT	Website	
796	20.10.2026	£4.17	£0.83	£5.00	Mobile Phone - RG	ICT	Mobile Phones	
797	20.10.2026	£59.50	£11.90	£71.40	Defibrillator signage Westbourne terrace	Environment & Maintenance	Defibrillators	
798	20.10.2026	£165.90	£0.00	£165.90	Staff Costs	Staff Costs	Salaries, HMRC and NEST	
800	21.10.2026	£41.95	£8.39	£50.34	Internet	ICT	Internet (Offices)	
801	21.10.2026	-£52.00	-£0.90	-£52.90	Books/Literature (Clerk's Manual 2026 + delivery) - refund	Administration	Books/Literature	
802	21.10.2026	£4.17	£0.83	£5.00	Mobile Phone - TA	ICT	Mobile Phones	
803	21.10.2026	£34.65	£6.93	£41.58	Bench woodstain	Environment & Maintenance	Benches	
804	21.10.2026	£142.49	£28.50	£170.99	Tools	Council Machinery & Equipment	Tools & Equipment	
805	21.10.2026	£320.00	£0.00	£320.00	Training	Training	Training	
806	21.10.2026	£558.05	£0.00	£558.05	Salaries	Staff Costs	Salaries, HMRC and NEST	2610/359
807	21.10.2026	£15.26	£3.05	£18.31	Machinery Maintenance	Council Machinery & Equipment	Machinery Maintenance	
808	22.10.2026	£37.92	£7.58	£45.50	Poppy Boxes x 5	Community	Remembrance	
813	23.10.2026	£136.51	£0.00	£136.51	Expenses (DALC conference, Emergency Planning (Totnes))	Administration	Expenses	
813	23.10.2026	£10.83	£2.17	£13.00	Expenses (Parking)	Administration	Expenses	
814	23.10.2026	£285.00	£0.00	£285.00	Honorary Freeman Board (signwriting)	Members	Honours Boards	
815	23.10.2026	£3.39	£0.68	£4.07	Fixings	General Project Budget	Projects	
816	23.10.2026	£4.17	£0.83	£5.00	Mobile Phone - JL	ICT	Mobile Phones	
820	26.10.2026	£6.25	£1.25	£7.50	Mobile Phone - DC	ICT	Mobile Phones	
821	25.10.2026	£68.96	£13.79	£82.75	Trade Waste Services (7 weeks)	Northam Hall	Cleaning	
822	26.10.2026	£4.17	£0.83	£5.00	Mobile Phone - CW	ICT	Mobile Phones	
823	26.10.2026	£20.83	£4.17	£25.00	Flowers (Centegenarian)	Members	Civic & General Expenses	

826	29.10.2026	£146.50	£29.30	£175.80	Lest we forget' flag	Community	Remembrance
827	29.10.2026	£9.00	£1.80	£10.80	Bench slats	Environment & Maintenance	Benches
828	29.10.2026	£19.80	£0.00	£19.80	Expenses (Training)	Administration	Expenses
829	29.10.2026	£20.05	£4.01	£24.06	PPE & Workwear	Council Machinery & Equipment	PPE & Workwear
830	29.10.2026	£29.03	£5.81	£34.84	Toilet rolls paper towels	Northam Hall	Disposables
831	29.10.2026	£45.00	£0.00	£45.00	Sponsorship - Christmas Tree Festival	Community	Events - Other
832	29.10.2026	£2,705.00	£541.00	£3,246.00	Training	Training	Training
833	29.10.2026	£50.00	£10.00	£60.00	Access Control System Engineer Visit	Northam Hall	Access Control System
Various	Oct-26	£29.66	£4.06	£33.72	Petty Cash (x7)	Administration	Miscellaneous
Various	Oct-26	£19.23	£0.00	£19.23	Square fees - Northam Hall (x16)	Northam Hall	Square Fees for hall hire
Various	Oct-26	£6.30	£0.00	£6.30	Square fees - Allotments (x18)	Parks & Recreation	Allotments - Windmill Lane
137	**Totals**	**£45,966.93**	**£2,103.26**	**£48,070.19**			