

Voucher	Date	Net	VAT	Total	Description	Cost Centre	Cost Code	Minute
589	01.09.2026	£450.73	£0.00	£450.73	Room rental (monthly -Town Hall)	Administration	Room Rental	
593	01.09.2026	£59.35	£0.00	£59.35	Stripe fees	Tennis Courts	Stripe Fees	
594	01.09.2026	£21.67	£4.33	£26.00	Padlocks (new every 3 years)	Northam Hall	Maintenance	
595	01.09.2026	£24.16	£4.83	£28.99	New chamber lock	Administration	Town Hall - Maintenance	
596	01.09.2026	£25.44	£5.09	£30.53	Oil	Council Machinery & Equipment	Tools & Equipment	
597	01.09.2026	£5.55	£1.11	£6.66	Footpath work	Environment & Maintenance	Footpaths	
598	01.09.2026	£7.33	£1.47	£8.80	Cleaning supplies Northam Hall	Northam Hall	Cleaning	
598	01.09.2026	£2.50	£0.50	£3.00	Cleaning supplies Northam Hall	Northam Hall	Cleaning	
599	01.09.2026	£26.21	£5.24	£31.45	Top soil	Parks & Recreation	Lords Meadow	
600	01.09.2026	£119.78	£23.96	£143.74	Stationery	Administration	Stationery	
601	01.09.2026	£150.00	£30.00	£180.00	DALC conference - 3 attendees	Training	Training	
602	01.09.2026	£200.00	£40.00	£240.00	The Link	Community	Newsletters & Communication	
603	01.09.2026	£400.00	£0.00	£400.00	Cleaning Northam Hall	Northam Hall	Cleaning	
604	01.09.2026	£750.00	£150.00	£900.00	Tree Works	Environment & Maintenance	Burrough Farm	2608/245
605	01.09.2026	£110.30	£22.06	£132.36	Copier Charges	Administration	Photocopier Fees	
606	02.09.2026	£2,461.05	£0.00	£2,461.05	Pensions	Staff Costs	Salaries, HMRC and NEST	2608/221
607	02.09.2026	£314.00	£62.80	£376.80	IT contract	ICT	Cloudy IT	
608	02.09.2026	£108.12	£21.62	£129.74	PPE & Workwear	Council Machinery & Equipment	PPE & Workwear	
609	02.09.2026	£30.00	£6.00	£36.00	Chamber keys	Administration	Town Hall - Maintenance	
610	02.09.2026	£35.00	£7.00	£42.00	Northam Hall	Northam Hall	Maintenance	
611	02.09.2026	£335.00	£67.00	£402.00	Civic.ly Subscription	ICT	Civic.ly Asset Management Software	
614	04.09.2026	£4.17	£0.83	£5.00	Mobile Phone - TT	ICT	Mobile Phones	
615	04.09.2026	£35.00	£7.00	£42.00	Training	Training	Training	
616	04.09.2026	£46.01	£9.20	£55.21	Telephone system	ICT	Phones	
619	07.09.2026	£56.95	£11.39	£68.34	Wifi N Hall	Northam Hall	Internet	
620	07.09.2026	£10.00	£2.00	£12.00	Chamber keys	Administration	Town Hall - Maintenance	
621	08.09.2026	£1,129.46	£0.00	£1,129.46	insurances	Insurances	General	
622	08.09.2026	£48.00	£0.00	£48.00	Sponsorship - St Margaret's Christmas Tree Festival	Community	Events - Other	
623	08.09.2026	£20.83	£4.17	£25.00	Flowers (Centenarian)	Members	Civic & General Expenses	
624	08.09.2026	£28.17	£5.63	£33.80	Town Hall Cleaning	Administration	Town Hall - Cleaning	
625	08.09.2026	£300.00	£0.00	£300.00	Planning Training	Training	Training	
626	08.09.2026	£455.00	£91.00	£546.00	Cleaning CPT	CPT	Cleaning	
627	08.09.2026	£130.00	£26.00	£156.00	Alarm maintenance	Administration	Town Hall - Alarm	
629	09.09.2026	£5.00	£1.00	£6.00	Mobile Phone	ICT	Mobile Phones	
630	09.09.2026	£51.90	£10.38	£62.28	Blister pack recycle bin	Administration	Miscellaneous	
634	10.09.2026	£43.21	£2.16	£45.37	Electricity - Pavilion	Pavilion & CPT	Electric	
635	11.09.2026	£6.73	£1.35	£8.08	Timber - benches	Council Machinery & Equipment	Tools & Equipment	
636	11.09.2026	£6.73	£1.35	£8.08	Timber - benches	Council Machinery & Equipment	Tools & Equipment	
637	11.09.2026	£12.66	£2.53	£15.19	Equipment	Council Machinery & Equipment	Tools & Equipment	
638	11.09.2026	£13.46	£2.69	£16.15	Timber - benches	Council Machinery & Equipment	Tools & Equipment	
639	11.09.2026	£22.31	£4.46	£26.77	Equipment	Council Machinery & Equipment	Tools & Equipment	
640	11.09.2026	£68.83	£13.77	£82.60	Fencing	Environment & Maintenance	Burrough Farm	
642	15.09.2026	£78.53	£3.93	£82.46	Gas & Electric Northam Hall	Northam Hall	Electric	
642	15.09.2026	£35.91	£1.80	£37.71	Gas & Electric Northam Hall	Northam Hall	Gas	
642	15.09.2026	-£47.18	£0.00	-£47.18	Gas & Electric Northam Hall (solar PV rebate)	Northam Hall	Electric	
643	15.09.2026	£61.00	£0.00	£61.00	Water bill	Pavilion & CPT	Water	
644	15.09.2026	£196.50	£0.00	£196.50	Water bill	Northam Hall	Water	

645	15.09.2026	£243.47	£48.70	£292.17 Fuel	Council Machinery & Equipment	Fuel - WF18 PTX	
646	15.09.2026	£35.82	£7.16	£42.98 Equipment	Council Machinery & Equipment	Tools & Equipment	
647	15.09.2026	£41.67	£8.33	£50.00 Membership Fee	Administration	Subs and Memberships	
648	15.09.2026	£90.82	£18.16	£108.98 Repairs	Parks & Recreation	Westward Hol Park	
649	15.09.2026	£360.00	£0.00	£360.00 Vehicle Tax GX23 DHD	Council Machinery & Equipment	VED	
650	16.09.2026	£4.17	£0.83	£5.00 Mobile Phone - GL	ICT	Mobile Phones	
651	16.09.2026	£140.00	£28.00	£168.00 Training	Training	Training	
653	17.09.2026	£10.55	£2.11	£12.66 Supplies	Administration	Town Hall - Cleaning	
654	17.09.2026	£20.85	£4.17	£25.02 Toilet rolls paper towels	Northam Hall	Disposables	
655	17.09.2026	£22.00	£4.40	£26.40 Toilet rolls paper towels	Comm Centre Toilet	Disposables	
656	17.09.2026	£27.07	£5.41	£32.48 PPE & Workwear	Council Machinery & Equipment	PPE & Workwear	
657	17.09.2026	£35.00	£7.00	£42.00 Out of hours	Administration	Town Hall - Security Services	
658	17.09.2026	£42.07	£8.41	£50.48 PPE & Workwear	Council Machinery & Equipment	PPE & Workwear	
659	17.09.2026	£43.07	£8.61	£51.68 PPE & Workwear	Council Machinery & Equipment	PPE & Workwear	
660	17.09.2026	£28.12	£5.63	£33.75 Top soil	Environment & Maintenance	Hanging baskets & Planters	
660	17.09.2026	£16.66	£3.33	£19.99 Top soil	Environment & Maintenance	Benches	
661	17.09.2026	£68.66	£0.00	£68.66 Spectacles - IR PC use	Administration	Expenses	
662	17.09.2026	£200.00	£40.00	£240.00 The Link	Community	Newsletters & Communication	
665	18.09.2026	£19,200.00	£0.00	£19,200.00 Salaries	Staff Costs	Salaries, HMRC and NEST	2609/290
666	18.09.2026	£4.85	£0.97	£5.82 Computer and software	ICT	Software	
667	18.09.2026	£62.49	£12.50	£74.99 Herbicide at war memorials	Environment & Maintenance	War Memorials	
668	18.09.2026	£282.03	£56.41	£338.44 Computer and software	ICT	Website	
670	21.09.2026	£4.17	£0.83	£5.00 Mobile Phone - RG	ICT	Mobile Phones	
671	21.09.2026	£4.17	£0.83	£5.00 Mobile Phone - TA	ICT	Mobile Phones	
672	22.09.2026	£422.70	£0.00	£422.70 Staff Costs	Staff Costs	Salaries, HMRC and NEST	
673	22.09.2026	£251.49	£0.00	£251.49 Staff Costs	Staff Costs	Salaries, HMRC and NEST	
675	24.09.2026	£6.25	£1.25	£7.50 Mobile Phone - DC	ICT	Mobile Phones	
676	24.09.2026	£6,546.63	£0.00	£6,546.63 HMRC PAYE	Staff Costs	Salaries, HMRC and NEST	
677	23.09.2026	£4.17	£0.83	£5.00 Mobile Phone - JL	ICT	Mobile Phones	
678	23.09.2026	£26.06	£5.21	£31.27 Fuel	Council Machinery & Equipment	Fuel - Mowers	
680	25.09.2026	£4.17	£0.83	£5.00 Mobile Phone - CW	ICT	Mobile Phones	
681	25.09.2026	£2,986.64	£0.00	£2,986.64 Pensions	Staff Costs	Salaries, HMRC and NEST	2609/290
683	25.09.2026	£41.95	£8.39	£50.34 Internet	ICT	Internet (Offices)	
684	25.09.2026	£2.28	£0.46	£2.74 Benches	Environment & Maintenance	Benches	
685	25.09.2026	£32.50	£6.50	£39.00 Disposal Waste Materials	Northam Hall	Maintenance	
686	25.09.2026	£705.60	£141.12	£846.72 Scribe Bookings Renewal	ICT	Scribe - Bookings	
687	25.09.2026	£1,673.73	£0.00	£1,673.73 Salaries (top up)	Staff Costs	Salaries, HMRC and NEST	2609/290
688	25.09.2026	£7.85	£1.57	£9.42 Disposal Waste Materials	CPT	Hygiene	
689	25.09.2026	£7.85	£1.57	£9.42 Disposal Waste Materials	Northam Hall	Hygiene Services	
690	25.09.2026	£7.85	£1.57	£9.42 Disposal Waste Materials	Comm Centre Toilet	Hygiene Services	
691	28.09.2026	£3.16	£0.63	£3.79 Adapter	ICT	IT Purchase, Repair & Maintenance	
692	28.09.2026	£21.16	£4.23	£25.39 Paint	Environment & Maintenance	Benches	
693	28.09.2026	£50.00	£10.00	£60.00 Mower light brackets	Council Machinery & Equipment	Machinery Maintenance	
695	29.09.2026	£38.32	£7.67	£45.99 Cleaning	Council Machinery & Equipment	Machinery Maintenance	
696	29.09.2026	£755.00	£151.00	£906.00 Picnic Table	Parks & Recreation	Anchor Park	2609/305
697	30.09.2026	£146.57	£29.31	£175.88 Copier Charges	Administration	Photocopier Fees	
698	30.09.2026	£250.00	£0.00	£250.00 Legal Fee (on account - Seagate)	General Project Budget	Projects	2607/211
699	30.09.2026	£400.00	£0.00	£400.00 Cleaning Northam Hall	Northam Hall	Cleaning	

700	30.09.2026	£37.10	£7.42	£44.52 Benches	Environment & Maintenance	Benches
701	30.09.2026	£187.50	£37.50	£225.00 Remembrance teas	Community	Remembrance
702	30.09.2026	£1,365.00	£273.00	£1,638.00 External audit	Administration	Audit & Data Protection
Various	01.09.2026	£42.54	£2.84	£45.38 Petty cash x 13 (see separate table)	Notice Boards	Maintenance
Various	08.09.2026	£0.97	£0.00	£0.97 Square fees - Allotments x 3	Parks & Recreation	Allotments - Windmill Lane
Various	17.09.2026	£16.17	£0.00	£16.17 Square fees - Northam Hall x 15	Northam Hall	Square Fees for hall hire
129	Totals	£45,484.29	£1,620.34	£47,104.63		