

Northam Burrows Charity Current Account

First financial report to the Charity Commission needs to be submitted by 31 Jan 2025.

2023-24	Description	Total	Budget	Variance	Notes n.b. figures in red in the 'Variance' column (to the left) are negatives (costs to the budget).
Income	Manor Passes	40,000.00	30,000.00	10,000.00	the end of year 2022-23 and start of 2023-24 are within financial year 2023-24.
	Car Reg Changes	379.63	-	379.63	75 changes of registration.
	Grazing	1,335.18	-	1,335.18	1 grazier overpaid, refund given (see below).
	Transfers in	5,992.67	5,992.67	-	Final transfer from NTC accounts
	Grants in	-	-	-	
	Admin charges	44.00	-	44.00	Charges made to Manor Pass purchasers who's cheques are returned unpaid.
	SQUARE charges	500.52	-	-	1.75% for each contactless, chip and PIN or swiped card transaction. 2.5% for payments manually keyed-in to the Square Point of Sale app, Square Invoices and Virtual Terminal payments.
	Total in	47,250.96	35,992.67	11,758.81	
Expenditure	VAT	34.80	-	-	
	Maintenance	-	-	-	
	Administration	11,723.11	12,000.00	276.89	Stamps, stationery etc. Includes a charge of £9,774.72 for administration costs from NTC.
	Grants paid	-	-	-	Fund available to be confirmed.
	Refunds given	121.60	-	- 121.60	To a grazier (see above).
	Petty Cash	100.00	100.00	-	£27.50 on hand, £22.50 refunded to customers who's Pass envelopes were not correctly stamped.
	Transfer to Deposit	-	-	-	Deposit account to be considered.
	Total out	11,979.51	12,100.00	155.29	
Carried forward	£ 72,082.22				
Current Account Balance	£107,353.67				

CASHBOOK				2023-24	Name:	Northam Burrows Petty Cash								
Details					Income			Expenditure					Balance	
Date	Transaction	Description	Ref	Code	Petty Cash Withdrawals	Carry forward	Total in	VAT	Refund to customer	tbc	tbc	Total out	£	-
01.04.23	0	Carried forward	Cash	-		27.50	27.50					0.00	27.50	
21.3.24	1	Refund for missed postage	Cash	PC23-24.1			0.00	0.00	5.00			5.00	22.50	
26.03.24	2	Refund for pass issued in error (2 to one household)	Cash	PC23-24.2			0.00	0.00	20.00			20.00	2.50	
27.03.24	3	Cah withdrawal	Cash	PCR23-24.3	50.00		50.00					0.00	52.50	
28.03.24	4	Refund for missed postage	Cash	PC23-24.4			0.00		5.00			5.00	47.50	
28.03.24	5	Refund for missed postage	Cash	PC23-24.5			0.00		5.00			5.00	42.50	
30.03.24	6	Refund for missed postage	Cash	PC23-24.6			0.00		5.00			5.00	37.50	
Number of transactions	7	TOTALS			50.00		77.50	-	40.00	-	-	40.00	37.50	
budgetted figures (12 month)					-		-	-	-	-	-			
variance (to date)					50.00		50.00	-	40.00	-	-			
										Variance		£	-	37.50

Reconciliation		2023-2024	
in (= sum of 1 to 4)		current	total
1	balance 01.04.23	£ 72,082.22	£ 72,082.22
2	transfers in	£ 5,992.67	£ 5,992.67
3	receipts	£ 41,758.81	£ 41,758.81
4	grants	£ -	£ -
5	total	£ 119,833.70	£ 119,833.70
out (=sum of 6 to 12)			
6	VAT	£ 34.80	£ 34.80
7	maintenance	£ -	£ -
8	admin	£ 11,723.11	£ 11,723.11
9	grants made	£ -	£ -
10	Refunds given	£ 121.60	£ 121.60
11	Petty Cash	£ 100.00	£ 100.00
12	Square Charges	£ 500.52	£ 500.52
13	total	£ 12,480.03	£ 12,480.03
overalls			
14	uncleared payments	£ -	£ -
15	outcome (= 5 minus 13 plus 14)	£ 107,353.67	£ 107,353.67
16	bank balance 31.03.24	£ 107,353.67	£ 107,353.67
17	difference	£ -	£ -

The co-operative bank

Date	Description	Withdrawals	Deposits	Balance
27 MAR 24	BROUGHT FORWARD			107,173.26
28 MAR 24	SQUARE T3FEJVHYQYR98EC		180.41	107,353.67