

## FULL COUNCIL

### ***ACTION POINTS JULY 2023***

<b>To consider Chairman's Announcements</b> <ul style="list-style-type: none"> <li>• Limers Lane closure</li> <li>• Bone Hill Car park spaces</li> <li>• Funding of Westward Ho! Pavilion</li> </ul>	Proceeded with all, and placed on the next agenda for ratification.
	.
<b>To consider IT hardware for councillors</b>	Proceeded with purchase
<b>Street Matters</b> Parking concerns at Victoria Court off Irsha Street	Town Clerk has written to DCC

# Northam Town Council

Prepared by: \_\_\_\_\_

*Name and Role (Clerk/RFO etc)*

Date: \_\_\_\_\_

Approved by: \_\_\_\_\_

*Name and Role (RFO/Chair of Finance etc)*

Date: \_\_\_\_\_

<b>A</b>	<b>Bank Reconciliation at 06/07/2023</b>		
	Cash in Hand 01/04/2023		246,006.53
	<b>ADD</b> Receipts 01/04/2023 - 06/07/2023		277,555.30
	<b>SUBTRACT</b> Payments 01/04/2023 - 06/07/2023		523,561.83
			172,953.32
	<b>Cash in Hand 06/07/2023</b> (per Cash Book)		<b>350,608.51</b>
<b>B</b>	Cash in hand per Bank Statements		
	Cash	06/07/2023	0.00
	Nationwide Saver	06/07/2023	0.00
	Northam Town Council Burrows	06/07/2023	0.00
	Northam Town Council	06/07/2023	174,826.13
	Cambridge Building Society	06/07/2023	4,652.56
	Nationwide 95 day account	06/07/2023	87,400.20
	Cambridge and Counties Bank	06/07/2023	87,728.19
	Petty Cash	06/07/2023	504.66
	PayPal Account	06/07/2023	0.00
			<b>355,111.74</b>
	Less unrepresented payments		4,503.23
			<b>350,608.51</b>
	Plus unrepresented receipts		
	<b>Adjusted Bank Balance</b>		<b>350,608.51</b>
	<b>A = B Checks out OK</b>		

The co-operative bank

[View Mini Statement](#)

Balance Details

Available balance: £ 174,826.13

Overdraft limit: £ 0.00

Current balance: £ 174,911.37

Remaining overdraft: £ 0.00

## Proposed amendments to the Terms of Reference for Westward Ho! Park committee

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- **Membership: delete:** “to be appointed initially until the annual council meeting in May 22, when members will be reappointed,” and  
**replace:** with “will be reappointed annually”
- **Meetings:**  
**Delete:** “Committee meetings will revert to the conventional cycle of monthly meetings”  
**Replace with:** “will be convened on a six-weekly basis”
- **Quorum:**  
Amend quorum to 3 from 4
- **Specific Delegated Powers**  
**“Delete:** The committee will have responsibility for a delegated budget including all monies from the PWLB” (now discharged)
- **Role**  
**Delete:** “To deliver the business plan presented to Torridge District Council to support the acquisition of the park and the pavilion”  
**Amendment: to read,** “To lead and instigate community consultation and consider feedback during the process of preparing the detailed project plans and reviewing them.  
For project now read projects.  
Final new paragraph “To Ensure full compliance with any conditions imposed or contained within a contract”

## 2023-24

		Climate Emergency	Finance & HR	Neighbourhood Plan Advisory Group	Northam Burrows (Charity) Management Committee	Planning Review	Town Projects & Asset Management	Westward Hoi Park	Blue Lights Hall	Taw Torridge Estuary Forum	Bideford Archive Management Committee	Northam Community Centre	Northam Leisure Centre
Appledore	Cllr Barry Edwards	7		✓	✓	✓	✓	✓	✓				
	Cllr Len Ford	0											
	Cllr Peter Hames - Mayor	1	☑		☑	☑	☑	☑		✓			
	Cllr Niki Tait - Deputy Mayor	3			☑								
	Cllr John Himan	2	✓								✓		
	Cllr Chris Leather	3		✓		✓							
	Cllr Wendy Lo-vel	4	✓			✓	✓						
	Cllr Newman-McKie	2		✓		✓	✓						
	Cllr J Whittaker	5			✓		✓	✓			✓		
	Vacancy	0											
Northam	Cllr Louis Bach	8	✓		✓	✓	✓	✓				✓	✓
	Cllr Bert Bruins	6	✓		✓	✓	✓	✓					
	Cllr Mrs Claire Hodson	7	✓			✓	✓	✓					
	Cllr Anmol Singh	2				✓		✓					
Westward Hoi	Seats filled	3	7	5	4	6	7	5	1	1	2	1	1
	Membership (exc. ex-officio)	6	7	6	5	9	7	9					
	Vacancies	3	0	1	1	3	0	4					

Chair of Committee

Vice Chair of Committee

Together  
Again

18

Northam Town Council

15<sup>th</sup> June 2023

Together Again

We are working with the Westward Ho! Community Association to plan a celebration event for the 160<sup>th</sup> anniversary of Westward Ho! We plan to apply to the Heritage Lottery to run a history project over the autumn and winter months leading to a community celebration in early July 2024. The project will be based at The Kingsley Hall on Atlantic Way. The celebration event will be held at venues around the village.

We are contacting you to ask for your help with our plans. We require a short letter of support from you please, to acknowledge the event and offer support.

Financial support in the form of a small contribution to the project would be helpful and offers to contribute to the community celebration in 2024 by staging a Northam Town Council event would also be very gratefully received.

Yours sincerely,

**Subject:** Community Celebration Westward Ho! 160 request for letter of support

Dear Jane,

We are working with The Kingsley Hall to plan a community celebration for the 160th anniversary of Westward Ho!

We plan to apply to Heritage Lottery. To show we have community support we are asked to send letters that acknowledge and support our proposal.

I have attached a short letter that lays out our proposal. If the Council would like any more information, or for one of our committee members to attend a meeting to explain please let us know.

We need a letter of support ASAP please, as this will form part of the application to Heritage Lottery.

Kind regards,