

Minutes of the meeting of the Finance and Human Resources Committee held by Zoom on Monday 25th January 2021 at 6.00 pm

Present: Cllr Leather (Chairman), Mrs Hodson, Mrs McCarthy, Chalmers, Edwards, Laws, Sargent and Tisdale
In attendance: Mrs M J Mills - Town Clerk
Mrs P Moores – Assistant Town Clerk
Mr G Langton - Deputy Town Clerk Designate

2101/1026 Apologies

Apologies were recorded on behalf of Cllr Miss Manley

2101/1027 Chairman's announcements

There were none.

2101/1028 Declarations of interest

Members were reminded that all interests must be declared prior to the item being discussed.

2101/1029 To agree the agenda between Part A and Part B (confidential information)

It was **resolved** to agree the agenda between Part A and Part B

Proposed: Cllr Tisdale, Seconded: Cllr Leather (all in favour)

2101/1030 To confirm and sign the minutes of the meeting held 21st December 2020

It was **resolved** to confirm the minutes of the meeting held 21st December 2020
Proposed: Cllr Leather, Seconded: Cllr Tisdale (majority in favour, 2 abstentions members not present at the meeting).

The minutes will be signed at a later date.

2101/1031 Action Points

Action Points were noted.

2101/1032 Public Participation

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. The period of time which is designated for public participation in accordance with standing orders shall not exceed 15 minutes.

No members of the public were present.

2101/1033 To consider invoices for payment and financial reports

It was **resolved** to accept the invoices for payment and financial reports.

Proposed: Cllr Leather, Seconded: Cllr Tisdale (all in favour)

2101/1034 To consider reports**(A) Risk assessment Management****(B) Investment Strategy****(C) Internal Control**

It was **resolved** to accept the reports as presented after making an amendment to 9(C) Introduction - second paragraph to read "an effective system of internal control which facilitates the exercise of the Council's functions"

Proposed: Cllr Leather, Seconded: Cllr Mrs Hodson (all in favour)

Action Point – Make amendment as above.

Part B

During Zoom meetings Members are required to confirm that they are alone during Part B
Members all confirmed this.

The Assistant Town Clerk and Deputy Town Clerk Designate left the meeting at this juncture.

There being no further business the meeting closed at 7 pm.

Signed..... Dated

DRAFT