

MINUTES OF THE PLANNING AND DEVELOPMENT COMMITTEE
13th August 2026 at 7.45pm in the Town Hall, Windmill Lane, Northam.

Present: Cllrs Bach, Hames (Chair), Horrocks, Lo-Vel, Newman-McKie and Sawyer.
In attendance: Guy Langton (Town Clerk & RFO), Nick Arnold (co-opted NNP Working Group member)

2608/223 To receive and approve apologies for absence, in accordance with Local Government Act 1972 s85 (1)

All members were present. There were two vacant seats.

2608/224 Chair's announcements

The Chair noted the helpful training session that the committee had just attended.

2608/225 To receive any dispensations and disclosable pecuniary or other interests

Members were reminded that all interests must be declared prior to the item being discussed.

2608/226 To agree the agenda as published

It was **resolved** to agree as published.

Proposed Cllr Newman-McKie, Seconded Cllr Sawyer (all in favour)

2608/227 To confirm as a correct record and sign the minutes of the Planning & Development Committee meeting held on 23rd July 2026

It was **resolved** that to approve the minutes of that Planning & Development committee meeting as a true and correct record, they were signed by the Chair.

Proposed: Cllr Bach, Seconded: Cllr Horrocks (all in favour).

2608/228 Public Participation

There were no members of the public present.

2608/229 To receive an update on the Northam Neighbourhood Plan

Nick Arnold reported that volunteers had been out delivering leaflets and circulating posters. The Facebook pages had between them over 1,400 followers. Good engagement with short (25sec) videos, with over 71,000 views. Comments from over 150 supporting the plan and 5 not supporting it.

Press releases had been sent to and published in local newspapers.

Issues with downloading the Plan from www.northamneighbourhoodplan.co.uk had been revised and the documents should download faster.

The Town Clerk reported that the count would be held after the referendum in the chamber at the Council Offices on Windmill Lane.

The committee expressed its thanks all those that had volunteered to circulate leaflets and engaged with community.

2608/230 Torridge District Council Planning Applications:

Torridge District Council, the determining Authority, has asked for comments from the Town Council on the following Parish planning applications:

i. 1/0492/2026/FUL

Proposal: Retrospective application for alteration to shopfront to add a serving hatch

Location: 22 Nelson Road, Westward Ho!

It was **resolved** to recommend the proposal be granted permission.

Proposed: Cllr Horrocks, Seconded: Cllr Newman-McKie (majority in favour, one abstention)

Chair's initials

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2608/231 Torridge District Council Planning Decisions

It was noted that Torridge District Council, the determining Authority, had **granted** permission for the following applications with conditions as filed:

i) **1/0075/2026/LBC**

Proposal: Alterations to the design of previously approved application references 1/0455/2017/FULM and 1/0456/2017/LBC. (Variation of condition 2, 3, 4, 5 of 1/1183/2019/LBC)

Location: Fairlea Residential Home, South Lea, Northam,
(Northam Town Council recommended that the proposal be granted permission.)

ii) **1/0435/2026/FUH**

Proposal: Single storey extension to front of dwelling

Location: 37 The Fairways, Westward Ho!
(Northam Town Council recommended that the proposal be granted permission.)

iii) **1/0445/2026/FUL**

Proposal: Single storey extension and alterations to existing dwelling

Location: Atlantis House, Churchill Way, Northam
(Northam Town Council recommended that the proposal be granted permission.)

There being no further business, the meeting closed at 8:10pm

Signed.....Dated.....

Chair's initials

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