

FINANCE & HUMAN RESOURCES COMMITTEE**8th October 2025 at 6.30pm in the Town Hall, Windmill Lane, Northam.**

Present: Cllrs Edwards, Hames, Himan, Hodson (Chair), Leather, Tait and Whittaker.

In attendance: Guy Langton (Town Clerk & RFO)

2510/363 To receive and approve apologies for absence, in accordance with Local Government Act 1972 s85(1)

Cllr Edwards tendered his apologies, the reasons for which were approved.

2510/364 Chair's announcementsTorrige District Council had notified the Town Clerk that the tax base for 2025-26 would be before that council on the 8th December 2025.

The Town Clerk reported that he had heard from a VAT training specialist regarding the cost of a course delivered for council members. Alternatives would be investigated.

2510/365 To receive any dispensations and disclosable pecuniary or other interests

Members were reminded that all interests must be declared prior to the item being discussed.

2510/365 To agree the agenda as published.It was **resolved** to proceed with the agenda as published.

Proposed Cllr Hodson, Seconded Cllr Whittaker (all in favour)

2510/366 To consider the minutes of the Finance meeting held on the 10th September 2025 as a true and correct recordIt was **resolved** to accept the minutes as a true and correct record, which were signed by the Chair.

Proposed: Cllr Leather, Seconded: Cllr Tait (all in favour)

2510/367 Public Participation

There were no members of the public present.

2510/368 To receive an update on Action Points

The action points were noted as presented below.

Action		August 2025
1	Arrange DBS and Safeguarding training for deputy Welfare contacts for the tennis courts (Town Clerk and Parks & Buildings Manager).	The LTA has been contacted, dates to be arranged. ONGOING
2	Undertake a review of pension provision for staff.	On the agenda. COMPLETE
3	Acoustic treatment of the Council Chamber	The contractor has been instructed and is preparing the required documentation for the building owner to review. ONGOING
4	Explore recording solutions for Council meetings	The Town Clerk has met with one provider of this type of equipment and is arranging meetings with others. ONGOING
5	Deposit £3,709.86 into the Tennis Court reserve account	Cheque sent COMPLETE
6	Internally advertise the FT position on the Council's maintenance team.	To advertised week commencing 13 th October 2025 and on agenda ONGOING
7	Christmas closing	Staff members informed that the Council will allow all that wish to book the 2 nd January as holiday/TOIL that wish to. COMPLETE
8	Replacement laptop for the Town Clerk	New machine received. COMPLETE

Chair's initials

2509/291 To receive the Clerk's report**To consider the Clerk's report and approve, by resolution, the payments as listed**

On 29th September 2025 (according to the last available statement balance), the Council's balances were:

Hinkley & Rugby Building Society	£107,500.00	interest rate is 1.75%	holding account for general expenditure
Cambridge & Counties Bank (31-day)	£96,042.50	interest rate is 3.25%	Earmarked Reserves
Nationwide (Business 95-day saver)	£95,510.75	interest rate is 3.69%	General and Earmarked Reserves
Cambridge Building Society	£5,452.32	interest rate is 1.9%	Tennis Reserves
Coop Bank (current account)	£331,097.64	no interest	
Petty Cash	£102.39		
Total cash in hand (SCRIBE)	£ 635,705.60		

The main bank account was reconciled to 29/09/25 as this is was the latest stamen balance available.

The bank reconciliation was signed by the Proper Officer and the Chair.

Payments

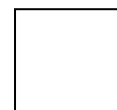
The Council made 147 payments since 1st September 2025, totalling £75,283.03 (exVAT). A full list of these is presented on the appended pages. There were 37 payments of £100 or more (exVAT), presented below.

It was **resolved** to approve the list of payments.

Proposed: Cllr Leather, Seconded: Cllr Edwards (all in favour)

Vcher No	Date	Net	VAT	Total	Cost Code	Description	Min Ref
602	01.09.25	£430.76	£0.00	£430.76	Room Rental	Room rental	
604	01.09.25	£156.45	£31.29	£187.74	Payroll Processing Fees	Payroll	
606	01.09.25	£359.79	£71.96	£431.75	Machinery Maintenance	Mower Repair	
610	01.09.25	£400.00	£0.00	£400.00	Cleaning	Cleaning Northam Hall	
613	01.09.25	£278.90	£55.78	£334.68	Town Hall - Maintenance	Sink	2506/094
614	01.09.25	£2,902.50	£580.50	£3,483.00	Lords Meadow	Pump Track Hire	2411/443
616	03.09.25	£714.33	£142.87	£857.20	Machinery Maintenance	Mower Repair	
617	03.09.25	£455.00	£91.00	£546.00	Cleaning	Cleaning CPT	
618	03.09.25	£284.70	£56.94	£341.64	Cloudy IT	IT contract	
619	03.09.25	£245.25	£49.05	£294.30	Website	Computer and software	
620	03.09.25	£200.00	£40.00	£240.00	Newsletters & Communication	The Link	2505/03
621	03.09.25	£101.16	£20.23	£121.39	Wren Close	Paint	
626	03.09.25	£427.80	£85.56	£513.36	Tools & Equipment	Weed Brushes	
631	05.09.25	£161.00	£32.20	£193.20	Truck Maintenance	Tyres	
633	05.09.25	£1,875.00	£375.00	£2,250.00	Burrough Farm	Tree Works	
637	07.09.25	£1,322.04	£0.00	£1,322.04	General	Insurance	2405/027
643	08.09.25	£254.22	£50.84	£305.06	Churchfields Skatepark	Appledore Skate Park	
644	08.09.25	£1,040.80	£208.16	£1,248.96	Tennis summer camps	Tennis Summer Camp	
660	14.09.25	£171.33	£34.27	£205.60	Fuel	Fuel	
665	15.09.25	£24,888.00	£4,977.60	£29,865.60	Large Project Reserve	Northam Hall	2507/170
666	15.09.25	£184.44	£36.89	£221.33	Maintenance	Electrical work	
666	15.09.25	£184.44	£36.89	£221.33	Maintenance	Electrical work	
667	15.09.25	£181.42	£36.28	£217.70	Churchfields Skatepark	Appledore Skate Park	
668	15.09.25	£131.41	£0.00	£131.41	Expenses	Expenses	2411/375
678	15.09.25	£345.00	£0.00	£345.00	VED	Vehicle Tax	
682	18.09.25	£19,200.00	£0.00	£19,200.00	Salaries, HMRC and NEST	Salaries	2509/290
697	19.09.25	£2,161.64	£0.00	£2,161.64	Salaries, HMRC and NEST	Pensions	2509/296
699	19.09.25	£720.00	£0.00	£720.00	Hanging baskets & Planters	Yard Rental	2410/315
700	19.09.25	£200.00	£40.00	£240.00	Newsletters & Communication	The Link	
701	19.09.25	£1,153.50	£230.70	£1,384.20	IT Purchase, Repair & Maintenance	IT contract	2509/294
710	22.09.25	£150.00	£30.00	£180.00	Training	Training	
712	23.09.25	£273.00	£54.60	£327.60	PPE & Workwear	Glasses	
715	25.09.25	£8,154.94	£0.00	£8,154.94	Salaries, HMRC and NEST	HMRC PAYE	2508/252
727	29.09.25	£880.44	£176.09	£1,056.53	Westward Ho! Park	Festoon & Festive Lighting	2508/280
728	29.09.25	£192.19	£38.44	£230.63	Maintenance	Northam Hall	
730	29.09.25	£400.00	£0.00	£400.00	Cleaning	Cleaning Northam Hall	
731	29.09.25	£1,365.00	£273.00	£1,638.00	Audit & Data Protection	Audit Services	
	Total	£72,546.45	£7,856.14	£80,402.59			

Chair's initials



Receipts:

Since 01/09/2025, the Council received 66 payments, totalling £322,168.50, which included the second precept receipt of £322,168.50.

Tennis courts:

The gross volume of sales in September 2025 was £225.00. After fees, the Council has received £210.32. Since 1st April 2025, the Council has received £5159.94 for tennis court memberships and bookings.

Petty Cash:

A screen shot of the petty cash cashbook is presented overleaf showing the items on which the Council has spent petty cash to 19th September 2025.

The financial regulations seek to maintain a balance of £100 in Petty Cash.

Petty Cash			2025-26	Name:	Northam TC Petty Cash											
Details					Income			Expenditure						Balance at start of FY		
Date	Trans action	Description	Ref	Scribe	Petty Cash Withdrawal	Carry forward	Total in	VAT	Events	Refresh ments	Maint enance	Office expenses	Total out	£	13.45	
18.8.25	54	Refreshments	PC25-26.52	685			0.00			1.45			1.45	90.60		
4.9.25	55	Maintenance Equipment	PC25-26.53	686			0.00				25.00		25.00	65.60		
5.9.25	56	PC equipment (Keyboard/Mou	PC25-26.54	687			0.00	3.33				16.67	20.00	45.60		
8.9.25	57	Refreshments	PC25-26.55	688			0.00	0.40		1.45		2.00	3.85	41.75		
9.9.25	58	Refreshments	PC25-26.56	689			0.00			3.88			3.88	37.87		
10.9.25	59	Refreshments	PC25-26.57	690			0.00			1.89			1.89	35.98		
11.9.25	60	Cup engraving (WWHo! Tennis)	PC25-26.58	691			0.00					12.00	12.00	23.98		
15.9.25	61	Refreshments	PC25-26.59	692			0.00			1.20			1.20	22.78		
17.9.25	62	Refreshments	PC25-26.60	693			0.00			8.50			8.50	14.28		
18.9.25	63	Refreshments	PC25-26.61	694			0.00			1.89			1.89	12.39		
19.9.25	64	Cash Withdrawal	-		90.00		90.00						0.00	102.39		

2510/369 To note the conclusion of the 2024-25 Annual Governance and Accountability Audit and receive the External Auditor's report.

The Internal Auditor had carried out 208 tests, found 12 negative responses and made 6 recommendations for action.

The External Auditor found that Assertion 5 of the AGAR had been incorrectly reported, the Council not having considered a financial Risk assessment between 01 April 2024 and 31 m Arch 2025.

The committee noted the reports from the internal and External Auditor for financial year 2024-25, which would be presented to the October 2025 meeting of the Ful Council.

It was **resolved** to accept the recommendations of the Internal Auditor and note the comment made by the External Auditor.

Proposed: Cllr Hodson, Seconded: Cllr Himan *(all in favour).

Action points:

Populate the comments section of the IA's recommendations and present the reports to Full Council.

Consider the length of publicity for a completed Annual Governance and Accountability Return at Full Council.

Chair's initials

It was **resolved** to exclude members of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960.
Proposed: Cllr Hodson, Seconded: Cllr Leather (all in favour)

2510/370 To consider the contractual details for the new FTE maintenance role

It was **resolved** to advertise the role internally week commencing 13th October 2025. Should a member of the Council’s current staff (temporary or permanent) be appointed, the basic conditions would be as set out below:

Probationary period:

If appointee is:	Length of probationary period
A current temporary employee	3 months
A current permanent employee (who has passed probation)	0 months
A current permanent employee (who has not passed probation)	remainder of probationary term

Scale points/grade:

The first scale point rise would be April 2026. The starting grade would be the same as the employee is on currently.

Holiday entitlement:

Pro-rata for the remainder of the year (1st December to 31st March). Full (less than 5-year) entitlement from 1st April 2026.

Pension:

Contributions would continue, the start date would be remain the day the employee enrolled on the pension scheme.

Sickness absence:

The service would be considered continual.

Redundancy:

The service would be considered continual.
Proposed: Cllr Leather, Seconded: Cllr Bach (all in favour)

2510/371 To consider the Council’s pension arrangements for its employees

It was **resolved** to put the matter before the Full Council for consideration, though the Finance & HR Committee did not recommend making any changes.
Proposed: Cllr Leather, Seconded: Cllr Tait (majority in favour)

2510/372 To receive and sign the payroll information sheet for submission

It was **resolved** to approve the payroll submission sheet.
Proposed: Cllr Whittaker, Seconded: Cllr Edwards (all in favour)
The payroll information sheet was signed by the Chair.

Action point: submit the information.

It was **resolved** to readmit members of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960.
Proposed Cllr Whittaker, Seconded: Cllr Edwards (all in favour)

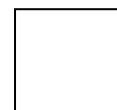
There being no further business the meeting closed at 8:05pm

Signed.....Dated.....

Chair’s initials

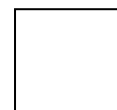
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602	1.9.25	£430.76	£0.00	£430.76	Room Rental	Room rental	
603	1.9.25	£71.92	£0.00	£71.92	Stripe Fees	Stripe fees	
604	1.9.25	£156.45	£31.29	£187.74	Payroll Processing Fees	Payroll	
605	1.9.25	£7.29	£1.46	£8.75	Cleaning	Cleaning Northam Hall	
606	1.9.25	£359.79	£71.96	£431.75	Machinery Maintenance	Mower Repair	
607	1.9.25	£61.56	£12.31	£73.87	Photocopier Fees	Copier Charges	
608	1.9.25	£1.90	£0.38	£2.28	Tools & Equipment	Tools	
609	1.9.25	£31.25	£6.25	£37.50	Machinery Maintenance	Strimmer Repair	
610	1.9.25	£400.00	£0.00	£400.00	Cleaning	Cleaning Northam Hall	
611	1.9.25	£93.01	£18.60	£111.61	PPE & Workwear	PPE & Workwear	
612	1.9.25	£23.83	£4.77	£28.60	PPE & Workwear	PPE & Workwear	
613	1.9.25	£278.90	£55.78	£334.68	Town Hall - Maintenance	Sink	2506/094
614	1.9.25	£2,902.50	£580.50	£3,483.00	Lords Meadow	Pump Track Hire	2411/443
615	1.9.25	£4.17	£0.83	£5.00	Mobile Phones	Mobile Phone - CW	
616	3.9.25	£714.33	£142.87	£857.20	Machinery Maintenance	Mower Repair	
617	3.9.25	£455.00	£91.00	£546.00	Cleaning	Cleaning CPT	
618	3.9.25	£284.70	£56.94	£341.64	Cloudy IT	IT contract	
619	3.9.25	£245.25	£49.05	£294.30	Website	Computer and software	
620	3.9.25	£200.00	£40.00	£240.00	Newsletters & Communication	The Link	2505/03
621	3.9.25	£101.16	£20.23	£121.39	Wren Close	Paint	
622	3.9.25	£82.60	£16.52	£99.12	PPE & Workwear	PPE & Workwear	
623	3.9.25	£29.03	£5.81	£34.84	Cleaning	Toilet rolls paper towels	
623	3.9.25	£42.39	£8.48	£50.87	Disposables	Toilet rolls paper towels	
624	3.9.25	£28.17	£5.63	£33.80	Town Hall - Cleaning	Contra Roberts Cleaning	
625	3.9.25	£13.82	£0.00	£13.82	Expenses	Expenses	
626	3.9.25	£427.80	£85.56	£513.36	Tools & Equipment	Weed Brushes	
627	3.9.25	£46.21	£9.24	£55.45	Phones	Telephone system	
628	4.9.25	£0.94	£0.00	£0.94	Bank Charges - Square Pay	Square fees	
629	4.9.25	£0.94	£0.00	£0.94	Bank Charges - Square Pay	Square fees	
630	4.9.25	£0.55	£0.00	£0.55	Bank Charges - Square Pay	Square fees	
631	5.9.25	£161.00	£32.20	£193.20	Truck Maintenance	Tyres	
632	5.9.25	£62.19	£12.44	£74.63	Churchfields Skatepark	Appledore Skate Park	
633	5.9.25	£1,875.00	£375.00	£2,250.00	Burrough Farm	Tree Works	
634	5.9.25	£0.47	£0.00	£0.47	Bank Charges - Square Pay	Square fees	
635	5.9.25	£1.19	£0.00	£1.19	Bank Charges - Square Pay	Square fees	
636	6.9.25	£1.19	£0.00	£1.19	Bank Charges - Square Pay	Square fees	
637	7.9.25	£1,322.04	£0.00	£1,322.04	General	Insurance	2405/027
638	9.9.25	£30.78	£1.54	£32.32	Electric	Electricity - Pavilion	
639	8.9.25	£35.26	£7.05	£42.31	Westward Ho! Park	Signs	
640	8.9.25	£2.52	£0.50	£3.02	Benches	Nails and Screws	
641	8.9.25	£30.39	£6.08	£36.47	Churchfields Skatepark	Appledore Skate Park	
642	8.9.25	£98.31	£19.66	£117.97	Churchfields Skatepark	Appledore Skate Park	

Chair's initials



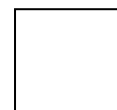
643	8.9.25	£254.22	£50.84	£305.06	Churchfields Skatepark	Appledore Skate Park
644	8.9.25	£1,040.80	£208.16	£1,248.96	Tennis summer camps	Tennis Summer Camp
645	8.9.25	£27.69	£5.54	£33.23	Machinery Maintenance	Strimmer Repair
646	9.9.25	£5.00	£1.00	£6.00	Mobile Phones	Mobile Phone - IR
647	9.9.25	£4.17	£0.83	£5.00	Mobile Phones	Mobile Phone - TT
648	9.9.25	£0.94	£0.00	£0.94	Bank Charges - Square Pay	Square fees
649	9.9.25	£1.19	£0.00	£1.19	Bank Charges - Square Pay	Square fees
650	10.9.25	£11.65	£2.33	£13.98	Hanging baskets & Planters	Bulbs
651	10.9.25	£13.33	£2.67	£16.00	Stationery	Stationery
652	12.9.25	£19.57	£3.91	£23.48	First Aid	First Aid Kit
653	12.9.25	£12.83	£2.57	£15.40	First Aid	First Aid Kit
653	12.9.25	£10.41	£2.08	£12.49	First Aid	First Aid Kit
654	12.9.25	£36.99	£7.40	£44.39	Events - Other	Christmas Carol Service Gifts
655	12.9.25	£88.19	£17.64	£105.83	Events - Other	Christmas Carol Service Gifts
656	14.9.25	£68.90	£3.45	£72.35	Electric	Electricity Account
657	13.9.25	£1.19	£0.00	£1.19	Bank Charges - Square Pay	Square fees
658	14.9.25	£28.50	£0.00	£28.50	Water	Water bill
659	14.9.25	£86.50	£0.00	£86.50	Water	Water bill
660	14.9.25	£171.33	£34.27	£205.60	Fuel	Fuel
661	15.9.25	£9.65	£1.93	£11.58	Hygiene Services	Disposal Waste Materials
662	15.9.25	£9.65	£1.93	£11.58	Hygiene Services	Disposal Waste Materials
663	15.9.25	£9.65	£1.93	£11.58	Hygiene	Disposal Waste Materials
664	15.9.25	£91.90	£18.38	£110.28	Machinery Maintenance	Council Machinery & Equipment
665	15.9.25	£24,888.00	£4,977.60	£29,865.60	Large Project Reserve	Northam Hall 2507/170
666	15.9.25	£184.44	£36.89	£221.33	Maintenance	Electrical work
666	15.9.25	£184.44	£36.89	£221.33	Maintenance	Electrical work
667	15.9.25	£181.42	£36.28	£217.70	Churchfields Skatepark	Appledore Skate Park
668	15.9.25	£131.41	£0.00	£131.41	Expenses	Expenses 2411/375
669	15.9.25	£75.49	£15.10	£90.59	Office Furniture	Office Furniture
670	15.9.25	£72.53	£14.51	£87.04	Maintenance	Paint
671	15.9.25	£50.00	£10.00	£60.00	Events - Other	Event Licence
672	15.9.25	£36.50	£7.30	£43.80	Tools & Equipment	Appledore Skate Park
673	15.9.25	£5.67	£1.13	£6.80	Maintenance	Silicone
674	15.9.25	£0.90	£0.18	£1.08	Wren Close	Park Repairs
675	16.9.25	£33.93	£6.79	£40.72	Maintenance	Northam Hall
676	16.9.25	£9.91	£1.98	£11.89	Events - Other	Christmas Carol Service Gifts
677	16.9.25	£1.19	£0.00	£1.19	Bank Charges - Square Pay	Square fees
678	15.9.25	£345.00	£0.00	£345.00	VED	Vehicle Tax
679	17.9.25	£16.67	£3.33	£20.00	Mobile Phones	Mobile Phone - DC
680	17.9.25	£29.92	£5.98	£35.90	Stationery	Stationery
681	18.9.25	£59.34	£11.87	£71.21	Franking Machine & Costs	Franking Machine
682	18.9.25	£19,200.00	£0.00	£19,200.00	Salaries, HMRC and NEST	Salaries 2509/290
683	18.9.25	£2.50	£0.00	£2.50	Bank Charges - Square Pay	Square fees
684	19.9.25	£38.95	£7.79	£46.74	Internet (Offices)	Internet
685	01.9.25	£1.45	£0.00	£1.45	Refreshments	Refreshments

Chair's initials



686	04.9.25	£25.00	£0.00	£25.00	PPE & Workwear	Eye Test	
687	05.9.25	£16.67	£3.33	£20.00	IT Purchase, Repair & Maintenance	Computer and software	
688	08.9.25	£2.00	£0.40	£2.40	Refreshments	Refreshments	
688	08.9.25	£1.45	£0.00	£1.45	Refreshments	Refreshments	
689	09.9.25	£3.88	£0.00	£3.88	Refreshments	Refreshments	
690	10.9.25	£1.89	£0.00	£1.89	Refreshments	Refreshments	
691	11.9.25	£10.00	£2.00	£12.00	Miscellaneous	Engraving and Plaques	
692	15.9.25	£1.20	£0.00	£1.20	Refreshments	Refreshments	
693	17.9.25	£8.50	£0.00	£8.50	Refreshments	Refreshments	
694	18.9.25	£1.89	£0.00	£1.89	Refreshments	Refreshments	
695	19.9.25	£91.92	£0.00	£91.92	Salaries, HMRC and NEST	Salaries	2509/296
696	19.9.25	£7.30	£0.00	£7.30	Travel Expenses	Expenses	
697	19.9.25	£2,161.64	£0.00	£2,161.64	Salaries, HMRC and NEST	Pensions	2509/296
698	19.9.25	£5.97	£1.19	£7.16	Truck Maintenance	Fixings	
699	19.9.25	£720.00	£0.00	£720.00	Hanging baskets & Planters	Yard Rental	2410/315
700	19.9.25	£200.00	£40.00	£240.00	Newsletters & Communication	The Link	
701	19.9.25	£1,153.50	£230.70	£1,384.20	IT Purchase, Repair & Maintenance	IT contract	2509/294
702	19.9.25	£52.32	£10.46	£62.78	PPE & Workwear	PPE & Workwear	
703	19.9.25	£7.19	£1.44	£8.63	Maintenance	Light	
704	19.9.25	£51.60	£10.32	£61.92	Maintenance	Electrical work	
705	19.9.25	£63.60	£12.72	£76.32	Churchfields Skatepark	Paint	
706	19.9.25	£43.57	£8.71	£52.28	Tools & Equipment	Graffiti Remover	
707	22.9.25	£4.17	£0.83	£5.00	Mobile Phones	Mobile Phone - GL	
708	22.9.25	£12.02	£2.40	£14.42	Stationery	Stationery	
709	22.9.25	£30.00	£6.00	£36.00	Training	Training	
709	22.9.25	£30.00	£6.00	£36.00	Training	Training	
710	22.9.25	£30.00	£6.00	£36.00	Training	Training	
710	22.9.25	£15.00	£3.00	£18.00	Training	Training	
710	22.9.25	£35.00	£7.00	£42.00	Training	Training	
710	22.9.25	£35.00	£7.00	£42.00	Training	Training	
710	22.9.25	£15.00	£3.00	£18.00	Training	Training	
710	22.9.25	£150.00	£30.00	£180.00	Training	Training	
710	22.9.25	£15.00	£3.00	£18.00	Training	Training	
710	22.9.25	£30.00	£6.00	£36.00	Training	Training	
710	22.9.25	£30.00	£6.00	£36.00	Training	Training	
710	22.9.25	£15.00	£3.00	£18.00	Training	Training	
711	23.9.25	£75.00	£15.00	£90.00	PPE & Workwear	Glasses	
712	23.9.25	£273.00	£54.60	£327.60	PPE & Workwear	Glasses	
713	23.9.25	£60.00	£12.00	£72.00	Website	website	
714	23.9.25	£0.63	£0.00	£0.63	Bank Charges - Square Pay	Square fees	
715	25.9.25	£8,154.94	£0.00	£8,154.94	Salaries, HMRC and NEST	HMRC PAYE	2508/252
716	24.9.25	£0.31	£0.00	£0.31	Bank Charges - Square Pay	Square fees	
717	24.9.25	£6.25	£1.25	£7.50	Mobile Phones	Mobile Phone	
718	24.9.25	£11.62	£2.33	£13.95	Truck Maintenance	Council Machinery & Equipment	
719	24.9.25	£7.49	£1.50	£8.99	Truck Maintenance	Council Machinery & Equipment	

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720	25.9.25	£4.17	£0.83	£5.00	Mobile Phones	Mobile Phone - RG
721	25.9.25	-£22.92	£0.00	-£22.92	Subs and Memberships	Membership Refund
722	26.9.25	£4.17	£0.83	£5.00	Mobile Phones	Mobile Phone - TA
723	26.9.25	£1.73	£0.00	£1.73	Bank Charges - Square Pay	Square fees
724	29.9.25	£1.19	£0.00	£1.19	Bank Charges - Square Pay	Square fees
725	29.9.25	£28.75	£5.75	£34.50	PPE & Workwear	PPE & Workwear
726	29.9.25	£13.44	£2.69	£16.13	Tools & Equipment	Appledore Skate Park
726	29.9.25	£58.77	£11.75	£70.52	Churchfields Skatepark	Appledore Skate Park
727	29.9.25	£880.44	£176.09	£1,056.53	Westward Ho! Park	Festoon & Festive Lighting 2508/280
728	29.9.25	£192.19	£38.44	£230.63	Maintenance	Northam Hall
729	29.9.25	£13.75	£2.75	£16.50	Wren Close	Equipment
730	29.9.25	£400.00	£0.00	£400.00	Cleaning	Cleaning Northam Hall
731	29.9.25	£1,365.00	£273.00	£1,638.00	Audit & Data Protection	Audit Services
732	29.9.25	£4.17	£0.83	£5.00	Mobile Phones	Mobile Phone - JL
Total		£75,283.03	£8,320.55	£83,603.58		

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