

FINANCE COMMITTEE**14th May 2025 at 6.30pm in the Town Hall, Windmill Lane, Northam.**

Present: Cllrs Edwards, Hames, Hodson, Leather and Tait and Bach (Mayor).

In attendance: Guy Langton (Town Clerk & RFO)

2505/040 Election of the Chair

Cllr Edwards **nominated** Cllr Hodson as Chair of the Finance & Human Resources Committee. The nomination was seconded by Cllr Bach. There being no other nominations, the matter was put to a vote. All members were in favour and Cllr Hodson was **duly elected Chair of the Finance and Human Resources Committee** for 2025-26.

2505/041 Election of the Vice Chair and signing of acceptance of Office

Cllr Hodson **nominated** Cllr Himan as Vice Chair of the Finance and Human Resources Committee in his absence. The nomination was seconded by Cllr Bach. There being no other nominations, the matter was put to a vote. All members were in favour. Cllr Himan was **duly Vice Chair of the Finance and Human Resources Committee** for 2025-26.

2505/042 To receive and approve apologies for absence, in accordance with Local Government Act 1972 s85(1)

Cllrs Himan and Whittaker tendered their apologies, the reasons for which was approved.

2505/043 Chair's announcements

The Chair announced that the Town Clerk would be renewing the Council's breakdown insurance for its fleet with Driver Guardian for £295.95 under delegated authority. The Town Clerk reported that unions representing Local Government workers were to ballot their members in reference to the full and final 3.2% cost of living increase for 2025-26, recommending rejection. Any increase would therefore be delayed until the three unions had completed their processes.

2505/044 To receive any dispensations and disclosable pecuniary or other interests

Members were reminded that all interests must be declared prior to the item being discussed.

2505/045 To agree the agenda as published.

It was **resolved** to proceed with the agenda as published.
Proposed Cllr Bach, Seconded Cllr Tait (all in favour)

2505/046 To consider the minutes of the Finance meeting held on the 9th April 2025 as a true and correct record

It was **resolved** to accept the minutes as a true and correct record, which were signed by the Chair.
Proposed: Cllr Bach, Seconded: Cllr Hodson (all in favour)

2505/047 Public Participation

There were no members of the public present.

2505/048 To receive an update on Action Points

The action points were noted as presented overleaf.

Chair's initials

Action points:

	Action	February 2025	March 2025	April 2025	May 2025
1	To consider improvements to the office accommodations, to include decorating painting and the provision of a sink It was resolved to seek permission from the building owner (Torridge District Council) to install a sink for washing up.	The work has been placed on hold with the Council concentrating its attention on Northam Hall and the response to the actions identified in the Fire Risk Assessment. ONGOING			
2	Northam Hall works in response to the findings of the Fire Risk Assessment in December 2024	Work has commenced. Estimates for the ceiling work are being sought and grants researched. ONGOING	Estimates for the ceiling work are being sought and grants researched. ONGOING		
3	Present amended Finance Regulations to the Full Council at its Annual Meeting in May 2025		Amendments to be made. ONGOING	Adopted at the Annual Council Meeting on the 7 th May 2025 COMPLETE	
4	Include a review of the salary scales of the Maintenance Operatives			Referred to the HR committee. ONGOING	HR committee incorporated into this committee, included on the agenda. COMPLETE
5	Review the gas use at Northam Hall				Gas use was higher in the winter of 2024-25 than in the winter of 2023-24. Further investigations needed, to include looking back at older statements (in hard copy on file) and comparing use levels of the Hal and average temperatures of the winters. ONGOING

Action point: The gas use was to be investigated further and a report prepared for this committee.

Chair's initials

2505/049 To note the Financial Regulations adopted at the Annual Meeting of the Council on 7th May 2025

The revised regulations were noted

2505/050 To receive the Clerk's report

On 30th April 2025 (or according to the last available statement balance), the Council's balances were:

At 30th April 2025 (or according to the last available statement balance), the Council's balances were:

Nationwide (Business 95-day saver)	£94,358.55	interest rate is 3.9%	General and Earmarked Reserves
Cambridge & Counties Bank (31-day)	£94,982.97	interest rate is 3.49%	Earmarked Reserves
Cambridge Building Society	£5,452.32	interest rate is 2.2%	Tennis Reserves
Petty Cash	£47.30		
Coop Bank (current account)	£380,197.54	no interest	Includes budgeted carry-over
Hinkley & Rugby Building Society	£5000.00	interest rate is 2.2%	holding account for expenditure
Total cash in hand	£580,038.68		

It was **resolved** to transfer £250,000 to the Council's easy access account with Hinckley and Rugby Building Society, to take advantage of the interest that account would accrue.

Proposed: Cllr Tait, Seconded: Cllr Edwards (all in favour)

The bank reconciliation was signed by the Proper Officer and the Chair.

Payments

The Council made 134 payments in April 2025, totalling £82,305.18 (exVAT). A full list of these is appended to these minutes. There were 45 payments of £100 or more (exVAT). These include:

- £25,863.62 in payroll and associated staff costs
- £21,970.00 for a 2-wheel tractor and three tools (weeder/ sweeper and mower)
- £16,245.46 for a new Nextem ORCA electric truck (to replace HY16 UOL)
- £2006.00 retainer to the Council's legal advisors
- £1,390.41 PPL-PRS community music licence for Northam Hall
- £1,356.67 Civic Dinner
- £1,119.54 electrical work at Northam Hall
- £969.28 insurance premium increase following revised building valuations
- £839.99 annual bulb planting order (over 7,000 bulbs), for delivery September 2025
- £800.00 to clean Northam Hall (invoices for March and April)
- £588.00 annual service contract for the CPT
- £515 for the compares of the May Fair 2025
- £480.88 for gas to heat Northam Hall
- £470.00 for the Northam Neighbourhood Plan website design
- £456.04 for electricity at Northam Hall

Chair's initials

- £455.00 to clean the CPT & community centre toilet (monthly fee)
- £427.60 monthly room rental at the Town Hall
- £380.00 four cherry trees for Anchor Park
- £349.95 PAT Tester
- £195.00 PAT training (one staff)
- £330.00 May Fair 2025 entertainment
- £320.25 advert for Maintenance Operative in local paper
- £284.70 monthly IT contract
- £281.67 2 x Li-on 12v 'leisure' batteries for watering
- £224.00 May Fair 2025 dignitaries' lunch
- £221.66 Truck and mower fuel
- £204.00 Chptr 8 training (2 staff)
- £190.00 map updates for neighbourhood plan
- £338.50 copier fees and charges (£186.01 and £152.49)
- £175.00 Northam TC roller banner
- £175.47 stock for May Fair 2025 (diner)
- £168.00 green waste emptying - TDC
- £168.00 footpath surfacing
- £164.50 'dogs on leads' and 'pick up after your dog' 'max fine £1,000' signs (15 of)
- £139.00 600L tank for watering
- £136.05 stationery
- £130.00 annual alarm maintenance (Northam Hall)
- £114.00 water bill (Northam Hall)

It was **resolved** to approve the list of payments.

Proposed: Cllr Hodson, Seconded: Cllr Bach (all in favour)

Receipts:

In April 2025, the Council received 59 payments, totalling £14,345.24 detailed below. The Council also received £7,234.22 back from HRMC for VAT and the first of two precept payments of £322,168.50

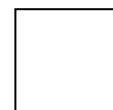
Tennis courts:

The gross volume of sales in April 2025 was £820.00. After fees, the Council has received £769.21. Eleven were annual membership passes (new and renewals) at £35 each. The remainder of the sales were casual courts bookings at £5/crt/hr. The LTA expect the Council to earmark approximately £3,600 per year for 15 years (index linked) to meet the costs of court maintenance and refurbishment.

It was resolved to offer the coaches that provided 1:1 tuition would be offered two options, to pay £2 per court per hour and assist the Council with Free Park Tennis and open day(s), or pay £5 per court per hour, the same as a casual user.

Proposed: Cllr Hodson, Seconded: Cllr Bach (all in favour)

Chair's initials



Petty Cash:

A screen shot of the petty cash cashbook is presented below showing the items on which the Council has spent petty cash.

The financial regulations seek to maintain a balance of £100 in Petty Cash.

Details					Income			Expenditure						Balance at start of FY
Date	Trans action	Description	Ref	Scribe No	Petty Cash Withdrawal	Carry forward	Total in	VAT	Events	Refresh ments	Maint enance	Office expenses	Total out	£ 13.45
1.4.25	3	Cash withdrawal	-	-	90.00		90.00						0.00	103.45
26.3.25	1	Refreshments	PC25-26.1	130			0.00			1.35			1.35	102.10
26.3.25	2	Propane gas (weedburner)	PC25-26.2	129			0.00	1.99			39.76		41.75	60.35
1.4.25	4	Refreshments	PC25-26.3	128			0.00			1.35			1.35	59.00
14.4.25	5	Refreshments	PC25-26.4	127			0.00			1.35			1.35	57.65
7.4.25	6	Postage	PC25-26.5	126			0.00					0.87	0.87	56.78
22.4.25	7	Refreshments	PC25-26.6	124			0.00			1.25			1.25	55.53
		Fuses		125			0.00	0.46			2.34		2.80	52.73
23.4.25	8	Refreshments	PC25-26.7	123			0.00			4.08			4.08	48.65
28.4.25	9	Refreshments	PC25-26.8	122			0.00			1.35			1.35	47.30

May Fair 2025:

Income: £4,010 (including a grant from the County Councillor for May Poles, the 'Diner' made £375, adverts £1,530 and stalls £1,085)

Expenditure: £6,367, the largest single cost was printing the brochure at £1,690.

The May Fair cost the Council £2,358.

The estimated staff cost (if all were to be paid as overtime at the appropriate rates) would be £1,680.

The budget for 2024-25 was £10,000 and for 2025-26 is £7,500

As requested by the May Fair working group and approved by the Council, bacon was cooked and bacon rolls sold by the Council staff at the May Fair. Staff had been suitably trained, so the practice had resumed, having not been part of the offer in 2024 as no staff were trained. It transpired that the kitchen at the Community Centre does not have a frying pan in which to cook the bacon. Two members of staff lent the Council frying pans from their homes on the day but it remained insufficient to cook the quantity of bacon required.

It was **resolved** to purchase a catering quality electric griddle (738 x 330mm surface), with two heat zones on which to cook and keep food warm to use when appropriate at events.

Proposed: Cllr Bach, Seconded: Cllr Tait (all in favour)

Mayors Charity 2024-25:

The total raised for the Mayor's identified charity in 2024-25 (RNLI Appledore) was:

Ceilidh: £1,213.82

Civic Dinner and donations to end April 2025: £3,790.85 (including the balance of the civic dinner budget for 2024-25 of £2,532.88)

Donations received since: £25

Total raised: £5,029.67

The estimated staff cost (if all were to be paid as overtime at the appropriate rates) would be £592.

Cllr Tait reported that she had received another £200 donation, which would be added to the total figure above.

Chair's initials

2505/051 To consider the Council's approach to Human Resource and Health and Safety support

It was **resolved** to continue to work with the Council's current provider of this service, Worknest, entering into a 36-month support agreement, comprising:

H&S 1 visit per year Employment Law Support

Legal Expenses Insurance (Health and Safety prosecution; and employment claims)

LearningNest Essentials

Total £3301.50 per annum

Proposed: Cllr Hames, Seconded: Cllr Leather (all in favour)

2505/052 To receive an update on the recruitment of a Maintenance Operative

It was noted that the post was advertised for four weeks online and noticeboards and for two weeks in local press.

The post was advertised with a refreshed job description and scale points, as advised by the Worknest advisor in 2024.

The Council received 11 applications, of which 4 were shortlisted. Interviews were to take place on the 14th and 19th of May 2025.

2505/053 To consider purchasing an additional page in the Link monthly magazine

It was resolved to purchase an extra page in each Link magazine for £200 per month and review the practice towards the end of the Civic Year, to allow space for the Mayor's report and update the community on what their Council and its members are doing on their behalf.

Proposed: Cllr Hodson, Seconded: Cllr Bach (majority in favour)

Action point: Prepare an estimate for the cost of a hard copy annual report to be presented to a future meeting of this committee.

2505/054 To consider subscribing to the Civicy portal for asset mapping and management

It was **resolved** to subscribe to Civicy, initially for a one-year period, at a cost of £335/month (£4,020) per year. This would be funded from the £2,000 earmark for ICT improvements (cost code 91) and the remainder from the general projects budget (cost code 80).

Proposed: Cllr Hodson, Seconded: Cllr Edwards (all in favour).

Action point: A comprehensive report on the benefits of this application would be presented to the committee in the autumn, prior to budget setting.

It was **resolved** that, pursuant to the Public Bodies (Admission to Meetings) Act 1960 (subsection 2), members of the public and press would be excluded from the meeting to enable the Council to consider confidential matters. Proposed: Cllr Hodson, Seconded: Cllr Edwards (all in favour)

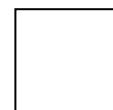
2505/055 To consider a review of the Salary Scales of the Maintenance Operatives

It was **resolved** to apply amend the salary scale for the Maintenance Operatives so it covered SCP grades 6 to 17 in recognition of their work being of equal value to the Council as other roles within the staff team. This would be applied with effect from the 1st April 2025.

Proposed: Cllr Hodson, Seconded: Cllr Tait (majority in favour)

Action point: Inform the affected members of staff.

Chair's initials



2505/056

To receive and sign the payroll information sheet for submission

It was **resolved** to approve the payroll submission sheet, including overtime payments claimed.

Proposed: Cllr Bach, Seconded: Cllr Himan (all in favour)

The payroll information sheet was signed by the Chair.

Action point: submit the information.

It was **resolved** to readmit members of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960.

Proposed Cllr Hodson, Seconded: Cllr Edwards (all in favour)

There being no further business the meeting closed at 8:20pm

Signed.....Dated.....

Chair's initials

Voucher	Date	Net	VAT	Gross	Description	Supplier	Minute
10	01.04.2025	£56.53	£11.31	£67.84	Tools	Selectamark Security Systems Plc	
11	01.04.2025	£4.17	£0.83	£5.00	Mobile Phone - IR	Lebara	
21	01.04.2025	£427.60	£0.00	£427.60	Room rental	Torridge District Council	
23	01.04.2025	£21,970.00	£4,394.00	£26,364.00	Equipment	Vincent's	
24	01.04.2025	£42.32	£8.47	£50.79	Copier Charges	Baytek	
25	01.04.2025	£190.00	£38.00	£228.00	Computer and software	Pear Mapping	
26	01.04.2025	£16,245.46	£3,249.09	£19,494.55	Purchase of vehicle	JLC EV	
27	01.04.2025	£2,282.03	£0.00	£2,282.03	Nest March 2025 Payment	Nest	
28	01.04.2025	£1,390.41	£278.08	£1,668.49	Music Licence	PPL	
29	01.04.2025	£515.00	£103.00	£618.00	May Fair 2025	Pro Sound solutions	
30	01.04.2025	£400.00	£0.00	£400.00	Cleaning Northam Hall	Beth's Cleaning	
31	01.04.2025	£330.00	£0.00	£330.00	May Fair 2025	Sparx Entertainment Ltd	
32	01.04.2025	£175.00	£35.00	£210.00	Banners	Matrix	
33	01.04.2025	£165.00	£33.00	£198.00	Payroll	DCK Payroll Solutions Ltd	
34	01.04.2025	£110.25	£0.00	£110.25	Expenses	Ian Rawle	
35	01.04.2025	£66.95	£13.39	£80.34	Topsoil	Tamar Trading	
36	01.04.2025	£50.50	£10.10	£60.60	Electrical work	Ashton Electrical	
37	01.04.2025	£16.65	£3.33	£19.98	Concrete for posts	Tamar Trading	
38	01.04.2025	£9.94	£1.99	£11.93	Tools	Tamar Trading	
39	01.04.2025	£2.48	£0.50	£2.98	Nails and Screws	Tamar Trading	
41	01.04.2025	£15.21	£0.00	£15.21	Stripe fees	stripe	
43	01.04.2025	£1.16	£0.00	£1.16	Square fees	Square UK	
128	01.04.2025	£1.35	£0.00	£1.35	Refreshments	Costcutters	
129	01.04.2025	£1.35	£0.00	£1.35	Refreshments	Costcutters	
130	01.04.2025	£39.76	£1.99	£41.75	Equipment	Morrisons Bideford Service Station	
2	02.04.2025	£47.19	£9.44	£56.63	Telephone system	VC Warehouse	
3	02.04.2025	£17.13	£3.43	£20.56	Stationery	Amazon	
4	02.04.2025	£9.10	£0.00	£9.10	Crowns and capes Mayfair	Amazon	
6	02.04.2025	£14.15	£2.83	£16.98	Crowns and capes Mayfair	Amazon	

Chair's initials



7	02.04.2025	£3.12	£0.63	£3.75	Crowns and capes Mayfair	Amazon
8	02.04.2025	£168.00	£0.00	£168.00	Stickers	Torridge District Council
42	02.04.2025	£1.34	£0.00	£1.34	Square fees	Square UK
5	03.04.2025	£14.66	£2.93	£17.59	Trophies for May Fair	Amazon
9	03.04.2025	£4.17	£0.83	£5.00	Mobile Phone - CW	Lebara
20	03.04.2025	£186.01	£0.00	£186.01	Photocopier lease	Grenkeleasing Ltd
1	04.04.2025	£14.98	£3.00	£17.98	Fixings	Amazon
12	04.04.2025	£130.00	£26.00	£156.00	Alarm maintenance	M and E Alarms
13	04.04.2025	£588.00	£117.60	£705.60	CPT Service Contract	Astor Bannerman
14	04.04.2025	£284.70	£56.94	£341.64	IT contract	cloudy IT
15	04.04.2025	£204.00	£0.00	£204.00	Training	Corserv
16	04.04.2025	£136.05	£27.21	£163.26	Stationery	Just Office LTD
17	04.04.2025	£70.73	£14.15	£84.88	Toilet rolls paper towels	safety supplies direct
19	04.04.2025	£456.04	£23.87	£479.91	Electricity Account	Octopus
18	07.04.2025	£61.67	£12.33	£74.00	Wifi N Hall	BT
40	07.04.2025	-£7,234.22	£0.00	-£7,234.22	Vat refund	HMRC
44	07.04.2025	£281.67	£56.33	£338.00	Battery	Amazon
126	07.04.2025	£0.87	£0.00	£0.87	Postages	Post Office
22	08.04.2025	£969.28	£0.00	£969.28	Insurance	hiscox 2405/027
45	09.04.2025	£68.14	£3.41	£71.55	Electricity Account	Octopus
47	09.04.2025	£1.63	£0.00	£1.63	Square fees	Square UK
48	09.04.2025	£1.19	£0.00	£1.19	Square fees	Square UK
46	10.04.2025	£72.66	£3.63	£76.29	Electricity - Pavilion	Octopus
50	11.04.2025	£0.94	£0.00	£0.94	Square fees	Square UK
51	11.04.2025	£0.30	£0.00	£0.30	Square fees	Square UK
52	11.04.2025	£2.25	£0.00	£2.25	Square fees	Square UK
53	11.04.2025	£2.25	£0.00	£2.25	Square fees	Square UK
54	12.04.2025	£8.33	£0.00	£8.33	Square fees	Square UK
49	13.04.2025	£480.88	£24.04	£504.92	Gas Account	British gas lite
68	14.04.2025	£4.17	£0.83	£5.00	Mobile Phone - TT	Lebara
75	14.04.2025	£6.75	£0.00	£6.75	Square fees	Square UK

Chair's initials



127	14.04.2025	£1.35	£0.00	£1.35	Refreshments	Costcutters	
55	15.04.2025	£114.00	£0.00	£114.00	Water bill	South West Water	
56	15.04.2025	£28.50	£0.00	£28.50	Water bill	source for business	
57	15.04.2025	£221.66	£44.34	£266.00	Fuel	FuelGenie	
58	15.04.2025	£2.25	£0.00	£2.25	Square fees	Square UK	
59	15.04.2025	£2.25	£0.00	£2.25	Square fees	Square UK	
60	15.04.2025	£380.00	£76.00	£456.00	Plants	albion plants	
61	15.04.2025	£28.17	£5.63	£33.80	Contra Roberts Cleaning	Roberts cleaning	
62	15.04.2025	£40.00	£8.00	£48.00	Boat park stickers	Mimick Signs	
63	15.04.2025	£60.00	£0.00	£60.00	Donation	Children's Hospice South West	2501/531
64	15.04.2025	£470.00	£0.00	£470.00	Neighbourhood Plan Website design	GFIVEDESIGN	
65	15.04.2025	£455.00	£91.00	£546.00	Cleaning CPT	Roberts cleaning	
66	15.04.2025	£1,119.54	£223.91	£1,343.45	Electrical work	Ashton Electrical	
67	15.04.2025	£5,997.73	£0.00	£5,997.73	HMRC PAYE	HMRC	
69	16.04.2025	£2.25	£0.00	£2.25	Square fees	Square UK	
70	16.04.2025	£4.73	£0.00	£4.73	Square fees	Square UK	
71	16.04.2025	£24.85	£0.00	£24.85	Vehicle insurance	James Hallam	
72	16.04.2025	£1,356.67	£271.33	£1,628.00	Mayor's Charity event	Durrant House Hotel	
73	16.04.2025	£11.56	£2.31	£13.87	Padlocks	Tamar Trading	
74	16.04.2025	£195.00	£39.00	£234.00	Training	TTS Training Srvices Ltd	
76	16.04.2025	£14.00	£0.00	£14.00	Land charges search	Land Registry	
77	17.04.2025	£15,237.33	£0.00	£15,237.33	Salaries	DCK Payroll Solutions Ltd	
78	17.04.2025	£168.00	£33.60	£201.60	Footpath work	Evans Transport Ltd	
79	17.04.2025	£70.00	£14.00	£84.00	Training	SLCC	
80	17.04.2025	£224.00	£44.80	£268.80	May Fair Lunch	Market Street Kitchen	
81	22.04.2025	£1.19	£0.00	£1.19	Square fees	Square UK	
82	22.04.2025	£1.19	£0.00	£1.19	Square fees	Square UK	
83	22.04.2025	£2.30	£0.00	£2.30	Square fees	Square UK	
84	22.04.2025	£6.75	£0.00	£6.75	Square fees	Square UK	
124	22.04.2025	£1.25	£0.00	£1.25	Refreshments	Bideford Service Station	
125	22.04.2025	£2.34	£0.46	£2.80	Equipment	Bideford Service Station	

Chair's initials



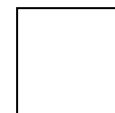
85	23.04.2025	£19.47	£3.89	£23.36	Internet	Talk talk business
86	23.04.2025	£18.50	£3.70	£22.20	Alarm maintenance	M and E Alarms
87	23.04.2025	£21.84	£4.37	£26.21	Stock	Tamar Trading
88	23.04.2025	£2,071.28	£0.00	£2,071.28	Pensions	Nest 2412/455
89	23.04.2025	£46.80	£0.00	£46.80	Expenses	Rob Griffey
91	23.04.2025	£0.60	£0.00	£0.60	Square fees	Square UK
92	23.04.2025	£3.15	£0.00	£3.15	Square fees	Square UK
93	23.04.2025	£2.25	£0.00	£2.25	Square fees	Square UK
123	23.04.2025	£4.08	£0.00	£4.08	Refreshments	Northam news
90	24.04.2025	£6.25	£1.25	£7.50	Mobile Phone	Talk mobile
94	24.04.2025	£1.00	£0.00	£1.00	Test Card Payment	Northam Town Council
95	24.04.2025	£4.17	£0.83	£5.00	Mobile Phone - GL	Lebara
96	24.04.2025	£8.75	£1.75	£10.50	Safety Signs	Amazon
97	24.04.2025	£7.35	£0.00	£7.35	Square fees	Square UK
98	24.04.2025	£0.02	£0.00	£0.02	Square fees	Square UK
101	25.04.2025	£38.32	£7.66	£45.98	Chain Barrier	Amazon
102	25.04.2025	£16.66	£3.33	£19.99	Notice Boards	Amazon
103	25.04.2025	£12.49	£2.50	£14.99	Safety Signs	Amazon
99	27.04.2025	£1.50	£0.00	£1.50	Square fees	Square UK
100	28.04.2025	£12.38	£0.00	£12.38	Square fees	Square UK
104	28.04.2025	£4.17	£0.83	£5.00	Mobile Phone - RG	Lebara
122	28.04.2025	£1.35	£0.00	£1.35	Refreshments	Costcutters UK
105	29.04.2025	£4.17	£0.83	£5.00	Mobile Phone - TA	Lebara
106	29.04.2025	£4.99	£1.00	£5.99	Bolt Covers	Amazon
107	29.04.2025	£22.92	£0.00	£22.92	Membership Fee	SLCC
108	29.04.2025	£71.23	£14.25	£85.48	Water Pump	Amazon
109	29.04.2025	£839.99	£168.00	£1,007.99	Bulbs	boston bulbs
110	29.04.2025	£0.30	£0.00	£0.30	Square fees	Square UK
111	29.04.2025	£0.30	£0.00	£0.30	Square fees	Square UK
112	29.04.2025	£164.50	£32.90	£197.40	Signs	JPS Online
113	30.04.2025	£57.65	£7.35	£65.00	May Fair 2025	Morrisons

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114	30.04.2025	£139.00	£27.80	£166.80	Container	ACJ Packaging Solutions T/A Recontainers Direct
115	30.04.2025	£20.00	£0.00	£20.00	May Fair 2025	Whitewash Dog Grooming
116	30.04.2025	£16.84	£3.37	£20.21	Notice Boards	Tamar Trading
117	30.04.2025	£58.60	£0.00	£58.60	MOT	Paul Blackmore Motor Repairs
118	30.04.2025	£50.39	£10.08	£60.47	Stationery	Just Office LTD
119	30.04.2025	£400.00	£0.00	£400.00	Cleaning Northam Hall	Beth's Cleaning
120	30.04.2025	£349.95	£69.99	£419.94	Pat Tester	CeF
121	30.04.2025	£170.47	£7.84	£178.31	May Fair 2025	Bookers
131	30.04.2025	£2,006.00	£401.20	£2,407.20	Legal Advice Service	Tozers
132	30.04.2025	£320.25	£64.05	£384.30	Advertisement	Torbay Media
133	30.04.2025	£152.49	£30.50	£182.99	IT contract	Baytek
134	30.04.2025	£87.43	£0.00	£87.43	Insurance	Gallagher

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