

Northam Town Council – Minutes of a meeting of the Town Council held on Wednesday 12th July 2023 in the Town Hall at 6.30 pm

Present: Cllrs Hames, (Chair), Bach, Bruins, Edwards, Himan, Leather, Newman-McKie, Singh (from minute number 2307/167), Tait, and Whittaker

In attendance: Mrs J Mills Town Clerk, Mr G Langton Deputy Town Clerk
Reverend Vidamour
Mayor's Cadet and Bideford College representative
Members of the public (2)

2307/160 Apologies

Apologies were received from Cllr Mrs Hodson and Cllr Lo-Vel

2307/161 Chairman's Announcements

The Chairman welcomed Cllr Mrs Whittaker, following her illness and sent best wishes to Cllr Mrs Hodson for a speedy recovery. He advised Members of a fruitful meeting with Bideford College Students in relation to Climate Emergency, welcomed his cadet to the meeting and thanked him for his involvement with the visit to the college.

2307/162 Declarations of interest

Members were reminded that all interests must be declared prior to the item being discussed.

2307/163 To agree the agenda between Part A and Part B (confidential information)

It was **resolved** to agree the agenda between Part A and Part B

Proposed: Cllr Leather, Seconded: Cllr Bach (all in favour)

2307/164 To confirm and sign the minutes of the Town Council Meeting held 31st May 2023 and 22nd June 2023 (Part A)

It was **resolved** to sign the minutes of the Town Council Meeting held 31st May 2023 and 22nd June 2023 (Part A)

Proposed: Cllr Leather, Seconded: Cllr Newman-McKie (majority in favour one abstention, not present at the meetings)

2307/165 To note and adopt the reports of minutes and resolutions contained therein from Committees and Sub-Committees (Items contained in Part B to be considered under Part B)

- Climate Emergency – 14th March 2023
- Finance and HR – 20th March 2023
- Northam Neighbourhood Plan – 23rd February 2023
- Planning – 27th April, 24th May 2023
- Town Projects – 4th April 2023
- Westward Ho! Park – 25th April, 22nd June 2023

It was agreed to note and adopt the reports of minutes and resolutions contained therein from Committees and Sub-Committees (Items contained in Part B to be considered under Part B).

2307/166 Action Points

It was agreed to note the action points

At this juncture Cllr Singh arrived at the meeting.

- 2307/167 To receive and consider reports from the Town Clerk** (bank reconciliation)
It was agreed to note the reports from the Town Clerk
- 2307/168 Public Participation**
We welcome Parishioners speaking or making representations, asking questions or giving evidence at the meeting of the Full Council in respect of any issue affecting the Northam Town Council area. A period of twenty minutes is allocated for this unless directed by the Chair of the meeting and a member of the public shall not speak for more than 4 minutes. A question shall not receive a response at the meeting nor start a debate on the question. The chair of the meeting may direct that a written or oral response be given
The Mayor's Cadet spoke briefly about the 6th form college student's projects and plans in relation to climate emergency and the environment
- 2307/169 To ratify the following items agreed at Chairman's Announcements**
Members were advised that the proposed road closure at Limers Lane will be between 8am and 4pm, but it is expected to be shorter than that, also residents and emergency vehicles will be allowed access. It was agreed to write to DCC advising that so long as both conditions were met, NTC has no objections.

Members agreed to rent 10 spaces in Bone Hill car park, for the duration of the works in Northam Square, and members of the public will be requested to limit their parking time, to enable residents to visit the local shops.

A further announcement confirmed an opportunity to send in an expression of interest to the community ownership fund in order to help with funding of Westward Ho! pavilion.
It was **resolved** to ratify the above items
Proposed: Cllr Leather, Seconded: Cllr Edwards (all in favour)
- 2307/170 To consider amended Terms of Reference as recommended by the Westward Ho! Park Committee**
It was **resolved** to accept the amended Terms of Reference as recommended by the Westward Ho! Park Committee.
Proposed: Cllr Leather, Seconded: Cllr Bach (majority in favour 1 abstention)
Action Point: Amend terms of reference.
- 2307/171 To consider accepting the appointment of a FOTWHOP representative to Westward Ho! Park Committee and an Appledore resident representative to the Neighbourhood Plan group**
It was **resolved** to accept the appointment of a FOTWHOP representative to Westward Ho! Park Committee and an Appledore resident representative to the Neighbourhood Plan group.
Proposed: Cllr Bruins, Seconded: Cllr Bach (all in favour)
- 2307/172 To consider amendments to Standing Orders deletion of Addendum. REMOTE MEETINGS PROTOCOL AND PROCEDURES AMENDMENTS TO STANDING ORDERS** (This was added for the duration of the pandemic and is no longer required)
It was **resolved** to delete the Addendum.
Proposed: Cllr Mrs Whittaker, Seconded: Cllr Edwards (majority in favour 1 abstention) **Action Point:** Amend Standing Orders

- 2307/173 To consider a request to discuss the sea wall at Westward Ho! (Cllr Singh)**
a) **To complete the sea wall for safety reasons as people can fall and hurt themselves especially young children.**
b) **To clean and paint the wall at the sea front as it looks very dirty and unappealing.(Photos circulated by e-mail)**
After some discussion it was **resolved** to write to TDC requesting a full Health and Safety evaluation and the installation of yellow lines along the promenade.
Proposed: Cllr Mrs Whittaker, Seconded: Cllr Newman McKie (all in favour)
Action Point: Write to Torridge District Council
- 2307/174 To consider creation of a working group to update the Vision Statement for the term of the new Council.**
It was agreed that Members would look at the current Vision Statement and bring ideas to the next meeting, there will be an agenda item
Action Point: Agenda item next Full Council.
- 2307/175 To consider a date for the attendance of the Internal Auditor (to provide an outline of his role, suggested date Full Council in October)**
It was **resolved** to invite the Internal Auditor to the Full Council meeting in October.
Proposed: Cllr Leather, Seconded: Mrs Whittaker, (all in favour)
Action Point: Agenda item October Full Council and advise Auditor
- 2307/176 To confirm membership of committees**
Members agreed to note.
- 2307/177 Correspondence:**
To consider correspondence from “Together Again”
It was **resolved** to write offering support, and suggesting funding could be sought by the Westward Ho! Community Association through our grants process.
Devon Voice – Newsletter – Spring 2023. Noted
Action Point: Respond to “Together Again”
- 2307/178 Street Matters: All street matters forwarded by e-mail**
Concerns have been raised regarding entrance and exit to the new site “Amberley” at Limers Lane, this has been raised with TDC’s relevant department
- 2307/179 Summary Report from County Councillor**
This was circulated by email, the County Councillor sent his apologies
- 2307/180 Summary Report from a District Member (3 minutes)**
Cllr Bach advised he has reported on the wall issues at Westward Ho! and as a new member has attended lots of training.
Cllr Leather (Lead Member for Waste) attended a waste meeting at Tavistock and spoke of govt proposals for waste.
Other Members were unable to report back as meetings attended were ‘Part B’ and thus confidential.

There being no further business the meeting closed at 9.20 pm

Signed.....Dated.....

DRAFT