

Northam Town Council – Minutes of the Westward Ho! Park Committee Meeting held on Tuesday 21st March 2023 in the Council Chamber of the Town Hall at 6.30 pm

Present: Cllrs Mrs Hodson (Chairman) Mrs McCarthy, Laws, Leather, Newman-McKie, Sargent, Tisdale and Miss Woodhouse.

In attendance: Co-opted Members – Mrs C Hutchins, Mr S Makeig-Jones
Mr G Langton – Deputy Town Clerk.
Two members of the public.

2303/1023 Apologies

No apologies were received.

2303/1024 Chairman's announcements

There were none

2303/1025 Declarations of interest

Members were reminded that all interests should be declared prior to the item being discussed.

No member declared an interest in any item.

2303/1026 To agree the agenda between Part A and Part B (confidential information)

It was **resolved** to agree the agenda between Part A and Part B (*confidential information*)

Proposed: Cllr Laws, Seconded Cllr Tisdale (all in favour)

2303/1027 To confirm and sign the minutes of the Westward Ho! Park Meeting 22nd February 2023 (herewith)

It was **resolved** to confirm and sign the minutes of the Westward Ho! Park Meeting 22nd February 2023 (after removing by zoom)

Proposed: Cllr Hodson, Seconded Cllr Tisdale (all in favour)

2303/1028 Public Participation

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 4 minutes. A question shall not receive a response at the meeting nor start a debate on the question. The chair of the meeting may direct that a written or oral response be given. The period of time which is designated for public participation in accordance with standing orders shall not exceed 20 minutes. Two members of the public spoke about their plans to open a Beach School. They were requesting permission to use the Park for some sessions. This will be an agenda item for the next meeting.

Action point Agenda item

2303/1029 To consider the Action Points

Action Points were noted

- 2303/1030 To receive an update on the Sensory Garden development**
- *To include a recommendation to Full Council to proceed with inviting a selection of appropriate contractors to submit quotes for the work.*
Members were advised that due to a technical glitch, the submission to contracts finder was unsuccessful.
It was **resolved** to re-advertise on contracts finder for three weeks.
Proposed: Cllr Hodson, Seconded Cllr Tisdale (all in favour)
It was further **resolved** to recommend to Full Council
“That if there are fewer than 3 expressions of interest from contracts finder, the committee will invite other contractors to consider submitting quotes.”
Proposed: Cllr Hodson, Seconded Cllr Tisdale (all in favour)

- 2303/1031 To receive a report from the Chair of FOTWHOP**
- The Chair advised that the 200 club numbers remain unchanged at 165, the next draw will be the last for this financial year, and it would be nice if the remaining spaces could be sold. Good wishes were sent to Mr Sawyer who is recovering in hospital. An issue with the hotbin was raised and the gardeners were advised that a video received in the office may help with a solution. The gardeners were thanked for all their work with transferring plants from the sensory garden. it was suggested that the seed and sale swap event is postponed as the gardeners are preparing for their plant stall at the Mayfair. There was a discussion on the purchase of additional plants and FOTWHOP has funding for them but this will be discussed at a future meeting. The chair of FOTWHOP and the gardening representative were thanked for their reports.
Action point: send get well card to Mr Sawyer.

- 2303/1032 To receive an update regarding the tennis courts (LTA procurement process)**
- Members were advised that the matter has been escalated to a higher level, the Deputy Town Clerk has chased up the LTA but response is still awaited.

- 2303/1033 To consider regularising a response to groups and organisations wishing to use the Park and facilities.**
- It was **resolved** that a draft policy will be prepared, Cllr Hodson will work with the Town Clerk and Deputy to prepare it.
Proposed: Cllr Hodson, Seconded Cllr Newman McKie (all in favour)

- 2303/1034 To consider holding a plant and seed sale/swap event**
See report from the Chair of FOTWHOP

There being no further business the meeting closed at 7.40pm

Signed.....Date.....