

**Minutes of the meeting of the Finance and Human Resources Committee held in the Council Committee Room, Windmill Lane, Northam, 10.00 20<sup>th</sup> February 2023**

**Present:** Cllr Leather (Chairman), Edwards, Hames, Himan, Hodson, Sargent, Tisdale and the Mayor (ex-officio)

**In attendance:** Mrs M J Mills - Town Clerk  
Cllr Mrs McCarthy

- 2302/883 Apologies**  
No Apologies, all present
- 2302/884 Chairman's announcements**  
There were none.
- 2302/885 Declarations of interest**  
Members were reminded that all interests must be declared prior to the item being discussed.  
There were none
- 23012/886 To agree the agenda as published**  
It was **resolved** to agree the agenda between Part A and Part B  
Proposed: Councillor Sargent, Seconded: Cllr Tisdale (all in favour)
- 2302/887 To confirm and sign the minutes of the meeting held 16<sup>th</sup> January 2023**  
It was **resolved** to confirm and sign the minutes of the meeting held 16<sup>th</sup> January 2023  
Proposed: Councillor Tisdale, Seconded: Cllr Sargent, (majority in favour 1 abstention, not present at the meeting.)
- 2302/888 Action Points:** were noted.
- 2302/889 Public Participation**  
*Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 4 minutes. A question shall not receive a response at the meeting nor start a debate on the question. The chair of the meeting may direct that a written or oral response be given. The period of time which is designated for public participation in accordance with standing orders shall not exceed 20 minutes.*  
There were no members of the public present
- 2302/890 To consider invoices for payment and financial reports**  
It was **resolved** to accept the invoices for payment and financial reports, (bank reconciliation, list of payments and receipts, net position by cost code, including budget figures.  
Proposed: Councillor Leather, Seconded: Cllr Laws (all in favour)
- 2302/891 To consider a review of Financial Regulations (no current updates received)**  
It was **resolved** to accept the Current Financial Regulations as there are currently no alterations.  
Proposed: Councillor Himan, Seconded: Cllr Leather, (all in favour)

**2302/892 To receive an update on the Practitioner’s Guide 22/23**  
The update was noted

**2302/893 To consider reviews**

- **Risk review** It was **resolved** to accept the risk review  
Proposed: Councillor Tisdale: Seconded Cllr Leather (all in favour)
- **Investment Strategy**  
It was **resolved** to accept the Investment Strategy with the addition of “with due consideration given to environmental impacts of those purchases” to the clause, Ensuring that best value and value for money are achieved in all purchases.  
Proposed: Councillor Hames: Seconded Cllr Edwards (all in favour)
- **Internal Control (herewith)**  
It was **resolved** to accept the Internal Control as presented  
Proposed: Councillor Leather: Seconded Cllr Sargent (all in favour)  
**Action Points:** Cllr Hames will investigate green options for investments.  
The Town Clerk was asked to check on interest rates available to the Council

There being no further business the meeting closed at 11.25am

Signed..... Dated.....