

## Minutes

**Minutes of the meeting of the Finance and Human Resources Committee held in the Council Chamber, Windmill Lane, Northam, 10.30 am on Monday 18<sup>th</sup> July 2022**

**Present:** Cllr Leather (Chairman), Hames, Hodson, Sargent, Tisdale and the Mayor (ex-officio)

**In attendance:** Mrs M J Mills - Town Clerk

**2207/237 Apologies**

Apologies were received from Cllrs Edwards and Himan

**2207/238 Chairman's announcements**

The Town Clerk advised that one of the small vans needs an expensive repair, do Members wish to proceed or seek replacement? It was agreed that further repairs should not be proceeded with, and a report provided at Full Council, also to book a demonstration of the DFSK electric vehicle.

**2207/239 Declarations of interest**

Members were reminded that all interests must be declared prior to the item being discussed.

**2207/240 To agree the agenda as published**

It was **resolved** to agree the agenda as published

Proposed: Cllr Leather, Seconded: Cllr Tisdale (all in favour)

**2207/241 To confirm and sign the minutes of the meeting held 20<sup>th</sup> June 2022**

It was **resolved** to confirm and sign the minutes of the meeting held on 20<sup>th</sup> June 2022.

Proposed: Cllr Leather, Seconded: Cllr Tisdale (all in favour)

**2207/242 Action Points**

There were none

**2207/243 Public Participation**

*Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. The period of time which is designated for public participation in accordance with standing orders shall not exceed 15 minutes.*

No members of the public were present.

**2207/244 To consider invoices for payment and financial reports**

It was **resolved** to accept the invoices for payment and financial reports.

Proposed: Cllr Leather, Seconded: Cllr Tisdale (all in favour)

- The Town Clerk was asked to move the balance on Bone Hill car park to reserves
- Check the cost of speed signs and place the matter on Town Projects
- Place the issue of dropped kerbs on Town Projects and check on funding availability and cost from County.
- It was **resolved** to engage a heating engineer to assess the energy efficiency of the boiler at Northam Hall and its operation

Proposed: Cllr Hames, Seconded: Cllr Mrs Hodson (all in favour)

**Action Points:**

- (i) Town Clerk to move the balance on Bone Hill car park to reserves;**
- (ii) Check the cost of speed signs and place the matter on Town Projects;**
- (iii) Place issue of dropped kerbs on Town Projects and check funding availability and cost from County**

**2207/245 To ratify a decision made at Chairman's announcements to proceed with negotiations re Wren Close play area**

It was **resolved** to ratify the decision.

Proposed: Cllr Leather, Seconded: Cllr Tisdale (all in favour)

The Town Clerk was asked to provide an appropriate budget heading in the future

**Action Points – Town Clerk to provide appropriate budget heading**

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