

**Northam Town Council – Minutes of a meeting of the Town Council held on Wednesday 25<sup>th</sup> May 2022 in the Town Hall at 6.30 pm**

**Present:** Cllrs Laws, (Chair), Davis, Edwards, Hames, Himan, Mrs Hodson, Miss Manley, Leather, Newman-McKie, Tisdale and Miss Woodhouse

**In attendance:** Mrs M J Mills – Town Clerk  
County Cllr D McGeough  
Rev Vidamour  
1 member of the public

**2205/044 Apologies**

Apologies were recorded on behalf of Cllrs Mrs McCarthy and Sargent

**2205/045 Chairman's Announcements**

The Chair advised that he had distributed over 700 Jubilee medals through the schools. It had been a wonderful experience to see so many happy children. He advised that there will be an election for the vacancy in Appledore. He went on to say that he is very concerned about the cost of living increase and how it will impact locally and would like to prepare a simple A4 contact sheet for all Councillors with details of all organisations that would be able to provide assistance.

He then advised Members that he was seeking their approval to proceed with the tree planting in Golf Links Road subject to receipt of approval from Devon County Council. If Members agree it can be ratified at the next Council meeting. A show of hands acknowledged Members' agreement.

**Action Points – Place item on next agenda for ratification.**

**2205/046 Declarations of interest**

Members were reminded that all interests must be declared prior to the item being discussed.

**2205/047 To agree the agenda between Part A and Part B**

It was **resolved** to agree the agenda between Part A and Part B after moving the County Councillor's report to follow item 7 – Action Points.

Proposed: Cllr Leather, Seconded: Cllr Tisdale (all in favour)

**2205/048 To confirm and sign the minutes of the Town Council Annual Meeting held 11<sup>th</sup> May 2022**

It was **resolved** to sign the minutes of the Annual Town Council Meeting held 11<sup>th</sup> May 2022

Proposed: Cllr Miss Manley, Seconded: Cllr Tisdale (all in favour)

**2205/049 To note and adopt the reports of minutes and resolutions contained therein from Committees and Sub-Committees (Items contained in Part B to be considered under Part B)**

- Finance and Human Resources – 25<sup>th</sup> April 2022
- Neighbourhood Plan – 26<sup>th</sup> April 2022
- Planning – 21<sup>st</sup> April and 12<sup>th</sup> May 2022
- Westward Ho! Park – 12<sup>th</sup> April 2022
- Neighbourhood Plan – 22<sup>nd</sup> February 2022

It was agreed to note and adopt the reports minutes and resolutions contained therein from Committees and Sub-Committees (Items contained in Part B to be considered under Part B)

**2205/050 Action Points**

It was agreed to note the Action Points.

**2205/051 Summary Report from County Councillor (3 minutes)**

The County Councillor highlighted the following:

- Bad parking appears to be primarily by local residents – suggests if they are seen that Members have a quiet word with them. Enforcement will be coming into operation.
- Yellow lines are being improved throughout the area. HATOC are being requested to approve a Stop junction at Northam Square as the give way system does not work.
- Richmond Road, Appledore – No Parking lines at the school – this will improve children's safety.
- Highfield – No Parking lines going in should improve visibility and stop parking.
- Heywood roundabout should have improvements at the end of the year.
- Buckleigh junction bottleneck will be improved prior to the work on Heywood roundabout.
- Appledore – issues will be raised about parking in Irsha Street.
- Discussions taking place on the best siting for the crossing in Appledore for which Baker Estates have provided a contribution. Discussion should take place with Ward Members.
- It is hoped that lighting in Shorelands Way will be sorted out.
- Bay View Road pavement has been approved.

The County Councillor requested that any County Council matters are e-mailed to his County Council address and not to his District Council e-mail.

Members raised questions with regard to planned works in this area.

**2205/052 To receive and consider reports from the Town Clerk**

These had been considered at the previous meeting.

**2205/053 Public Participation**

*We welcome Parishioners speaking or making representations, asking questions or giving evidence at the meeting of the Full Council in respect of any issue affecting the Northam Town Council area. A period of twenty minutes is allocated for this unless directed by the Chair of the meeting and a member of the public shall not speak for more than 4 minutes.*

The member of the public did not wish to speak.

**2205/054 To ratify a decision made under Chairman's announcements previously "That in order to expedite the work at Westward Ho! Park on the sensory garden, we invite an amended quote from the chosen contractor for fencing, to include groundworks as he is qualified for this once the design is approved".**

It was **resolved** to ratify the decision "That in order to expedite the work at Westward Ho! Park on the sensory garden, we invite an amended quote from the chosen contractor for fencing, to include groundworks as he is qualified for this once the design is approved".

Proposed: Cllr Mrs Hodson, Seconded: Cllr Tisdale (all in favour)

- 2205/055 To consider a letter to be sent regarding the capabilities of Appledore Fire Service**  
Cllr Miss Woodhouse declared a personal interest in this item.  
It was **resolved** to write to the Fire Service with the Town Council's concern.  
Proposed: Cllr Tisdale, Seconded: Cllr Davis (all in favour)  
**Action Point – Town Clerk to write to the Fire Service with the Town Council's concern.**
- 2205/056 To receive an update on the Vision Statement**  
It was **resolved** to amend the Vision Statement with what has been achieved and what is in progress and to update the website.  
Proposed; Cllr Mrs Hodson, Seconded: Cllr Miss Manley (all in favour)  
Cllr Mrs Hodson was thanked for her work on the Vision Statement.  
**Action Point – Amend the Vision Statement and update the website.**
- 2205/057 To ratify a decision under Chairman's Announcements that "additional works required at Lords Meadow should proceed, whilst the contractor is still on site"**  
It was **resolved** to ratify the decision that "additional works required at Lords Meadow should proceed, whilst the contractor is still on site"  
Proposed: Cllr Mrs Hodson, Seconded: Cllr Miss Manley (all in favour)
- 2205/058 To receive an update on 20mph from DCC**  
This matter was noted.
- 2205/059 Correspondence:** There was none.
- 2205/060 Street Matters:** All street matters forwarded by e-mail
- 2205/061 To receive a Police/Councillor Advocate Report**  
Cllr Sargent had given his apologies.
- 2205/062 Summary Report from a District Member (3 minutes)**  
Cllr Miss Manley advised that she has recently attended lots of meeting. The last External Overview and Scrutiny meeting was attended by a representative from South West Water and the Environment agency to answer questions on the water quality of the area. She also attended a Workshop on Affordable Housing and is working with the District Council regarding Northam Community Centre Hall. She will shortly be attending a "Destination Management" session at North Devon Plus.

Part B

DRAFT