

**Northam Town Council – Minutes of the Town Projects and Asset Management Meeting held on Monday 6<sup>th</sup> September 2021 in the Town Hall, Windmill Lane, Northam at 10.00 am.**

**Present:** Cllrs Tisdale (Chairman), Mrs McCarthy, Mrs Hodson, Edwards (from minute no 2109/489) Hames, Laws and Leather  
**In attendance:** Mrs Jane Mills – Town Clerk  
Cllr Shelley  
Members of the public

- 2109/482 Apologies**  
Apologies were received from Cllr Himan.
- 2109/483 Chairman’s announcements**  
There were none.
- 2109/484 Declarations of interest**  
Members were reminded that all interests should be declared prior to the item being discussed.
- 2109/485 To agree the agenda as published**  
It was **resolved** to agree the agenda as published after moving item 23 to follow item 8.  
Proposed: Cllr Laws, Seconded: Cllr Mrs McCarthy (all in favour)
- 2109/486 To confirm and sign the minutes of the Town Projects Meeting held 5<sup>th</sup> July 2021 as a correct record**  
It was **resolved** to confirm and sign the minutes of the Town Projects meeting held on 5<sup>th</sup> July 2021 as a correct record.  
Proposed: Cllr Leather, Seconded: Cllr Mrs McCarthy (majority in favour, 1 abstention not present at the meeting)
- 2109/487 Public Participation**  
*Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 4 minutes. The period of time which is designated for public participation in accordance with standing orders shall not exceed 20 minutes.*  
A member of the public wished to speak under item 8.
- 2109/488 To consider Action Points**  
Action Points were noted. The Town Clerk was asked to write to Torridge regarding Blackies and request a time limit for the transfer.  
**Action Point – Town Clerk to write to Torridge District Council.**  
  
Cllr Edwards joined the meeting at this juncture.
- 2109/489 To consider an update on the information boards at Bone Hill**  
It was **resolved** to suspend Standing Orders.  
Proposed: Cllr Tisdale, Seconded: Cllr Hames (5 votes in favour, 1 against)  
  
A member of the public spoke about the Information Boards.  
  
It was then **resolved** to reinstate Standing Orders  
Proposed: Cllr Mrs Hodson, Seconded: Cllr Mrs McCarthy (all in favour)

It was proposed by Cllr Leather that the detail in the report be accepted. There was no seconder for this proposal.

It was further **resolved** to accept the proposed revised text. There were 4 votes in favour, 2 against and 1 abstention)

**Action Point – Proceed with updating the Information Board**

**2109/490 To consider an update in relation to Northam Lions Football Club's application to the Football Foundation**

It was **resolved** that Northam Town Council agree to be joint applicants with Northam Lions Football Club in relation to their grant application to the Football Foundation.

Proposed: Cllr Mrs McCarthy, Seconded: Cllr Edwards (all in favour)

**Action Point – Town Clerk to notify Northam Lions and the Football Foundation.**

**2109/491 To receive an update on provision of webcams**

Cllr Edwards proposed that the Working Group is set up as previously agreed. This proposal was not seconded.

It was **resolved** to write to the Appledore Visitors Association advising that grant applications are currently available should they wish to proceed. It would not be possible to use the Town Council posts.

Proposed: Cllr Mrs McCarthy, Seconded: Cllr Tisdale (majority in favour, 1 vote against)

**Action Point – Town Clerk to write to Appledore Visitors Association.**

**2109/492 To consider an update report on weeding**

It was **resolved** to accept the report.

Proposed: Cllr Leather, Seconded: Cllr Edwards (4 in favour, 3 abstentions)

**2109/493 To receive an update on grass mats at Lords Meadow**

It was **resolved** to submit an application to the Contracts Finder with a closing date of 4 weeks for receipt of applications.

Proposed: Cllr Leather, Seconded: Cllr Mrs Hodson (all in favour)

**Action Point – Town Clerk to submit application**

**2109/494 To consider an update on a resident's request for specimen tree planting along Golf Links Road, between Beach Road and Avon Lane**

It was **resolved** to pursue the matter with SSE and Highways requesting more detailed information.

Proposed: Cllr Leather, seconded: Cllr Edwards (5 in favour, 2 abstentions)

**Action Point - Town Clerk to pursue the matter with SSE and Highways**

**2109/495 To consider an update on the cost of repair of outdoor gym equipment at Burrough Farm and its removal to Lords Meadow**

It was **resolved** to proceed with repairing and moving the equipment as soon as possible. Actual siting at Lords Meadow to be agreed.

Proposed: Cllr Leather, Seconded: Cllr Mrs Hodson (6 in favour, 1 abstention)

**Action Point – Proceed with repairing and moving the equipment and Town Clerk to investigate possibility of funding from the Welcome Back fund.**

**2109/496 To consider an update on Footpaths (Cllr Hames)**

It was **resolved** to proceed as soon as possible with the work required on two of the footpaths, which had recently been inspected and require work.

Proposed: Cllr Hames, Seconded: Cllr Tisdale (all in favour)

- 2109/497 To consider an update on installation of dog bins including Orchard Hill and a request for additional sites**  
 Members had received a map showing all the dog bins installed in the area below Heywood Road roundabout (thanks to Richard Haste Torridge District Council).  
 It was **resolved** that there were sufficient dog bins around the Riverside Court area.  
 Proposed: Cllr Tisdale, Seconded: Cllr Mrs Hodson, (majority in favour, 1 abstention)  
**Action Point – Town Clerk to contact the relevant Councillor and also request a map of the entire area showing all the dog bin sites which will be posted on Northam Town Council’s website.**
- 2109/498 To consider bee friendly planting outside the Town Hall**  
 It was proposed by Cllr Hames and seconded by Cllr Edwards that the Council plant a selection of bee friendly shrubs directly into the soil. There was an amendment to this proposal that Members accept the report and two planters (made, if possible from recycled plastic) be purchased and it was so **resolved**.  
 Proposed: Cllr Leather, Seconded: Cllr Mrs McCarthy (5 in favour, 2 against)  
**Action Point – Proceed with purchase of planters.**
- 2109/499 To consider an update on planting at Anchor Park to include funding**  
 Cllr Hames advised that he will firm up the proposals for the next agenda.
- 2109/500 To consider hire of scaffolding to enable the front of the Town Hall to be decorated**  
 It was **resolved** that we write to Torridge District Council noting that the building needs redecoration and there are acoustic issues which need to be met to comply with DDA. The entire fabric of the building requires redecoration.  
 Proposed: Cllr Mrs Hodson, Seconded: Cllr Edwards (all in favour)
- The Town Clerk was also asked to report that the exterior of the building is in an appalling state and there is considerable danger from falling slates.  
**Action Point – Town Clerk to write to Torridge District Council**
- 2109/501 To consider work required on the zip wire at Lord’s Meadow**  
 It was **resolved** to go ahead with the work as soon as possible.  
 Proposed: Cllr Mrs Hodson, Seconded: Cllr Mrs McCarthy (all in favour)
- 2109/502 To consider acoustic issues at the Town Hall and Northam Hall**  
 See resolution at minute number 2109/500.
- 2109/503 To consider tree planting (Cllr Hames)**  
 This was covered under minute number **2109/499**.
- 2109/504 To consider requesting TDC to transfer ownership of the Bell Slipway**  
 It was **resolved** that we write to Torridge District Council to ascertain their long-term plans for benches, dedication and sponsorship for the future.  
 Proposed: Cllr Mrs Hodson, Seconded: Cllr Mrs McCarthy (all in favour)  
**Action Point – Town Clerk to write to Torridge District Council.**
- There being no further business the meeting finished at 12.07pm