

Northam Town Council – Minutes of the Town Projects and Asset Management Meeting held on Monday 7th March 2022 at 10.00 am in the Council Chamber, Windmill Lane, Northam

Present: Cllrs Tisdale (Chairman), Mrs McCarthy, Hames, Himan, Laws, Leather, and the Mayor (ex-officio)

In attendance: Mrs Jane Mills – Town Clerk

2203/1183 Apologies

Apologies were received from Cllr Edwards.

2203/1184 Chairman's announcements

Members were advised that there had been two requests to hire Northam Hall to fund raise for Ukraine. Whilst Members were not prepared to waive the Hall charge, they agreed to make a donation to the funds to the value of the fee. This will be ratified at the next meeting.

Action Point - Agenda item next meeting.

2203/1185 Declarations of interest

Members were reminded that all interests should be declared prior to the item being discussed.

2203/1186 To agree the agenda between Part A and Part B (confidential information)

It was **resolved** to agree the agenda between Part A and Part B.

Proposed: Cllr Laws, Seconded: Cllr Leather (all in favour)

2203/1187 To confirm and sign the minutes of the Town Projects Meeting held 7th February 2022 as a correct record

It was **resolved** to confirm and sign the minutes of the Town Projects meeting held on 7th February 2022 as a correct record.

Proposed: Cllr Leather, Seconded: Cllr Hames (all in favour)

2203/1188 Public Participation

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 4 minutes. The period of time which is designated for public participation in accordance with standing orders shall not exceed 20 minutes.

No members of the public were present

2203/1189 To consider Action Points

Action Points were noted.

2203/1190 To consider replacement noticeboards (further information herewith)

It was **resolved** to accept quote 2 to include the larger posts and marine ply, Proposed: Cllr Leather, Seconded: Cllr Mrs McCarthy (majority in favour, one abstention)

Action Point - proceed with purchase of noticeboard

2203/1191 To consider further information received from Devon County Council regarding tree planting in Golf Links Road

It was **resolved** to prepare a map with suggested planting, following a meeting, with Cllr Laws, Cllr Leather and Cllr Tisdale and to invite the local resident to attend on site at 10.00 am on Saturday 12th March.

Proposed: Cllr Tisdale, Seconded: Cllr Laws (all in favour)

Action Point - contact local resident

- 2203/1192 To consider fencing at Burrough Farm following site inspection**
It was **resolved** to hold a meeting at 1.00pm on 16th March to review all documentation before making a decision.
Proposed: Cllr Tisdale, Seconded: Cllr Laws (all in favour)
Action Point - Town Clerk to arrange a meeting and seek relevant documentation
- 2203/1193 Consider installing a notice, stating which ship the anchor in the park is from (Cllr Hames)**
It was **resolved** to prepare a notice with the short version of the origin of the anchor.
Proposed: Cllr Hames, Seconded: Cllr Laws (all in favour)
- 2203/1194 To consider an update on Footpaths (Cllr Hames)**
Cllr Hames advised on completion of the works and submission of forms to DCC. He was thanked for his work.
- 2203/1195 To consider a handrail alongside the steps from the Lookout Path to the Mount (Cllr Hames)**
This was deferred to a later meeting as more information was requested from Cllr Hames.
Action Point - Agenda item next meeting
- 2203/1196 To consider updated proposals for the signage at Anchor Park and Lords Meadow**
Members were happy in principle with the updated proposals but requested some minor changes. The Deputy Town Clerk was thanked for his work on this.

PART B

2203/1197 To resolve: that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting

It was **resolved** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting.

Proposed: Cllr Tisdale, Seconded: Cllr Hodson (all in favour)

2203/1198 To confirm and sign the minutes of the Town Projects Meeting 6th December and 15th December 2021 Part B

It was **resolved** to confirm and sign the minutes of the Town Projects Meetings 6th December and 15th December 2021 Part B

Proposed: Cllr Tisdale, Seconded: Cllr Hodson (all in favour)

2203/1199 To resolve to readmit members of the press and public

It was **resolved** to readmit members of the press and public

Proposed: Cllr Himan, Seconded: Cllr Laws (all in favour)

There being no further business the meeting finished at 11.32 am

Signed Dated.....

