

Northam Town Council – Minutes of the Westward Ho! Park Committee Meeting held on Tuesday 15th June 2021 at the Northam Hall, Fore Street, Northam at 6.00 pm

Present: Cllrs Mrs Hodson (Chairman), Laws, Newman-McKie and Tisdale
Co-opted Members – Mrs C Hutchins and Mrs M Jones and
Mr S Makeig-Jones

In attendance: Mrs Jane Mills – Town Clerk
Mr G Langton – Deputy Town Clerk

2106/177 Apologies

Apologies were recorded on behalf of Cllrs Mrs McCarthy and Sargent

2106/178 Chairman's announcements

There were none.

2106/179 Declarations of interest

Members were reminded that all interests should be declared prior to the item being discussed.

2106/180 To agree the agenda between Part A and Part B

It was **resolved** to agree the agenda as published
Proposed: Cllr Tisdale, Seconded: Cllr Laws (all in favour)

2106/181 To confirm and sign the minutes of the Westward Ho! Park Meeting 19th May 2021

It was **resolved** to confirm and sign the minutes of the Westward Ho! Park Meeting held on 19th May 2021 as a correct record.
Proposed: Cllr Mrs Hodson, Seconded: Cllr Laws (all in favour)

2106/182 Public Participation

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 4 minutes. The period of time which is designated for public participation in accordance with standing orders shall not exceed 20 minutes.
No members of the public were present.

2106/183 To consider the Action Points

Action Points were noted.

2106/184 To receive a report from the Chair of FOTWHOP

The Chair of FOTWHOP gave a report advising that the garden volunteers have moved to an alternative storage area. Many comments have been received on the excellent state of the park. Many more plants have been donated and also edging stones. A competition has been run to create a logo for FOTWHOP and the winner announced recently. At a recent Committee meeting, under the terms of the constitution, it was agreed to invite a Member of Northam Town Council to join the Committee. Grants are continuing to be applied for and fund raising is continuing. It was **resolved** to appoint Cllr Newman-McKie to the FOTWHOP committee.
Proposed: Cllr Mrs Hodson, Seconded: Cllr Laws (all in favour)

- 2106/185 To receive an update on equipment and procedures for future installations**
The Chairman explained the processes and procedures for moving forward at the park including the importance of including the office in the loop. We have a project planned which needs to be followed and all projects require Committee approval. The Chair went on to thank all the volunteers for their efforts. Members were advised that from January this year to the end of May, there have been 568 volunteer hours and through June to date an additional 100 hours.
- 2106/186 To receive an update on the play area contract**
Members were advised that Tozers (our solicitors) had been consulted regarding the contract details and financial health of the company. A satisfactory response was received and the go ahead given.
Action Point – proceed with the contract.
- 2106/187 To consider a press release regarding the renovation of the play area.**
The Chairman suggested that Cllr Mrs McCarthy and the Town Clerk work together to produce a suitable press release.
Action Point – Town Clerk and Cllr Mrs McCarthy to produce press release.
- 2106/188 To agree proposed amendments to the play area position and removal of the crazy golf to another position.**
It was **resolved** that the children's play area remains almost in its current position but is moved east approximately 20 feet.
Proposed: Cllr Laws, Seconded: Cllr Mrs Hodson, (all in favour)
There was a further proposal that the crazy golf course is removed a week to ten days before the start of the play area installation and hire of equipment is authorised.
Proposed: Cllr Mrs Hodson, Seconded: Cllr Laws (all in favour)
Action Point – Agree position of play area and arrange removal of crazy golf before start of the play area installation.
- At this juncture Cllr Mrs McCarthy arrived at the meeting.
- 2106/189 To receive an update on the visit from a surveyor regarding the Pavilion**
Members were advised that the roof will require replacing. Priorities are wall ties, some of which may be eroded, this requires a camera examination. It was **resolved** to proceed to get relevant quotes for a wall tie survey, a drain survey and work on the roof in order to make the building watertight for the winter.
Proposed: Cllr Laws, Seconded: Cllr Tisdale (all in favour)
Action Point – Town Clerk to get relevant quotes
- 2106/190 To consider an update on a meeting with a representative from Western Power**
Members were advised that there is a huge underground cable running parallel with Avon Lane across the length of the park into Golf Links Road, making it impossible to plant an orchard/trees. However, other suggestions have been passed to the representative who was very positive and is taking the matter to the relevant authority. An urgent response will be sought.
- 2106/191 To consider circulating a survey on the options of a green gym installation or boules playing surface**
Following a discussion it was agreed to place this matter on the next agenda for a decision and Members are invited to submit alternative games activities for the area, including crazy golf.
Action Point – Place matter on next agenda.

- 2106/192** **To consider retrospective consent for the placement of a donated memorial bench, dedicated to the late “Mic Durkin” to include a concrete base**
It was **resolved** to agree, in principle, to purchase and placement of the bench.
Proposed; Cllr Mrs Hodson, Seconded: Cllr Newman-McKie (all in favour)
Action Point – Proceed with purchase of bench.
- 2106/193** **To receive an update on dog exclusion signage**
It was **resolved** to authorise the Town Clerk to order appropriate signs
Proposed: Cllr Laws, Seconded: Cllr Tisdale (all in favour)
Action Point – Town Clerk to order appropriate signs.
- 2106/194** **To confirm processing arrangements for accepting funding from various sources, including FOTWHOP**
This matter was covered under agenda 9

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