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**Northam Town Council – Minutes of the Special Town Projects and Asset Management Meeting held on Monday 11th May 2021 in the Council Chamber, Windmill Lane, Northam at 10.00 am**

**Present:** Cllrs Tisdale (Chairman), Edwards, Hames, Hodson, Himan, Laws and

Mrs McCarthy

**In attendance:** Mrs Jane Mills– Town Clerk, Mr G Langton – Deputy Town Clerk

**2105/037 Election of Chairman**

On a proposal by Cllr Mrs McCarthy, seconded by Cllr Mrs Hodson, Cllr Tisdale was elected as Chairman (all in favour)

**2105/038 Election of Vice Chairman**

On a proposal by Cllr Tisdale, seconded by Cllr Laws, Cllr Edwards was elected as Vice Chairman (all in favour)

**2105/039 Apologies**

Apologies were recorded on behalf of Cllr Leather

**2105/040 Chairman’s announcements**

 There were no Chairman’s announcements.

**2105/041 Declarations of interest:**

 Members were reminded that all interests should be declared prior to the item being discussed.

**2105/042 To agree the agenda as published**

It was **resolved** to agree the agenda as published.

 Proposed: Cllr Mrs Hodson, Seconded: Cllr Edwards (all in favour)

**2105/043 Public Participation**

 Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. The period of time which is designated for public participation in accordance with standing orders shall not exceed 15 minutes.

 No members of the public were present.

**2105/044 To consider a report on options for Lords Meadow**

Following a discussion on the situation at Lords Meadow, it was **resolved** that temporary repairs should be completed immediately by the maintenance men and our insurers informed that the remedial work has been completed.

 Proposed: Cllr Mrs McCarthy, Seconded: Cllr Mrs Hodson (all in favour)

 ***Action Point – Maintenance men to carry out temporary repairs.***

 It was further **resolved** to recommend to Full Council that "NTC resolves to make a formal decision not to tender through the "Contracts Finder" website as this contract is specialist in nature as the proposal is to provide rubberised mulch paths and areas under the equipment.

 Proposed: Cllr Tisdale, Seconded: Cllr Laws (majority in favour, one abstention)

 ***Action Point – Place item on Full Council agenda***

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 It was further **resolved** to seek costings based on the design and specification previously agreed to include rubberised mulch and to resolve any possible drainage or other issues with the costings valid for a minimum of four months to enable funding to be sought.

 Proposed: Cllr Tisdale Seconded: Cllr Mrs McCarthy (all in favour)

 ***Action Point – Town Clerk to seek costings to include rubberised mulch and possible drainage or other issues.***

There being no further business the meeting finished at 11.15 am

Signed ………………………………………………. Dated………………………………….