

**Northam Town Council – Minutes of the Westward Ho! Park Committee Meeting held on Tuesday 27<sup>th</sup> April 2021 remotely through Zoom at 6.00 pm**

**Present:** Cllrs Mrs Hodson (Chairman), Mrs McCarthy, Chalmers, Edwards, Laws and Newman-McKie  
Co-opted Members – Mrs C Hutchins, Mrs M Jones, Mr S Makeig-Jones

**In attendance:** Mrs Jane Mills – Town Clerk  
Mr G Langton – Deputy Town Clerk  
Cllrs Tisdale, Sargent and Leather (non-committee members)  
K Eschbaecher – Lawn Tennis Association  
1 member of the public.

**2104/1455 Apologies**

Apologies were received from Cllr K Davis and Mr P Sawyer.

**2104/1456 Chairman's announcements**

The Chairman noted that all members had been sent a second quote for the Committee's consideration at agenda item 13.

**2104/1457 Declarations of interest**

Members were reminded that all interests should be declared prior to the item being discussed.

**2104/1458 To agree the agenda as published**

It was **resolved** to agree the agenda as published  
Proposed: Cllr Hodson, Seconded: Cllr Laws (all in favour)

**2104/1459 To confirm and sign the minutes of the Westward Ho! Park Committee meeting held on 6<sup>th</sup> April 2021**

It was **resolved** to confirm the minutes of the Westward Ho! Park Meeting held on 6<sup>th</sup> April 2021 as a correct record. They will be signed at a later date.  
Proposed: Cllr Edwards, Seconded: Cllr Hodson (all in favour)

**2104/1460 Public Participation**

*Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. The period of time which is designated for public participation in accordance with standing orders shall not exceed 15 minutes.*

**2104/1461 To consider Action Points**

Action points were noted.

**2104/1462 To receive a presentation from the LTA representative**

The Committee heard from the representative of the Lawn Tennis Association (LTA) regarding their advice as to how public tennis courts may be operated in such a way that maintenance costs are mitigated, a presentation titled 'Tennis Opened Up'.

It was confirmed that no grants were available for local tennis provision, beyond those made for the supply and installation of gate access equipment, which was dependent on agreeing to the terms of the grant for 5 years following installation. The representative confirmed that the administration of the courts would be by the Town Council or other, similar body and that any pricing applied to the courts would be defined by the Council.

**Action point: The matter to considered at a future meeting of the Committee.**

**2104/1463 Correspondence**

- *Torrige District Council response re closing 2 entrances*

The Town Clerk reported that Torrige District Council had confirmed it had no concerns over the blocking up of the two eastern entrances on Golf Links Road.

- *Response re gym equipment*

The Town Clerk reported that the resident had responded indicating their willingness to help, though no further detail had been forthcoming.

- *Email re use of the pavilion (circulated)*

The Committee heard that a local theatre and radio broadcaster had expressed an interest in making use of the pavilion building.

**2104/1464 To receive a report from the Chair of FOTWHOP**

The Committee heard that FOTWHOP's '200 Club' had been granted a licence and that tickets were being advertised through their Facebook page, with local hard copy fliers to follow. The Council would share the information through its social media channels.

The Chair of FOTWHOP reported positive feedback had been received regarding the planting at the park for park users.

The Chairman thanked FOTWHOP for all the work they had been undertaking.

**Action point: Deputy Town Clerk to insert links on receipt of the details.**

**2104/1465 To consider initial responses following the visit to the Pavilion**

The Chairman reported that following the visit by members and staff of the Council, the view was that the general condition of the building was better than feared.

The Committee discussed the need for water to be available for the volunteer gardeners.

The Committee considered the need to replace the roof and the effect this may have on the structural integrity of the wall, with a view to considering replacement during the better weather.

It was **resolved** to paint the pavilion to match the walls of the park as an interim measure to improve the look of the area. Proposed Cllr Laws, Seconded: Cllr Newman-McKie (all in favour).

**Action point: Town Clerk to share the collated responses to the three questions posed by the Chairman.**

**Action point: Deputy Town Clerk to seek details of the account from South West Water.**

**Action point: Town Officers to liaise with the Surveyors regarding the condition of the walls, roof and lintels.**

*Cllr Edwards left the meeting.*

**PART B**

**During Zoom meetings Members are required to confirm that they are alone during Part B**

All members confirmed this.

**2104/1466 To resolve: that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting**  
 It was **resolved** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting.  
 Proposed: Cllr Hodson, Seconded: Cllr Edwards (all in favour)

**2104/1467 To consider quotes received**

- *Creation of a path (one quote herewith one to follow)*  
 It was **resolved** to not undertake this work but to combine it with any wider project to make changes to the Sensory Garden. Proposed: Cllr Hodson, Seconded Cllr Laws (all in favour).
- *Purchase of sleepers*  
 It was **resolved** to purchase 36 sleepers from Company C as outlined in the report. Proposed: Cllr Laws, Seconded: Cllr Hodson (all in favour)
- *Electricity provision (report herewith)*  
 It was **resolved** to settle the outstanding bill and retain the meter connection for future projects. Proposed Cllr Hodson, Seconded Cllr Laws (all in favour).

**2104/1468 To consider a forward programme**

<b>18<sup>th</sup> May</b>	Special meeting to hear from contractors regarding the renewal of the children’s play area.
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**2104/1469 To resolve: that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be readmitted to the meeting**  
 It was **resolved** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be readmitted to the meeting.  
 Proposed: Cllr Hodson, Seconded: Cllr Laws (all in favour)

There being no further business the meeting finished at 8.20pm

Signed .....

Dated.....