

**Northam Town Council – Minutes of the Westward Ho! Park Committee Meeting held on Tuesday 6<sup>th</sup> April 2021 remotely through Zoom at 6.00 pm**

**Present:** Cllrs Mrs Hodson (Chairman), Mrs McCarthy, Chalmers, Davis, Edwards, Laws and Newman-McKie  
Co-opted Members – Mrs C Hutchins, Mrs M Jones, Mr S Makeig-Jones

**In attendance:** Mrs Jane Mills – Town Clerk  
Mr G Langton – Deputy Town Clerk,  
Mrs P Moores – Assistant Town Clerk  
Cllrs Leather, Sargent and Tisdale  
3 members of the public

**2104/1363 Apologies**

There were no apologies.

**2104/1364 Chairman's announcements**

There were none.

**2104/1365 Declarations of interest**

Members were reminded that all interests should be declared prior to the item being discussed.

**2104/1366 To agree the agenda as published**

It was **resolved** to agree the agenda as published  
Proposed: Cllr Mrs Hodson, Seconded: Cllr Mrs McCarthy (all in favour)

**2104/1367 To confirm and sign the minutes of the Westward Ho! Park Committee meeting held on 16<sup>th</sup> March 2021**

It was **resolved** to confirm the minutes of the Westward Ho! Park Meeting held on 16<sup>th</sup> March 2021 as a correct record. They will be signed at a later date.  
Proposed: Cllr Mrs Hodson, Seconded: Cllr Davis (majority in favour, 2 abstentions not present at the meeting)

**2104/1368 Public Participation**

*Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda.*

*Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. The period of time which is designated for public participation in accordance with standing orders shall not exceed 15 minutes.*

The members of the public did not wish to speak.

**2104/1369 To consider Action Points**

Action points were noted.

**2104/1370 To consider the designs received from the Pre-Approved list of Contractors**

It was **resolved** to suspend Standing Orders to allow a member of the public to speak.

Proposed: Cllr Mrs McCarthy, Seconded: Cllr Mrs Hodson (all in favour)

Standing Orders were then reinstated.

Proposed: Cllr Mrs McCarthy, Seconded; Cllr Mrs Hodson (all in favour)

Members had a full discussion on all the designs presented and felt they were spoilt for choice.

Cllr Mrs McCarthy was thanked for her presentation and also the Town Clerk for her efforts in obtaining the designs and costings from the pre-approved contractors.

It was **resolved** to suspend Standing Orders again to allow a member of the public to speak.

Proposed: Cllr Mrs Hodson, Seconded; Cllr Edwards (all in favour)

It was then **resolved** to reinstate Standing Orders

Proposed; Cllr Mrs Hodson, Seconded: Cllr Edwards (all in favour)

Members of the public were in support of the views regarding the designs presented.

The committee requested that the contactors should give consideration to the following

Train - we would like the children to associate this park with the train, with it being the focal point. One of the designers named the train, the committee liked this idea. Having the train sat on track flooring was liked and also making the train or one carriage on it at least accessible for a wheelchair.

Swings – it was felt very strongly that included in the final design there should be a basket swing, two traditional flat swings and toddler swings. Additional types are also welcome

Roundabout - wheel chair friendly with suitable bars going around.

Slide - the park should include a slide with the actual slide not being metal because of heat.

Seesaw - the rocker type seesaw, on springs, that seats 4 children.

Imaginary Play - some designs included a ticket office and train signs, this was liked.

Tower Climbing frame - most designs included a tower climbing frame for the older children. One design had this aspect as a lifeboat named after our lifeboat in Appledore sat on blue flooring. It was hoped this could be incorporated.

Sunken trampoline – to include disabled/wheelchair access

Inclusive springer - one design included this and it was thought to be a good option to site alongside a traditional springer.

Seating - a mix of benches and picnic benches with one picnic bench being accessible for a wheelchair, if possible. Total amount of benches and picnic benches combined 3-4.

Planters - one of the designs we looked at included planters within the park, this was liked.

Flooring - should be joined up between play equipment so the children do not get muddy running between pieces and we ask that the shape of the floor made as easy as possible to mow around avoiding tight corners or wavy lines.

Gates - two gates required, both leading to the front path, flooring should go out to meet the path.

**PART B**

**During Zoom meetings Members are required to confirm that they are alone during Part B**

All members confirmed this.

**2104/1371 To resolve: that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting**  
It was **resolved** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting.  
Proposed: Cllr Edwards, Seconded: Cllr Laws (all in favour)

**2104/1372 To consider additional information from contractors**  
After some considerable discussion it was **resolved** to invite 4 contractors to attend a meeting on the 20<sup>th</sup> April to give further presentation of their designs and costings with a number of options that Members would like to see included.  
Proposed: Cllr Mrs McCarthy, Seconded: Cllr Edwards (all in favour)  
**Action Point -Town Clerk to invite contractors to attend meeting on 20<sup>th</sup> April.**

There being no further business the meeting finished at 9.00 pm

Signed .....

Dated.....