

**Northam Town Council – Minutes of the Town Projects and Asset Management Meeting held on Monday 1<sup>st</sup> March 2021 via Zoom at 6.00 pm**

**Present:** Cllrs Tisdale (Chairman), Chalmers, Davis, Edwards, Hames, Himan, Mrs Hodson, Laws, Leather, Sargent and Shelley  
**In attendance:** Mrs Jane Mills – Town Clerk, Mr G Langton – Deputy Town Clerk  
Mrs P Moores – Assistant Town Clerk  
1 member of the public

- 2103/1236 Apologies**  
All members were present.
- 2103/1237 Chairman’s announcements**  
Cllr Shelley made a retraction to a remark he had made at the last meeting and apologised unreservedly.
- 2103/1238 Declarations of interest**  
Members were reminded that all interests should be declared prior to the item being discussed.
- 2103/1239 To agree the agenda as published**  
It was **resolved** to agree the agenda as published  
Proposed: Cllr Sargent, Seconded: Cllr Davis (all in favour)
- 2103/1240 To confirm and sign the minutes of the Town Projects Meeting held 8<sup>th</sup> February 2021 as a correct record**  
It was **resolved** to confirm the minutes of the Town Projects Meeting held 8<sup>th</sup> February 2021 as a correct record.  
They will be signed at a later date.  
Proposed: Cllr Shelley, Seconded: Cllr Davis (majority in favour, 1 abstention Member not present at the meeting).
- 2103/1241 Public Participation**  
*Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. The period of time which is designated for public participation in accordance with standing orders shall not exceed 15 minutes.*
- 2103/1242 To consider Action Points (herewith)**  
Action points were noted.
- 2103/1243 To consider a Financial Report in respect of Town Projects & Asset Management**  
It was agreed to note the Financial Report.
- 2103/1244 To consider an update on lighting at Westward Ho!**  
Members were advised that a letter has been sent to the Chief Executive at Devon County Council. This has been passed to the relevant department and a response is awaited. The removal of the poles has been completed to a satisfactory standard.
- 2103/1245 To consider an update on Footpaths (public rights of way) (Cllr Hames)**  
Cllr Hames has circulated a completed Footpaths survey and a number of issues on the footpaths were discussed.

It was **resolved** to write to Devon County Council requesting a more substantial grant instead of the current amount due to the paths being used more frequently due to Covid and also the extremely wet weather.

Proposed: Cllr Laws, Seconded: Cllr Mrs Hodson (all in favour)

**Action Point – Town Clerk to submit request for more substantial grant.**

**2103/1246 To consider an update on erection of a noticeboard by the AVA** (*email from Neighbourhood Highway Officer circulated 20/2/21*)

After some discussion it was suggested that the four Appledore Members get together to decide an appropriate place for the noticeboard to be erected and also the Appledore Visitors Association could get in touch with Torridge to suggest that the noticeboard be placed in Churchfields car park.

Cllr Mrs Hodson met with Sean Kearney and Ms Tait to discuss the location of the AVA Notice Board.

**Action Point – Four Appledore Members to get together.**

**2103/1247 To consider a request for a bus shelter in Lenards Road** (*Cllr Davis*)

It was **resolved** to write to the Neighbourhood Highways Officer to discuss the possibility of progressing this and to place the matter on the next agenda.

Proposed: Cllr Tisdale, Seconded: Cllr Davis (all in favour)

**Action Point: Town Clerk to write to Neighbourhood Highways Officer.**

**2102/1248 To consider replacement of gate to children's play area Lords Meadow**

Members were advised of the three quotes received and it was **resolved** to accept the first quote subject to there being a twelve-month warranty for the work.

Proposed: Cllr Leather, Seconded: Cllr Hames (majority in favour 1 against)

There being no further business the meeting finished at 7.00pm

Signed .....

Dated.....