



NORTHAM TOWN COUNCIL
TOWN HALL
WINDMILL LANE
NORTHAM
DEVON
EX39 1BY

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To: All Members of the Northam Town Council
Finance and Human Resources Committee
Cc: All Members of the Northam Town Council

You are hereby summoned to attend a meeting of the Finance and Human Resources Committee which will be held on Monday 25th January 2021 at 6.00pm.

A link for the meeting is shown below. Members of the public will be admitted from the waiting room at the start of the meeting.

Topic: Finance and HR

Time: Jan 25, 2021 06:00 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/81441099363?pwd=emhjbUx0MG96NTJpMDJqaENKWHRjdz09>

Meeting ID: 814 4109 9363

Passcode: 703449

The agenda for the meeting is set out below.

M. J. Mills

Jane Mills

Date of issue: 19th January 2021

The following are Members of the Finance and HR Committee: Councillors Mrs Hodson, Miss Manley, Mrs McCarthy, Edwards, Laws, Leather, Sargent, Tisdale, the Mayor (Ex-Officio), Cllrs Laws and Tisdale as Chairs of their respective Committees but all Members of the Council are entitled to attend.

AGENDA

- 1 Apologies**
- 2 Chairman's announcements**
- 3 Declarations of interest**
- 4 To agree the agenda between Part A and Part B (*confidential information*)**
- 5 To confirm and sign the minutes of the meeting held 21st December 2020 (*herewith*)**



Lords of the Manor



The local Council for Appledore, Northam, Orchard Hill and Westward Ho!
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Office open: Monday to Friday mornings



Trustees of the Common Right

6 Action Points (*herewith*)

7 Public Participation

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. The period of time which is designated for public participation in accordance with standing orders shall not exceed 15 minutes.

8 To consider invoices for payment and financial reports (*herewith*)

9 To consider reports(*herewith*)

(A) Risk assessment Management

(B) Investment Strategy

(C) Internal Control

Part B

During Zoom meetings Members are required to confirm that they are alone during Part B

10 To resolve: that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting

11 To consider staffing matters to include a report on staff holidays

12 To confirm and sign the minutes of the meeting held on 21st December 2020 Part B

13 To resolve to readmit members of the press and public