



NORTHAM TOWN COUNCIL

Town Hall, Windmill Lane, Northam EX39 1BY

Town Clerk: Guy Langton (CiLCA, PSLCC)

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Please scan QR code for the Council's website



For those who wish to participate, prayers will be held at 6.25pm in the Council Chamber.

To all members of the Council:

You are hereby summoned to attend the **NORTHAM TOWN COUNCIL MEETING** on

Wednesday 29th July 2026 at 6:30pm

at The Town Hall, Windmill Lane, Northam for the transaction of the business listed on the agenda below.

Council Members:

Appledore Ward: Cllr Bell, Cllr Edwards, Cllr Hames and Cllr Tait

Northam/Orchard Hill ward: Cllr Himan, Cllr Horrocks, Cllr Leather, Cllr Lo-Vel, Cllr Newman-McKie (Mayor) and Cllr Whittaker (Deputy Mayor).

Westward Ho! ward: Cllr Bach, Cllr Hodson, Cllr Sawyer and Cllr Singh.

Questions by the public: There will be a period for questions by the public. In accordance with Standing Order 3, members of the public may make representations, ask questions and give evidence at a meeting which they are entitled to attend in respect of any Council business at Full Council, and at Committee meetings in respect of business on the agenda.

Members of the public are asked to respect the fact that this is a meeting to conduct council business and interruptions during council business are not permitted. If, in the opinion of the Chair, the business of the meeting is disrupted in any way, the Chair may ask the person/s causing the disruption to be quiet and if they refuse then ask them to leave. **Mobile phones must be switched off or silenced during the meeting.**

Anyone wishing to ask questions is requested to notify the Town Clerk by 12 noon on the day of the meeting.

Recording, photographs and filming: In accordance with the Council's policy on filming and recording of Local Council and Committee meetings (available to read in the Chamber) and arising from the *Local Government and Accountability Act 2014* the press or public may audio-record, photograph or film meetings, or report from the meeting using social media. As such, members of the public may be recorded or photographed during the meeting. Anyone wishing to record or photograph the meeting must notify the Town Clerk before the commencement of the meeting.

Public attendance at Council and committee meetings

As a public body, Northam Town Council understands the need for transparency and accountability. The Council will therefore seek to conduct meetings using practices and procedures set out within the Public Bodies (Admission to Meetings) Act 1960, which states:

Subject to subsection (2) below, any meeting of a body exercising public functions, being a body to which this Act applies, shall be open to the public.*

Subsection (2) states: *Where a meeting is open to the public, a body may, by resolution exclude the public from the meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.*

Therefore, the Council's policy is to allow public access to meetings unless the business being transacted is confidential or there are 'other special reasons' to exclude the public.

Guy Langton

Guy Langton, Town Clerk & RFO

Date of issue: 23rd July 2026

Members are requested to turn off or silence their mobile phones for the duration of the meeting.

AGENDA

- 1 To receive and approve apologies for absence, in accordance with Local Government Act 1972 s85(1)**
- 2 To agree the agenda as published**
- 3 To receive any dispensations and disclosable pecuniary or other interests**
- 4 Mayor's Announcements**
- 5 To confirm and sign the minutes of the Special meeting of the Council held on 1st July 2026 (under separate cover)**
- 6 To receive and adopt the confirmed minutes and resolutions contained therein from Committees and Sub-Committees (under separate cover)**
 - Parks and Recreation 20th May
 - Review 5th March 2026
 - Finance & Human Resources 10th June 2026
 - Planning & Development 11th June 2026
- 7 Public Participation**
- 8 To receive a report (if any) from Devon & Cornwall Constabulary**
- 9 To receive a report (if any) from the Devon County Councillor**
- 10 To receive reports (if any) from Torridge District Members**
- 11 To receive a report (if any) from the Police-Councillor Advocate**
- 12 To receive an update on Local Government Reorganisation (LGR) (verbal)**
- 13 To consider the action point update (p3-4)**
- 14 To receive the Clerk's Report (p6-8)**

Comfort Break – 5 minutes

- 15 To report identified locations for taxi ranks in the three wards for passing to Torridge District Council's Licencing Committee (p8)**
- 16 To consider joining the Town and Country Planning Association (TCPA) (p9)**
- 17 To consider providing funding towards a survey to progress the cycle/pedestrian link project at Kenwith Valley (p9-10 and circulated paper)**
- 18 To receive the costs of sub-dividing rooms G14 & G15 (the back room) and consider undertaking the project (p10)**
- 19 To receive an update on the Northam Neighbourhood Plan referendum (p11-15)**

Item 1	To receive and approve apologies for absence, in accordance with Local Government Act 1972 s85(1)
Item 2	To agree the agenda as published
Item 3	To receive any dispensations and disclosable pecuniary or other interests <i>Members are reminded that all interests must be declared prior to the item being discussed</i>
Item 4	Mayor's Announcements
Item 5	To confirm and sign the minutes of the meeting of the Council held on 1st July 2026 (under separate cover)
Item 6	To receive and adopt the confirmed minutes and resolutions contained therein from Committees and Sub-Committees (under separate cover) • Parks and Recreation 20th May • Review 5th March 2026 • Finance & Human Resources 10th June 2026 • Planning & Development 11th June 2026
Item 7	Public Participation <i>We welcome Parishioners speaking or making representations, asking questions or giving evidence at the meeting of the Full Council in respect of any issue affecting the Northam Town Council area. A period of twenty minutes is allocated for this unless directed by the Chair of the meeting and a member of the public shall not speak for more than 4 minutes. A question shall not receive a response at the meeting nor start a debate on the question. The chair of the meeting may direct that a written or oral response be given.</i>
Item 8	To receive a report (if any) from Devon & Cornwall Constabulary
Item 9	To receive a report (if any) from the Devon County Councillor
Item 10	To receive reports (if any) from the Torridge District Members
Item 11	To receive a report (if any) from the Police-Councillor Advocate
Item 12	To receive an update regarding Local Government Reorganisation (LGR) DALC has published the below on its website: <i>"The Government has now announced its decision on local government reorganisation (LGR) in Devon, Plymouth and Torbay.</i> <i>The Government has selected the proposal put forward by Plymouth and Exeter city councils, creating four new unitary councils across Devon. The 11 existing councils in the area will be reorganised into four unitary authorities, replacing the current two-tier system of county and district councils.</i> <i>These new councils will comprise of the current areas of:</i> • <i>Exeter City Council, plus 15 parishes from Teignbridge District Council, 28 parishes from East Devon District Council and six parishes from Mid Devon District Council (referred to in the proposal as 'Exeter')</i> • <i>Plymouth City Council, plus 13 parishes from South Hams District Council (referred to in the proposal as 'Plymouth')</i>

- *Torbay Council, plus 17 parishes from Teignbridge District Council and four from South Hams District Council (referred to in the proposal as ‘Torbay’)*
- *East Devon District Council (minus the 28 parishes in ‘Exeter’),
Mid Devon District Council (minus the six parishes in ‘Exeter’),
North Devon Council, South Hams District Council (minus the 13 parishes in ‘Plymouth’ and the four parishes in ‘Torbay’),
Teignbridge District Council (minus the 15 parishes in ‘Exeter’ and 17 parishes in ‘Torbay’),
Torridge District Council, and
West Devon Borough Council (referred to in the proposal as ‘Devon Coast and Countryside Council’)*

What happens next?

The Government’s decision marks an important step in the LGR process, but there is still significant work to do before the new unitary councils are established.”

DALC will continue to monitor developments and keep members updated as more information becomes available.

Item 13 Action points

2508/283 Northam Lions FC – use of Burrough Farm King George V Field	The Council arranged a working group comprising Cllrs Leather, Edwards Whittaker, Hodson, Tait and Newman-McKie, to meet with Northam Lions FC, that meeting would be held on the 28th July 2026. ONGOING
2512/525 Speedwatch	Advise the Police of the intention to recommence the SpeedWatch initiative in the Parish and of the volunteer coordinator. A total of four volunteers needed, the coordinator plus three. Adverts have been placed on the Council’s website and re-shared fortnightly on social media. Assistance with promotion will be sought but has not yet been pursued. ONGOING
2601/551 Pension arrangements for Council Staff	The Town Clerk met with all staff available (two were on sick leave) on the 14th July. It was explained that the council had asked if staff could be consulted about moving to the Local Government Pension Scheme (LGPS) and the effect that this would have on both their own and the council’s contributions to their pensions. The 8 staff that attended the meeting all voiced their willingness to move to the LGPS, should the Council amend the staff terms and conditions to enable them to do so. A report would be drafted for a future meeting for council to consider. ONGOING

“

0606/067 Write to Devon County Council and bus service provider to express the Council's concern over the different levels of service provided to Appledore and Westward Ho!	No further correspondence from the County Council regarding the cost of extending the bus services serving Appledore. No further correspondence regarding the cost of providing a temporary Night Bus to Appledore. ONGOING
2607/125 Write to PCC and Inspector to express the Council's concerns and clarify the funding of street wardens.	OPCC and Neighbourhood Policing team Inspector contacted. A response is awaited. ONGOING
2607/130 Continue membership of the CPRE	Membership subscription paid for 2026-27. COMPLETE
2607/131 Funding a defibrillator – Westbourne Terrace	Working with North Devon Plas and the Locality Budget team at DCC, councillor grants have been obtained to cover the full cost of a defibrillator and cabinet. Once funding has confirmed by both bodies, the Council may proceed with the purchase. Installation would be the responsibility of Torridge District Council. ONGOING
2607/132 Members to identify possible locations for taxi ranks in their wards	On the agenda. COMPLETE
2607/133 Award grant to the Bideford & River Torridge Heritage Harbour	Grant paid. COMPLETE
2607/134 Repair the deputy mayor's chain fob (Queen Elizabeth Silver Jubilee medal)	Sent for repair, awaiting return. COMPLETE
2607/135 Make part-payment of members allowances whilst awaiting the outcome of the Remuneration Panel.	Part payment (£1,075 before stoppages/member) made in July 2026. COMPLETE

Item 14 To receive the Clerk's report

On 30th June 2026 the Council's balances were:

Petty Cash	£98.17	no interest	
Hinkley & Rugby Building Society	£300,000	interest rate is 1.65%	Holding account for general expenditure and £50,000 of the General Reserve
Cambridge & Counties Bank (31-day)	£98,501.85	interest rate is 2.72%	General Reserves
Nationwide (Business 95-day saver)	£98,145.04	interest rate is 3.20%	Earmarked Reserves (as per agreed budget: parks, defibrillators, LCWIP, war memorial cleaning, skate park and pavilion renovation reserve)
Cambridge Building Society	£10792.20	interest rate is 1.55%	Tennis Reserves
Coop Bank (current account)	£14331.66	no interest	General expenditure

Total cash in hand (recorded on SCRIBE): £521,868.92

Petty Cash: The council spent £16.98 of petty cash in June 2026, withdrawing £70 to maintain the balance stated in the financials regulation (£100).

Tennis courts: The gross volume of sales in June 2026 was £522.50. After fees, the Council has received £472.37. Since 1st April 2026, the Council has received £1,783.19 for tennis court memberships and bookings.

Payments: Between 1st and 30th June 2026, the council made 129 payments, totalling £70,629.41 (ex VAT). There were 46 payments of £100 or more totalling £64,657.53 (ex VAT) - overleaf.

Receipts: Between 1st and 30th June 2026, the council received 130 payments (some have the same id number - regular hall hire bookings), totalling £5,583.94 (ex VAT).

V'cher	Date	Net	VAT	Total	Description	Cost Centre	Cost Code	Minute Ref
326	18.6.26	£19,200.00	£0.00	£19,200.00	Salaries	Staff Costs	Salaries, HMRC and NEST	2606/081
291	05.6.26	£7,867.14	£1,573.43	£9,440.57	Plants	Environment & Maintenance	Hanging baskets & Planters	2511/476
360	25.6.26	£7,345.32	£0.00	£7,345.32	HMRC PAYE	Staff Costs	Salaries, HMRC and NEST	2508/252
320	17.6.26	£4,059.28	£0.00	£4,059.28	PWLB	PWLB	PWLB - Northam Hall	
307	12.6.26	£3,117.09	£623.42	£3,740.51	Insurance	Human Resources and H&S	Worknest (HR and H&S Advisors)	2505/051
299	09.6.26	£2,733.15	£0.00	£2,733.15	Pensions	Staff Costs	Salaries, HMRC and NEST	
365	25.6.26	£2,640.34	£528.07	£3,168.41	Tennis Courts - final payment	Parks & Recreation	Westward Ho! Park	
343	23.6.26	£1,721.21	£0.00	£1,721.21	PWLB	PWLB	Westward Ho! Park Tranche 2	
290	05.6.26	£1,495.00	£299.00	£1,794.00	Survey	Pavilion & CPT	Large Project Reserve	2512/521
349	23.6.26	£1,320.00	£0.00	£1,320.00	War Memorial Northam	Environment & Maintenance	War Memorials	
297	08.6.26	£1,129.60	£0.00	£1,129.60	General insurance (monthly dd)	Insurances	General	2605/037
348	23.6.26	£1,080.00	£0.00	£1,080.00	War Memorial Appledore	Environment & Maintenance	War Memorials	2604/740
324	17.6.26	£921.06	£184.21	£1,105.27	Subscriptions	Administration	Subs and Memberships	2605/024
324	17.6.26	£898.61	£0.00	£898.61	Subscriptions	Administration	Subs and Memberships	2605/024
345	23.6.26	£815.28	£0.00	£815.28	Salaries (top-up)	Staff Costs	Salaries, HMRC and NEST	
306	12.6.26	£796.75	£159.35	£956.10	Civic Function	Members	Civic Reception	
294	05.6.26	£463.70	£0.00	£463.70	Insurance	Insurances	Engineering	2605/039
319	17.6.26	£463.50	£0.00	£463.50	Professional Fees (Planning permission)	MUGA	Professional Fees	2511/475
289	05.6.26	£455.00	£91.00	£546.00	Cleaning CPT	CPT	Cleaning	
253	01.6.26	£448.76	£0.00	£448.76	Room rental	Administration	Room Rental	
374	29.6.26	£441.56	£0.00	£441.56	Professional Fees - planning permission	MUGA	Professional Fees	2511/475
373	29.6.26	£400.00	£0.00	£400.00	Cleaning Northam Hall	Northam Hall	Cleaning	
375	29.6.26	£395.00	£79.00	£474.00	Audit Services	Administration	Audit & Data Protection	
276	04.6.26	£360.00	£0.00	£360.00	Vehicle Tax - transit	Council Machinery & Equipment	VED	
286	05.6.26	£345.00	£0.00	£345.00	Signs	Members	Honours Boards	
288	05.6.26	£335.00	£67.00	£402.00	Civic.ly Subscription	ICT	Civic.ly Asset Management Software	
336	19.6.26	£330.00	£66.00	£396.00	MVSIDs	Environment & Maintenance	MVSIDs	
287	05.6.26	£314.00	£62.80	£376.80	IT contract	ICT	Cloudy IT	
323	17.6.26	£250.00	£0.00	£250.00	May Fair 2026	Community	May Fair Costs	2511/472
333	19.6.26	£235.28	£47.06	£282.34	Disposal Waste Materials	CPT	Hygiene	
308	12.6.26	£227.10	£0.00	£227.10	Insurance	Insurances	HR (Via Worknest)	2505/051
322	17.6.26	£200.00	£40.00	£240.00	The Link	Community	Newsletters & Communication	2505/053

293	05.6.26	£180.00	£36.00	£216.00	Alarm maintenance	Northam Hall	Alarm & CCTV
335	19.6.26	£177.43	£35.49	£212.92	Disposal Waste Materials	Comm Centre Toilet	Hygiene Services
280	05.6.26	£163.00	£32.60	£195.60	Truck Maintenance	Council Machinery & Equipment	Truck Maintenance
325	17.6.26	£150.00	£0.00	£150.00	Entertainment - Appledore Band	Members	Civic Reception
338	19.6.26	£138.49	£27.70	£166.19	MVSIDs	Environment & Maintenance	MVSIDs
329	18.6.26	£136.44	£27.29	£163.73	Padlocks	Northam Hall	Maintenance
309	15.6.26	£136.01	£6.80	£142.81	Gas & Electric Northam Hall	Northam Hall	Gas
277	04.6.26	£134.96	£26.99	£161.95	Prosecco Glasses	Administration	Miscellaneous
292	05.6.26	£130.00	£26.00	£156.00	Alarm maintenance	CPT	Alarm
312	15.6.26	£111.28	£22.26	£133.54	Fuel	Council Machinery & Equipment	Fuel - Mowers
328	18.6.26	£103.32	£20.67	£123.99	Repairs	Environment & Maintenance	Bus Shelters
312	15.6.26	£102.87	£20.57	£123.44	Fuel	Council Machinery & Equipment	Fuel - WF18 PTX
318	17.6.26	£100.00	£0.00	£100.00	Book Token	Members	Mayor's Cadet
47	Totals	£64,567.53	£4,102.71	£68,670.24			

Comfort Break – 5 minutes

**Item 15 To report identified locations for taxi ranks in the three wards for passing to
Torridge District Council's Licencing Committee**

At the meeting of Full Council on the 1st July, it was agreed to consider available locations and report back to the next meeting. Members are invited to provide their identified locations or say if they do not believe any locations are suitable.

The identified locations would be provided to the Licencing Committee of the District Council.

Item 16**To consider joining the Town and Country Planning Association (TCPA)**

“The TCPA works to challenge, inspire and support people to create healthy, sustainable and resilient places that are fair for everyone. To inform what we do, we strive to draw on the practical idealism of our founders and continue to recognise the huge potential that the planning system has as a powerful tool to transform places and people’s lives. But we also recognise that the ‘art and science’ of planning, and our work, goes way beyond the formal planning system and recognises the multi-dimensional nature of place-making.

In practice, our work is a mixture of campaigning, publishing research, acting as a ‘critical friend’, providing training, influencing policy and decision-makers and enabling action. Thousands of people engage with the workshops, conferences, webinars and seminars we run each year. And we seek to work at both the national and local levels.” (copied from <https://www.tcpa.org.uk/about/>)

The cost of membership for a Parish/Town Council is £114.00/year (exVAT) and includes the annual membership fee and subscription to the TCPA Journal. Membership would enable up to five nominated contacts within the organisation to be registered for the journal and email bulletin, and discounts on conferences and training available.

Should the council resolve to join the TCPA, the cost would need to come from the General Projects budget (which had a balance of over £37,000 at the time of writing), the Subscriptions & Memberships budget having been depleted by the previously agreed subscriptions and memberships.

Recommendation: Subscribe to the Town and Country Planning Association, meeting the cost from the General Projects Budget.

Item 17**To consider providing funding towards a survey to progress the cycle/pedestrian link project at Kenwith Valley (see also the enclosed)**

At a recent Torridge District Council Climate Group meeting it was suggested that relevant parish and town councils be asked to contribute to funding a data gathering exercise and survey of Kenwith Valley with a view to progressing the cycle/pedestrian link project along the old railway line from Bideford to Westward Ho!, making use of allocated Section 106 funding for the project before the money has to be returned to the developer and (as outlined in the circulated report):

- Review works, negotiations and any 106 monies to date (Presume Adrian is our main contact for that).
- Bring this information and a comprehensive landowner list into a landowner workbook.
- Produce a parallel annotated delivery workbook (clear of landowner details but with sufficient detail to guide delivery on the ground).
- Re-start / continue negotiations with supportive landowners with a view to getting sections of route underway ‘in the green’

The total amount needed to pay the consultant is £2,500. Should the council resolve to contribute to the project, the £1,000 identified for the Local Cycling and Walking Infrastructure Project could be used. Should the Council seek to fund more than £1,000, the extra funding would need to come from the General Projects fund (which had a balance of over £37,000 at the time of writing).

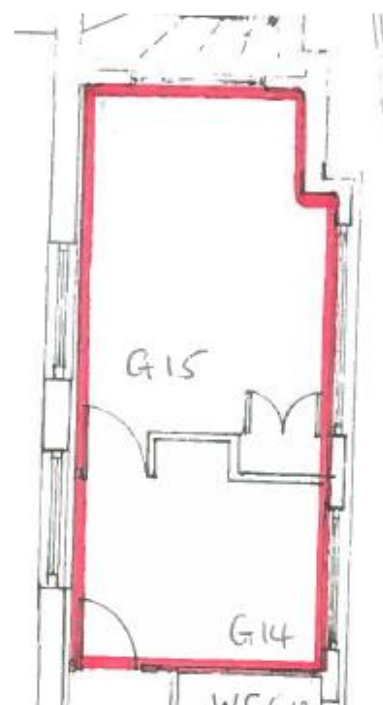
Recommendation: Provide £1,000 towards the survey costs, should other bodies provide the remainder of the funding.

Item 18

To receive the costs of sub-dividing rooms G14 & G15 (the back room) and consider undertaking the project

When agreeing to continue to rent rooms G14 & G15, the council considered various options for their future use. It was proposed that the rooms be subdivided, in a similar way to how they were originally (see image) but with a straight wall to minimise the cost. This was to create an office for the Parks & Buildings Manager and a second room suitable for storing the Council's on-site archive and for small group meetings (up to 6 people).

It has taken some time to obtain three contractors to provide estimates of cost but this has now been done (Co C process awaited at the time of writing):



A: Local contractor used previously by this council.

- To supply a low-threshold white door and side panel configuration to separate room in two roughly at the light switch location.
- Side panel to be made up of four panels. Bottom panels to be white insulated plastic. Top larger panels would be toughened glass.
- Frames to be fixed to walls floor and ceiling.
- Frames to be trimmed to wall and sealed in position.
- Total for works. £2,253 (ex VAT).

B: Prefabricated office dividing panels (one with window and blind) and door

Units are a standard height (2553mm) and must be cut to fit on site.

- Purchase price approx. £2,000 (ex VAT)
- Installation extra (see below).

C: Local contractor.

- Awaiting prices at the time of writing.

To furnish the office area would require (approximate costs, ex VAT. Used items sourced where available):

- Desk £500
- Pedestal drawers £115
- Office chair £150
- Visitor chairs (already owned by NTC)
- Table (already owned by NTC)
- Filing cabinet £60

To furnish the storage / small group meeting room would require

- Cupboards (1m tall) x2 £354
- 4-drawer filing cabinets x3 £180
- Visitor chairs (already owned by NTC)
- Tables (already owned by NTC)

The rooms are unheated. Electric storage heating would be required. The estimated cost is £960/heater¹, with two required (one for each room). Installation would need to be done by an electrician, approx. £650/day. Extra outlet sockets would be needed in the office.

The building's owner has indicated the licence to undertake the work would be required and would be dependent on the approval of plans and schemes of work.

Cost of the project, including c10% contingency (ex VAT):

Partition	£2,500
Furniture	£1,500
Heaters	£2,100
Electrical work	£1,000
Licence	£150
Total	£7,250 (estimated)

The council did not include this work in its budget for 2026/27. Should it resolve to carry out the work, it is recommended the General Projects budget is used, which had a balance of over £37,000 at the time of writing.

Other implications:

1. Storage would have to be found for the remaining 10-12 chairs. Currently, the council is using the pavilion as a dry storage location, so they would be placed there.
2. TDC do not currently charge the council for electricity it uses. Active use of another (third) room could mean they consider it. This has not been raised by either council.

Recommendation: The council proceed with the work (if approved by the building's owner) instructing Company A and a qualified electrician, at an estimated cost of £7,250, funding the project from the General Projects budget.

¹ Dimplex 1.5kW Quantum HHR Storage Heater White

Item 19 **To receive an update on the Northam Neighbourhood Plan referendum**

Torridge District Council (TDC) approved the Northam Neighbourhood Plan (NNP) at its meeting in June 2026.

TDC advised that the referendum will be on the 20th August 2026. The election timetable has been circulated with this agenda.

As the qualifying body² and ‘Campaign Organiser’³, NTC can advertise the referendum to encourage people to vote (though not whether to cast their vote in favour or against the proposal). The [Neighbourhood Planning \(Referendums\) Regulations 2012](#) define, at section 6, how much can be spent, which is a function of the number of electors plus a base allowance of £2,362.

TDC’s Democratic services team have confirmed the combined electorate of Northam is 10,570. The spend is 0.59p/elector. Therefore, the total allowable spend is:

$$(10,570 \times 0.059 = £623.63) + £2,362 = \textbf{£2,985.63}$$

For 2026/27, NTC budgeted £3,000 for public engagement in relation to the NNP.

The NNP working group, reporting to the Planning & Development Committee, has identified the following strategy for publicising the NNP referendum:

- Full page advert in the Link magazine (paid from NNP budget)
- Roadside banners, to be placed in similar locations as the May Fair banners
- Vehicle banners to be attached to the watering vehicle and the council’s two trailers
- Posters and flyers to distribute around shops, businesses and community organisations
- Posters in selected bus stops
- Social media engagement
- NTC website news post
- Press releases to local new outlets – print and radio.

The spending to date is detailed overleaf. As required by regulation 7, the Town Clerk’s time has been recorded since approval by TDC as a cost. As the money was budgeted for, the Town Clerk has used his delegated authority to undertake the spending.

² A qualifying body is the authorised local community organisation responsible for leading and creating a neighbourhood plan, specifically a **parish or town council** or a designated **neighbourhood forum**. For complete procedural guidance see [GOV.UK Neighbourhood Planning Guidance](#).

³ A campaign organiser is individual or body by whom, or on whose behalf, referendum expenses are incurred (including expenses treated as incurred) in connection with a referendum campaign
<https://www.legislation.gov.uk/ukdsi/2012/9780111525050/regulation/6>

NNP Referendum

20.8.26

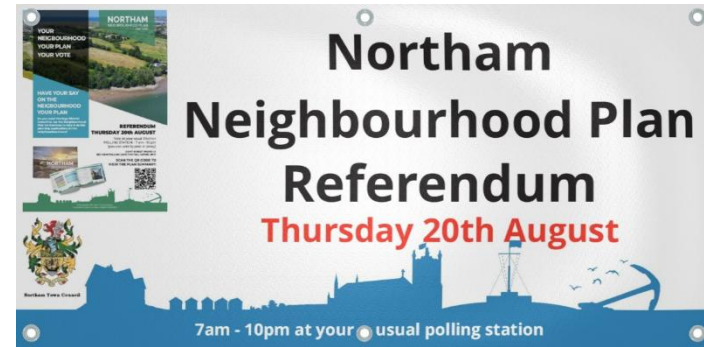
Details					Expenditure					Opening balance
Date	No.	Description	Supplier	Ref	VAT	Design	Admin	Banners, posters, flyers, booklets, bus shelter adverts	Total out	£ 2,985.63
13.7.26	1	Poster design	G-Five Design		0.00	252.00			252.00	£2,733.63
13.7.26	2	newsletter advert	The LINK magazine		40.00			200.00	240.00	£2,493.63
17.7.26	3	8 roadside banners (2mx1m)	Vistaprint		68.25			341.27	409.52	£2,084.11
		4 trailer banners			19.86			99.30	119.16	£1,964.95
		2 bowser banners			5.00			24.98	29.98	£1,934.97
		fixings for the banners (cable ties)			1.00			4.99	5.99	£1,928.98
		fixings for the banners (cord)			5.99			29.95	35.94	£1,893.04
		delivery			2.48			12.37	14.85	£1,878.19
17.7.26	4	24 A4 booklets - online	Instant print		0.00			252.66	252.66	£1,625.53
20.7.26	5	150 A4 posters	Matrix Print		8.32			41.60	49.92	£1,575.61
		150 A4 outdoor posters			33.12			165.59	198.71	£1,376.90
		25 A3 outdoor posters			16.39			81.96	98.35	£1,278.55
		2 A2 outdoor posters			7.75			38.74	46.49	£1,232.06
		delivery			3.50			17.50	21.00	£1,211.06
20.7.26	6	1000 A5 leaflets 2-sided	Matrix Print		0.00			130.32	130.32	£1,080.74
Various	7	Admin hours - Town Clerk 2 meetings @ 1hr each 6 hrs designing banners and liaising with printers re posters, banners and leaflets etc 1.5 hr liaising with bus shelter operator	Northam Town Council		0.00		312.93		312.93	£767.81
tbc	8	Bus shelter posters (£36.50/poster (ex VAT))	Fernbank		0.00		.	tbc	0.00	£767.81
Number of transactions	8				211.66	252.00	312.93	1,441.23	2,217.82	£767.81

POLICY	WHAT IT DOES
CF1 COMMUNITY FACILITIES	Protects Community facilities and buildings from closure.
HO1 SIZE OF DWELLINGS	Supports new 1-2 bedroom easily adaptable homes in major developments.
HO2 NEW AFFORDABLE HOUSING	Supports new affordable housing within settlement development boundaries.
HO3 RESIDENTIAL DESIGN AND AMENITY	Protects amenity of new homes and neighbouring properties. Supports better designed homes that respect local character.
TR1 RESIDENTIAL PARKING PROVISION	Encourages off-street parking in residential development.
DE1 QUALITY OF DESIGN	Supports developments of good design, which respect local character and environment and help to combat climate change.
DE2 RENEWABLE ENERGY	Supports community-scale energy generation with guidance on what is acceptable.
EN1 LOCAL GREEN SPACES	Protects ten local green spaces of community value from development.
EN1a) OPEN SPACE AND RECREATION	Protects three Sports and recreation grounds from development.
EN2 PROTECTING THE IDENTITY OF SETTLEMENTS AND PROTECTING RURAL CHARACTER	Protects rural Local Gap between Northam/Westward Ho! and Appledore from harmful development. Protects and enhances rural character of this area including the settings of the Burrows and South West Coast Path.
EN3 PROTECTING DARK SKIES AND REDUCE LIGHT POLLUTION	Protects dark skies and reduces light pollution in the area between Northam/Westward Ho! and Appledore.
EN4 PROTECTING VALUED VIEWS	Protects seven valued views in Northam Parish.
HE1 CONSERVATION OF HERITAGE ASSETS	Protects and enhances valued local heritage sites and historic buildings from harmful development.
EN5 PROTECTION OF GREEN CORRIDORS AND BIODIVERSITY ENHANCEMENT	Protects and enhances nature biodiversity plus five green corridors and nine wildlife sites.
TR2 CYCLE AND PEDESTRIAN ROUTES	Supports new footpaths and cycling in major developments. Supports upgraded or extended footpaths, and cycleways.
ED1 BUSINESS	Supports economic development within settlements and guide on what's OK elsewhere.
TR3 PUBLIC CAR PARKING	Protects and improves car parks in each settlement.
ED2 TOURISM ATTRACTIONS AND ACCOMMODATION	Supports tourism development within settlement boundaries and guidance on what's OK elsewhere.
HE2 RICHMOND DOCK	
ED3 APPLIEDORE EMPLOYMENT ZONE	

Roadside banners approx. 2m x 1m



Bowser side banners approx. 0.9m x .6m



Trailer banners approx. 1.8m x 0.6m





**YOUR
NEIGHBOURHOOD**

YOUR PLAN

YOUR VOTE

NORTHAM
NEIGHBOURHOOD PLAN
2024 - 2031

**HAVE YOUR SAY
ON THE
NEIGHBOURHOOD
YOUR PLAN**

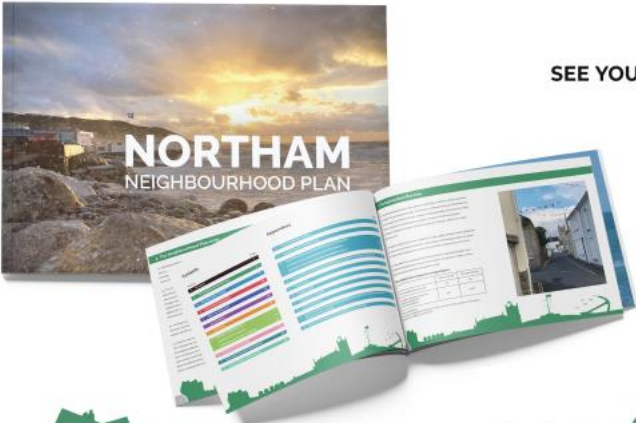
Do you want Torridge District Council to use the Neighbourhood Plan for Northam to help it decide planning applications in the neighbourhood area?

**REFERENDUM
THURSDAY 20th AUGUST**

Vote at your usual Election
POLLING STATION - 7 am – 10 pm
(you can vote by post or proxy)

DON'T FORGET PHOTO ID
SEE YOUR POLLING CARD FOR FULL VOTING INFO

**SCAN THE QR CODE TO
VIEW THE PLAN SUMMARY:**



Promoted by Northam Town Council,
1, Windmill Lane, Northam, Bideford EX39 1BY