Following the Local Government and Accountability Act 2014 the Council now has a policy on filming and recording of Local Council and Committee meetings which will be on view in the Council Chamber or Committee Room as appropriate. Those attending meetings are deemed to have consented to the filming, recording or broadcasting of meetings. Those exercising the rights to film, record and broadcast must respect the rights of other people attending under the Data Protection Act 1998. Members of the public may not wish to be recorded and the Chair of the meeting will ensure insofar as is possible that any request not to be recorded will be respected.

The Council's policy may be viewed on the Policies page of its website.



NORTHAM TOWN COUNCIL
TOWN HALL
WINDMILL LANE
NORTHAM
DEVON
EX39 1BY

Town Clerk: Mrs Jane Mills BA (Hons)
Telephone: 01237 474976
E-mail townclerk@northamtowncouncil.gov.uk

To: All Members of the Northam Town Council

Finance and Human Resources Committee
Cc: All Members of the Northam Town Council

You are hereby summoned to attend a meeting of the Finance and Human Resources Committee which will be held on Wednesday 6th March 2024 at 6.30pm in the Council Committee Room, Town Hall, Windmill Lane, Northam. The agenda for the meeting is set out below.

M. J. Mills

Jane Mills, BA(Hons) Community Governance, Fd Community Governance FSLCC, MILCM,

Date of issue: 29th February 2024

The following are members of the Finance and HR Committee: Councillors Hodson, (Chair) Bach, Edwards, Himan, Leather, Tait and Whittaker, plus the Mayor (Ex-Officio). All Members of the Council are entitled to attend.

AGENDA

- 1 Apologies
- 2 Chair's announcements
- 3 Declarations of interest
- 4 To agree the agenda between Part A and B (confidential matters)
- 5 To confirm and sign the minutes of the meeting held 31st January 2024 (herewith)
- 6 Action Points (herewith)

7 Public Participation

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 4 minutes. A question shall not receive a response at the meeting nor start a debate on the question. The chair of the meeting may direct that a written or oral response be given. The period of time which is designated for public participation in accordance with standing orders shall not exceed 20 minutes.

- To consider invoices for payment and financial reports (herewith)

 To include: reconciliation, lists of payments and receipts, budget information to date and list of outstanding invoices.
- 9 To consider applications for funding (requests herewith)
- 10 To note reviews and actions requested.
 - Risk review
 - Investment Strategy
 - Internal Control
- 11 To consider a request from Climate Emergency Committee
 - Reviewing procurement policies for sustainability
 - Review of sustainable investment opportunities
- 12 To consider the Staff Handbook as reviewed by Worknest (herewith)
- 13 To consider the purchase of trench covers £205 each (minimum 3 per order)

Part B

- 14 To resolve: that under section 1(2) of the Public Bodies (Admission to Meetings)
 Act 1960 that the public and press be excluded from the meeting
- To confirm and sign the minutes of the meeting held 31st January 2024 (Part B) (herewith)
- 16 To ratify a decision made at the last meeting (to be made explicitly clear) and to review the advice received.
- 17 To discuss staffing matters
 Overtime report. (herewith)
- 18 To resolve to re-admit members of the press and public

Minutes Page 187

Minutes of the meeting of the Finance and Human Resources Committee held in the Chamber, Town Hall Windmill Lane, Northam, 9.30am 31st January 2024

Present:

Clirs Hodson (Chair), Bach, Edwards, Leather, Tait and the Mayor (Peter

Hames) ex-officio

In attendance:

Mrs M J Mills - Town Clerk

2401/706

Apologies: Cllr Himan and Cllr Whittaker

2401/707

Chairman's announcements

There were none

2401/708

Declarations of interest

Members were reminded that all interests must be declared prior to the item

being discussed.

2401/709

To agree the agenda between Part A and B (confidential matters)

Members were reminded that all interests must be declared prior to the item

being discussed.

Proposed: Cllr Hodson, seconded: Cllr Leather (All in favour)

2401/710

To confirm and sign the minutes of the meeting held 6th December 2023

Pt A

Proposed: Cllr Leather, seconded: Cllr Tait (all in favour)

and 16th November 2023

Proposed: Cllr Leather, seconded: Cllr Bach (all in favour)

2401/711

Action Points

It was agreed to note the Action Points

2401/712

Public Participation

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 4 minutes. A question shall not receive a response at the meeting nor start a debate on the question. The chair of the meeting may direct that a written or oral response be given. The period of time which is designated for public participation in accordance with standing orders shall not exceed 20 minutes.

No members of the public were present

2401/713

To consider invoices for payment and financial reports

To include review: reconciliation, lists of payments and receipts, budget

information to date and list of outstanding invoices.

It was resolved to accept the invoices for payment and financial reports.

Proposed: Clir Hodson, seconded: Clir Tait (All in favour)

2401/714

To consider applications for funding (requests herewith)

It was resolved to make a grant to SS Freshspring of £100

subject to receipt of a completed application form and all required

documentation meeting requirements when presented to the next F&HR

meeting

Proposed: Cllr Bach, seconded Cllr Edwards (All in favour)

It was further **resolved** to make a grant to the Methodist Church of £500 subject to receipt of a completed application form and all required documentation meeting requirements when presented to the next F&HR meeting

Action Points: send application forms to SS Freshspring and the Methodist Church. Agenda next meeting

Cllr Bach gave his apologies and left the meeting

2401/715 To consider reviews

Risk review

This was referred to Review Committee

Investment Strategy

This will be considered after presentations have been received

Internal Control

Copies of HR reports from Worknest requested & meeting numbers toc **Action Point:** Request Deputy TC for copies, check meeting numbers.

2401/716 To receive information on Worknest

Members requested to see reports on visits to NTC

To consider a recommendation to Full Council that the balance of the Changing Places toilet facility is funded from projects provision.

It was resolved to recommend to Full Council that up to £5000 is provided to the

Changing Places toilet facility from Projects Provision.

Proposed: Cllr Hames, seconded Cllr Hodson (all in favour) **Action Point:** Recommendation to Full Council agenda.

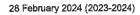
2401/718 To consider exploring the benefits of NTC joining with other local authorities and organisations in offering a Town Lottery.

Town Clerk to send out the links to the presentation she attended. In depth information required.

Action Point: Town Clerk to send links to the presentation and agenda in the future.

Action Points for Finance & HR COMMITTEE Meeting March 2024

To consider applications for funding	sent application forms to SS Freshspring and the Methodist Church. Agenda item
To consider reviews	Requested Deputy TC for copies. checked meeting numbers see below. Email circulated 1st February 2024 Since April 2023 and including the meetings scheduled until the end of March 2024, we will have held 15 meetings during that time.
To consider a recommendation to Full Council that the balance of the Changing Places toilet facility is funded from projects provision.	Placed on agenda for Full Council
To consider exploring the benefits of NTC joining with other local authorities and organisations in offering a Town Lottery.	Town Clerk to send links to the presentation and agenda in the future.





Northam Town Council

Prepared by:		Date:	
	Name and Role (Clerk/RFO etc)		
Approved by:		Date:	
	Name and Role (RFO/Chair of Finance etc)		

	Bank Reconciliation at 28/02	2/2024		
	Cash in Hand 01/04/2023			246,006.53
	ADD Receipts 01/04/2023 - 28/02/2024			720,344.56
				966,351.09
	SUBTRACT Payments 01/04/2023 - 28/02/2024	1		642,560.78
A	Cash in Hand 28/02/2024 (per Cash Book)			323,790.31
	Cash in hand per Bank Statements	;		
	Cash	28/02/2024	820.50	
	Nationwide Saver	28/02/2024	0.00	
	PayPal Account	28/02/2024	0.00	
	Cambridge and Counties Bank	28/02/2024 28/02/2024	89,031.03 89,059.87	
	Nationwide 95 day account Cambridge Building Society	28/02/2024	4,652.56	
	Northam Town Council	28/02/2024	147,264.29	
	Northam Town Council Burrows	28/02/2024	0.00	
				330,828.25
	Less unpresented payments			7,202.94
				323,625.31
	Plus unpresented receipts			165.00
В	Adjusted Bank Balance			323,790.31
	A = B Checks out OK			

3





Accounts

Shortcuts



Payment and transfers

- → Save and pay a new payee
- → Make a UK payment

- Search
- → View statements and reports
- → Manage token



→ Manage Open Banking consents



Approvals

Accounts



Your balance as of 28/02/2024 at 12:34



Reports	&
Statemer	nts







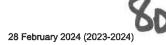


All accounts(1)	Current(1)	Savings(0)	Loans(0)
Account nickname	Sort code	Account number	Account type
Balance			
NORTHAM TO WN COUNCIL	08-92-99	6518967800	COMMUNITY DIRECT
£ 147,264.29 £ 0.00 overdraft	Actions		



Cost Centre Name

		Rec	elpts	Payme	nts	Current Balance
Code Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
1 Stationery			21.15	1,750.00	849.42	921.7
2 Postages				1,750.00	1,152.13	597.8
3 Subs and mem	nbership			2,050.00	2,359.00	-309.0
5 Payroll-staff co	osts		9,774.72	330,000.00	258,951.39	80,823.3
6 Paye and NIC						
7 Travel				1,250.00	513.45	736.5
8 Audit Fees			1,365.00	2,500.00	3,520.00	345.0
9 Training Fees				6,000.00	2,908.23	3,091.7
10 Insurances				9,250.00	9,213.40	36.6
11 Advertising Ge				300.00		300.0
12 Advertising Job	bs			825.00		825.0
13 Books and Info				200.00	51.50	148.5
14 Internet Charge				1,200.00	314.67	885.3
15 Copier Lease (Charges			750.00	390.28	359.7
16 Copier fees				1,750.00	1,429.77	320.2
17 Equipment Ger				1,500.00	658.79	841.2
18 Computer Soft				1,500.00	705.60	794.4
19 Computer insta	allations and		62.58	2,000.00	312.40	1,750.1
20 VAT			005.00	F00.00	040.00	554.4
21 Administration			865.00	500.00	813.82	551.1
22 Bank Charges		4 000 00	0.400.40	100.00		100.0
23 Bank Interest		1,300.00	3,163.19	4.050.00		1,863.7
80 Newsletters				4,950.00	4 040 00	4,950.0
90 room rental				4,950.00	4,212.09	737.9 370.0
100 training M Tear				3,000.00	2,630.00	
125 refreshments v				400.00	162.74	237.2
131 Remembrance	events			650.00	301.01	348.9
136 carol service				75.00	147.08	-72.0
161 NALC award s	cheme			250.00		250.0
188 pensions				400.00	400.04	20.0
189 PayPal Charge			0.37	100.00	183.34	-82.9
227 phone contract				270.00	265.18	4.8
239 provision of leg			272.25	2,500.00	7 000 00	2,500.0
271 IT provision	1,500.	.00	370.85	5,000.00	7,333.00	-462.1
272 phone office					546.34	-546.3
284 insurance clain	n				680.00	-680.0
				387,320.00	£300,604.63	102,538.2
	£1,500.	.00 1,300.00	£15,622.86	361,320.00	2300,004.03	102,336.2
lotments Windmill Lane	£1,500.		£15,622.86	987,320.00		Current Balance
lotments Windmill Lane Code Title	£1,500. Bal. B/Fwd.		·			
Code Title	Bal. B/Fwd.	Rec	eipts Actual	Payme	nts	Current Balance Budget
Code Title 41 Allotment Rent	<u>Bal. B/Fwd.</u>	Rec	eipts	Payme Budget	nts Actual	Current Balance Budget 658.3
Code Title 41 Allotment Rent 155 allots Wmill La	<u>Bal. B/Fwd.</u>	Rec	eipts Actual	Payme	nts	Current Balance Budget 658.3 -173.8
Code Title 41 Allotment Rent	<u>Bal. B/Fwd.</u>	Rec	eipts Actual 658.30	Payme Budget 100.00	nts Actual 273.83 2,261.01	Current Balance Budget 658. -173. -2,261.6
<u>Code</u> <u>Title</u> 41 Allotment Rent 155 allots Wmill La	<u>Bal. B/Fwd.</u>	Rec	eipts Actual	Payme Budget	nts	Current Balance Budget 658.3 -173.8 -2,261.0
Code Title 41 Allotment Rent 155 allots Wmill La 212 legal fees	Bal. B/Fwd. ts ne mtce	Rec Budget	658.30 £658.30	Payme Budget 100.00 100.00	nts Actual 273.83 2,261.01 £2,534.84 nts	Current Balance Budget 658.3 -173.8 -2,261.0 -1,776.8
Code Title 41 Allotment Rent 155 allots Wmill La 212 legal fees	<u>Bal. B/Fwd.</u>	Rec Budget	658.30	Payme Budget 100.00	273.83 2,261.01 £2,534.84	Current Balance Budget 658.3 -173.8 -2,261.0 -1,776.8
Code Title 41 Allotment Rent 155 allots Wmill La 212 legal fees achor Park Code Title	Bal. B/Fwd. ts ne mtce	Rec Budget	658.30 £658.30	Payme Budget 100.00 100.00 Payme Budget	nts Actual 273.83 2,261.01 £2,534.84 nts	Current Balance Budget 658.3 -173.6 -2,261.0 -1,776.6 Current Balance Budget
Code Title 41 Allotment Rent 155 allots Wmill La 212 legal fees achor Park Code Title 97 legal	Bal. B/Fwd. ts une mtce Bal. B/Fwd.	Budget Rec Budget	658.30 £658.30	Payme Budget 100.00 100.00 Payme Budget 250.00	273.83 2,261.01 £2,534.84	Current Balance Budget 658.3 -173.8 -2,261.0 -1,776.3 Current Balance Budget
Code Title 41 Allotment Rent 155 allots Wmill La 212 legal fees chor Park Code Title 97 legal 98 Anchor Park in	Bal. B/Fwd. ts une mtce Bal. B/Fwd.	Budget Rec Budget	658.30 £658.30	Payme Budget 100.00 Payme Budget 250.00 15,000.00	nts Actual 273.83 2,261.01 £2,534.84 nts	Current Balance Budget 658.3 -173.8 -2,261.0 -1,776.8 Current Balance Budget 250.0 10,259.8
Code Title 41 Allotment Rent 155 allots Wmill La 212 legal fees chor Park Code Title 97 legal	Bal. B/Fwd. ts une mtce Bal. B/Fwd.	Budget Rec Budget	658.30 £658.30	Payme Budget 100.00 100.00 Payme Budget 250.00	Actual 273.83 2,261.01 £2,534.84 nts Actual 11,240.50	Current Balance Budget 6581732,2611,776. Current Balance Budget 250. 10,259. 138.
Code Title 41 Allotment Rent 155 allots Wmill La 212 legal fees 1chor Park Code Title 97 legal 98 Anchor Park in	Bal. B/Fwd. ts ine mtce Bal. B/Fwd. mprovement 6,500.	Budget Rec Budget	658.30 £658.30	Payme Budget 100.00 Payme Budget 250.00 15,000.00 350.00	273.83 2,261.01 £2,534.84 nts Actual 11,240.50 211.45	Current Balance Budget 658.3 -173.6 -2,261.6 -1,776.6 Current Balance Budget 250.6 10,259.6 138.6
Code Title 41 Allotment Rent 155 allots Wmill La 212 legal fees achor Park Code Title 97 legal 98 Anchor Park in 154 maintenance	Bal. B/Fwd. ts ine mtce Bal. B/Fwd. mprovement 6,500.	Budget Rec Budget	eipts Actual 658.30 £658.30 eipts Actual	Payme Budget 100.00 100.00 Payme Budget 250.00 15,000.00 350.00 Payme	nts	Current Balance Budget 658.3 -173.6 -2,261.0 -1,776.6 Current Balance Budget 250.0 10,259.6 138.6 10,648.0 Current Balance
Code Title 41 Allotment Rent 155 allots Wmill La 212 legal fees achor Park Code Title 97 legal 98 Anchor Park in 154 maintenance	Bal. B/Fwd. ts ine mtce Bal. B/Fwd. mprovement 6,500.	Budget Rec Budget	eipts Actual 658.30 £658.30 eipts Actual	Payme Budget 100.00 Payme Budget 250.00 15,000.00 350.00	nts	Current Balance Budget 658.3 -173.8 -2,261.0 -1,776.8 Current Balance Budget 250.0 10,259.8 138.8
Code Title 41 Allotment Rent 155 allots Wmill La 212 legal fees chor Park Code Title 97 legal 98 Anchor Park in 154 maintenance	Bal. B/Fwd. ts ine mtce Bal. B/Fwd. provement 6,500. £6,500	Rec Budget Rec Budget	eipts Actual 658.30 £658.30 eipts Actual	Payme Budget 100.00 100.00 Payme Budget 250.00 15,000.00 350.00 Payme	nts	Current Balance Budget 658.3 -173.8 -2,261.0 -1,776.6 Current Balance Budget 250.0 10,259.8 138.8 10,648.0 Current Balance Budget
Code Title 41 Allotment Rent 155 allots Wmill La 212 legal fees chor Park Code Title 97 legal 98 Anchor Park in 154 maintenance pledore Community Hall Code Title	Bal. B/Fwd. ts ine mtce Bal. B/Fwd. provement 6,500. £6,500	Rec Budget Rec Budget	eipts Actual 658.30 £658.30 eipts Actual	Payme Budget 100.00 100.00 Payme Budget 250.00 15,000.00 350.00 Payme	nts	Current Balance Budget 6581732,2611,776. Current Balance Budget 250. 10,259. 138. 10,648. Current Balance Budget 1,000.6
Code Title 41 Allotment Rent 155 allots Wmill La 212 legal fees Achor Park Code Title 97 legal 98 Anchor Park in 154 maintenance Code Title 214 loan	Bal. B/Fwd. ts ine mtce Bal. B/Fwd. provement 6,500. £6,500	Budget Rec Budget .000 Rec Budget	Actual 658.30 £658.30 eipts Actual 1,000.00 £1,000.00	Payme Budget 100.00 100.00 Payme Budget 250.00 15,000.00 350.00 15,600.00 Payme Budget	nts	Current Balance Budget 658.3 -173.8 -2,261.0 -1,776.8 Current Balance Budget 250.0 10,259.5 138.6 Current Balance
41 Allotment Rent 155 allots Wmill La 212 legal fees achor Park Code Title 97 legal 98 Anchor Park in 154 maintenance copledore Community Hall Code Title	Bal. B/Fwd. ts ine mtce Bal. B/Fwd. provement 6,500. £6,500	Budget Rec Budget .000 Rec Budget	eipts Actual 658.30 £658.30 eipts Actual eipts Actual 1,000.00	Payme Budget 100.00 100.00 Payme Budget 250.00 15,000.00 350.00 Payme	nts	Current Balance Budget 658.3 -173.8 -2,261.0 -1,776.8 Current Balance Budget 250.0 10,259.6 138.6 Current Balance Budget 1,000.0 1,000.0



Cost Centre Name						
101 Bonehill car park general 103 business rates			350.00		350.00	
	-		£350.00		£350.00	
Burrough Farm			Receipts	Payme		Current Balance
Code Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
52 Allotment Rent 54 Grounds Maintenance 56 Football Club				500.00	524.76	-24.76
				500.00	£524.76	-24.76
Changing Places facility			Receipts	Payme		Current Balance
Code Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
280 changing places facility 291 survey fee			17,262.62		212.50	17,262.62 -212.50
			£17,262.62		£212.50	17,050.12
Climate Emergency			Receipts	Payme	nts	Current Balance
Code Title 241 equipment	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
243 contribution to LCWIP				5,000.00		5,000.00
248 Expenditure 282 grant bird boxes			120.00	15,000.00	3,278.68 120.00	11,721.32
			£120.00	20,000.00	£3,398.68	16,721.32
Elections						
			Receipts	Payme		Current Balance
Code Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
	Bal. B/Fwd. 5,000.00	Budget				
Code Title 76 elections future provision		Budget		Budget		Budget
Code Title 76 elections future provision	5,000.00			Budget 10,000.00	Actual	Budget 15,000.00
Code Title 76 elections future provision 263 election fees Footpaths Code Title	5,000.00		Actual	10,000.00 10,000.00	Actual	Budget 15,000.00 15,000.00
Code Title 76 elections future provision 263 election fees Footpaths	5,000.00 £5,000.00	_	Actual Receipts	10,000.00 10,000.00 Paymer	Actual	Budget 15,000.00 15,000.00 Current Balance
Code Title 76 elections future provision 263 election fees Footpaths Code Title 140 grant from DCC 143 NTC reserve	5,000.00 £5,000.00	_	Actual Receipts	10,000.00 10,000.00 Paymen Budget	Actual nts Actual	Budget 15,000.00 15,000.00 Current Balance Budget
Code Title 76 elections future provision 263 election fees Footpaths Code Title 140 grant from DCC 143 NTC reserve 190 Expenditure	5,000.00 £5,000.00	Budget	Actual Receipts Actual	Budget 10,000.00 10,000.00 Paymet Budget 1,000.00 1,000.00	Actual Actual 65.26 £65.26	Budget 15,000.00 15,000.00 Current Balance Budget 934.74
Code Title 76 elections future provision 263 election fees Footpaths Code Title 140 grant from DCC 143 NTC reserve	5,000.00 £5,000.00	Budget	Actual Receipts	Budget 10,000.00 10,000.00 Payment Budget 1,000.00	Actual Actual 65.26 £65.26	Budget
Code Title 76 elections future provision 263 election fees Footpaths Code Title 140 grant from DCC 143 NTC reserve 190 Expenditure General Council Equipment Various Code Title 93 office furniture 94 vehicle running costs	5,000.00 £5,000.00 Bal. B/Fwd.	Budget	Actual Receipts Actual	Budget 10,000.00 10,000.00 Paymer Budget 1,000.00 1,000.00	Actual Actual 65.26 £65.26	Budget 15,000.00 15,000.00 Current Balance Budget 934.74 934.74 Current Balance
Code Title 76 elections future provision 263 election fees Footpaths Code Title 140 grant from DCC 143 NTC reserve 190 Expenditure General Council Equipment Various Code Title 93 office furniture 94 vehicle running costs 123 committee room fumiture	5,000.00 £5,000.00 Bal. B/Fwd.	Budget	Receipts Actual Receipts Actual	Budget 10,000.00 10,000.00 Paymet Budget 1,000.00 Paymet Budget 250.00 10,000.00	Actual 65.26 £65.26 nts Actual	Budget
Code Title 76 elections future provision 263 election fees Footpaths Code Title 140 grant from DCC 143 NTC reserve 190 Expenditure General Council Equipment Various Code Title 93 office furniture 94 vehicle running costs	5,000.00 £5,000.00 Bal. B/Fwd.	Budget	Receipts Actual Receipts Actual	Budget 10,000.00 10,000.00 Paymet Budget 1,000.00 1,000.00 Paymet Budget 250.00	Actual 65.26 £65.26 nts Actual 9,695.30	Budget 15,000.00 15,000.00 Current Balance Budget 934.74 934.74 Current Balance Budget 250.00
Code Title 76 elections future provision 263 election fees Footpaths Code Title 140 grant from DCC 143 NTC reserve 190 Expenditure General Council Equipment Various Code Title 93 office furniture 94 vehicle running costs 123 committee room fumiture 142 mowing equipment renew 171 van renewal provision 211 miscellaneous	5,000.00 £5,000.00 Bal. B/Fwd. 3,000.00	Budget	Receipts Actual Receipts Actual 572.04	Budget 10,000.00 10,000.00 Paymet Budget 1,000.00 1,000.00 Paymet Budget 250.00 10,000.00 2,500.00	Actual 65.26 £65.26 1015 Actual 9,695.30 25.00	Budget 15,000.00 15,000.00 Current Balance Budget 934.74 934.74 Current Balance Budget 250.00 876.74 5,475.00
Code Title 76 elections future provision 263 election fees Footpaths Code Title 140 grant from DCC 143 NTC reserve 190 Expenditure General Council Equipment Various Code Title 93 office furniture 94 vehicle running costs 123 committee room fumiture 142 mowing equipment renew 171 van renewal provision 211 miscellaneous	5,000.00 £5,000.00 Bal. B/Fwd. 3,000.00 20,000.00	Budget	Receipts Actual Receipts Actual 572.04	Budget 10,000.00 10,000.00 Paymer Budget 1,000.00 Paymer Budget 250.00 10,000.00 2,500.00 2,500.00	Actual 65.26 £65.26 105 Actual 9,695.30 25.00 22,500.00 £32,220.30	Budget 15,000.00 15,000.00 Current Balance Budget 934.74 934.74 Current Balance Budget 250.00 876.74 5,475.00 166.67
Code Title 76 elections future provision 263 election fees Footpaths Code Title 140 grant from DCC 143 NTC reserve 190 Expenditure General Council Equipment Various Code Title 93 office furniture 94 vehicle running costs 123 committee room furniture 142 mowing equipment renew 171 van renewal provision 211 miscellaneous 275 compressor insurance	5,000.00 £5,000.00 Bal. B/Fwd. 3,000.00 20,000.00	Budget	Receipts Actual Receipts Actual 572.04 166.67	Budget 10,000.00 10,000.00 Paymer Budget 1,000.00 1,000.00 250.00 10,000.00 2,500.00 2,500.00 15,250.00	Actual 65.26 £65.26 105 Actual 9,695.30 25.00 22,500.00 £32,220.30	Budget 15,000.00 15,000.00 Current Balance Budget 934.74 934.74 Current Balance Budget 250.00 876.74 5,475.00 166.67



	£1,000.00				£-658.00	1,658.00
uman Resources			Receipts	Paymen		Current Balance
Code Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
112 human resources 153 human resources				3,500.00	2,849.65	650.35
				3,500.00	£2,849.65	650.35
ubilee and commemorations			Receipts	Paymen	its	Current Balance
Code Title	Bal. B/Fwd.	Budget		Budget	Actual	Budget
82 Jubilee & Celebration Prov	1,000.00			5,000.00	112.99	5,887.01
	£1,000.00			5,000.00	£112.99	5,887.01
ayfair 2023		Durdout	Receipts	Paymen	nts Actual	Current Balance Budget
Code Title	Bal. B/Fwd.	Budget	Actual	Budget		_
250 entertainers			88.00		6,978.33 50.00	-6,978.33 38.00
253 stalls 256 trade stalls			-20.00		30.00	-20.00
257 sundry receipts			632.29			632.29
258 adverts			75.00		440.50	75.00 -149.50
259 toilet hire 261 sundries					149.50 1,224.49	-1,224.49
264 leaflet printing 265 leaflet delivery					54.61	-54.61
267 general provision	7,000.00			1,000.00	318.36	7,681.64
	£7,000.00		£775.29	1,000.00	£8,775.29	
layor/Members			Receipts	Paymer	nts	Current Balance
Code Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
36 civic reception 2023				2,500.00	2,670.00	-170.00
37 Mayor's Charities			822.00	000.00	210.00	612.00 200.00
38 Members expenses-travel				200.00	572.63	-572.6
39 Miscellaneous 73 Civic Expenses-civic funct				2,000.00	857.29	1,142.7
83 Clir Allowances and Ni			98.33	15,750.00	13,384.20	2,464.1
84 Mayor's Chain				500.00		500.0
105 Aldermen				200.00	60.00	200.00 190.00
109 Beadle				250.00 350.00	575.00	-225.0
133 Honours Boards 137 Mayor's Cadet				300.00	010100	300.00
162 attendance at twinning eve	500.00			650.00		1,150.00
	€500.00		£920.33	22,700.00	£18,329.12	5,791.2
eighbourhood Plan			Receipts	Paymer	nts	Current Balance
Code Title	Bal. B/Fwd.	Budget		Budget	Actual	Budget
197 public notices 198 NHP admin 279 DESIGN	8,000.00			1,000.00	1,978.50 1,250.00	7,021.50 -1,250.00
	£8,000.00			1,000.00	£3,228.50	5,771.5
			Parainta	Payme	nts	Current Balance
lortham Burrows Code Title	Bal, B/Fwd.	Budge	Receipts t Actual	Budget	Actual	Budget
				-		
57 Grazing Fees 58 Manor Passes 59 NB Admin Expenses			4.63		4.63	

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

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28 February 2024 (2023-2024

Northam Town Council Net Position by Cost Centre and Code

Cost Centre Name

102 compensation for loss of g

108 leaflets

132 equipment and sundries

132 equipment and sundres 134 NB bank charges 135 NB cont to RNDGC works 149 improvement works 187 holographic labels

199 dog bags

208 paypal charges

213 legal fees

220 bal tfer re NB

5,992.67

-5,992.67

£4.63

£5,997.30

-5,992.67

Northam Hall		Recei	ipts	Payme	nts	Current Balance
Code Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
				3.850.00		3,850.00
27 Rates				6.000.00	2,470,44	3,529.56
28 Northam Hall Gas Account				700.00	626.24	73.76
29 Northam Hall Electricity Ac				850.00	365.73	484.27
30 Northam Hall Water Rates			50.00	2.500.00	5.124.21	-2,574.21
33 Northam Hall Repairs and			8,175,37	2,000.00	J, 12 11	8,175.37
35 Northam Hall, Hall Hire	22,500.00		0,170.07		4.620.00	17,880.00
72 Northam Hall provision fur	22,500.00			1,000.00	230.71	769.29
89 PRS fees				5.000.00	5.284.80	-284.80
192 cleaning services		12.000.00	10.245.67	0,000.00	284.25	-2,038.58
260 hall hire		12,000.00	10,245.01		489.45	-489.45
262 broadband					-55.40	
	£22,500.00	12,000.00	£18,471.04	19,900.00	£19,495.83	29,375.21

Northam May	Fair
Code	<u>Title</u>
281	May Fair Stall 2024
283	toilet hire
285	May Fair adverts
287	sound and compere dep
288	Entertainers
289	trade stalls 2024
290	sundry receipts

	Re	ceipts	Payr	nents	Current Balance	
Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget	
		878.00			878.00	
		2,2.22		80.50	-80.50	
		855.00			855.00	
		000.00		512.50	-512.50	
				983.33	-983.33	
		95.00			95.00	
		327.96			327.96	
		£2,155.96		£1,576.33	579.63	

Northam Town Council Car Park Appled Code Title

47 Rent

48 Maintenance and repairs

50 Miscellaneous /Legal

	Receipts		Payments		Current Balance
Bal, B/Fwd.	Budget	Actual	Budget	Actual	Budget
	6.000.00	4,590.00			-1,410.00
	0,000.00	.,	250.00		250.00
			250.00	300.00	-50.00
	6,000.00	£4,590.00	500.00	£300.00	-1,210.00

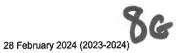
Precept	
	Code

<u>Title</u> 45 Precept

Current Balance Payments Budget Actual Budget Actual Bal. B/Fwd. **Budget** 525,770.00 525,770.00 525,770.00 £525,770.00

Project Provis	ion
Code	<u>Title</u>
236	project provision

	Re	ceipts	Payme	nts	Current Balance
Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
			36,000.00	3,930.00	32,070.00
			36,000.00	£3,930.00	32,070.00



Cost Centre Name

PWLB various		Re	eceipts	Pavme	nts	Current Balan	ce
Code Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget	
114 Northam Hall				10,000.00	8,968.69		1,031.31
124 new loan				10,000.00	7,864.79		2,135.21
				20,000.00	£16,833.48		3,166.52
reserves		D,	eceipts	Pavme	nte	Current Balan	ra
Code Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget	,,,
196 reserves in lieu of 6 month 216 non EM	35,000.00						35,000.00
	£35,000.00						35,000.00
Road Safety		Re	eceipts	Payme	nts	Current Balan	ce
Code Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget	
230 road safety				10,000.00			10,000.00
				10,000.00			10,000.00
\$137		Re	eceipts	Payme		Current Balan	ce
Code Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget	
24 S137 Payments	2,400.00			15,000.00			17,400.00 150.00
141 grants evening 175 advertising for grants				150.00 400.00			400.00
	£2,400.00			15,550.00			17,950.00
Town Hall		D	eceipts	Payme	nte	Current Balan	ce .
Code Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget	-
165 chamber equipment 166 chamber furniture repairs							
173 cctv service	500.00				60.00 81.50		-60.00 418.50
237 improvements 266 legal fees	00.000				62.92		-62.92
274 garage rental					398.58		-398.58

Pa	ayments	Current Balance
Budget	Actual	Budget
500.	.00	500.0
500.	.00 46.38	453.6
7,000.	.00 7,334.24	-334.2
3,000.	.00 2,248.72	876.2
1,500.	.00 5,262.17	-2,262.1
6,000.	.00 10,723.28	-4,303.2
250.	.00 160.00	90.0
250.	.00 53.82	196.1
250.	.00	3,022.0
1,500.	.00 12,327.00	-4,827.0
2,000.	.00 1,410.00	3,590.0
2,000.	.00 1,461.93	538.0
600.	.00	600.0
500.	.00 2,766.64	-1,453.7
	40.00	985.6
2,000.	.00 1,467.38	2,532.6
250.	.00	250.0
500.	.00	500.0
	350.00	-350.0
	112.50	4,592.5
1,500.	.00	3,000.0
ent	•	1,500.00 Budget - Actual Payments)





Cost Centre Name						
234 defibrillators installation ar	3,000.00				467.70	2,532.30
249 Wren Close			1,666.67	250.00	1,275.22	641.45
276 Blackies					2,691.76	-2,691.76
	£15,500.00	700.00	£13,727.29	30,350.00	£50,198.74	8,678.55
Winning grant payment		Rece		Payme		Current Balance
Code Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
128 Twinning Expenses civic re				1,500.00	1,500.00	
				1,500.00	£1,500.00	
√ision Statement		Rece	eipts	Payme	nts	Current Balance
Code Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
235 V S provision youth worke				10,000.00		10,000.00
				10,000.00		10,000.00
War Memorials		Rece	ninte	Payme	nte	Current Balance
Code Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
			1101111	-		-
122 war memorials general mt 205 war memorials earmarked	900.00			200.00 1,000.00	29.30	170.70 1,900.00
	2900.00			1,200.00	£29.30	2,070.70
web site		Rece	elpts	Payme	nts	Current Balance
Code Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
42 Mtce & improvements 43 Website 44 Miscellaneous				500.00	404.17	95.83
				500.00	£404.17	95.83
Nestward Ho! Park		Rece	elpts	Payme	nts	Current Balance
Code Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
231 fees					403.75	-403.75
232 repairs					346.60	-346.60
238 water account					214.88	-214.88
240 electricity account					384.67	-384.67
242 sundries			405.00		1,558.02	-1,153.02
270 reserve provision	36,000.00			1,000.00		37,000.00
273 repyt design fees			1,650.00		720.32	929.68
277 Crowdfunder						
278 tennis courts			80,008.67		102,190.96	-22,182.29
286 court hire			6.48			6.48
	£36,000.00		£82,070.15	1,000.00	£105,819.20	13,250.95
NET TOTAL	£166,300.00	20,000.00	£684,237.18	629,470.00	£590,687.82	869,319.36

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments) Greated by Scribe

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Voucher Code Date Minute Bank Cheque No Description Supplier VAT Type Net VAT	Date Minute Bank Cheque No Description Supplier VAT Type Net	46,988.2	2,851.33	44,136.94 2,851.33	Total							
	FAIMENIS LIST		VAT	Net	VAT Type	Supplier	Description	Cheque No	Bank	Minute	Date	Voucher Code
	TAI MENI O LIGI											

Northam Town Council

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28 February 2024 (2023-2024)

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier VA	VAT Type	Net	VAT	Total
683 Payroll-staff costs	05/02/2024		Northam Town Counc	bacs	Paye and NI	HMRC	×	4,937.75		4,937.75
684 Payroll-staff costs	05/02/2024		Northam Town Counc	bacs	Nest pension	Nest	×	1,609.18		1,609.18
697 Travel	05/02/2024		Northam Town Counc	bacs	Travel	Guy Langton	×	241.11		241.11
691 room rental	05/02/2024		Northam Town Counc		deaning services	Roberts deaning	S	26.00	5.20	31.20
693 Remembrance events	05/02/2024		Northam Town Counc		Refreshments remembrance	Pannier pantry	×	125.00		125.00
695 Equipment and sundries	05/02/2024		Northam Town Counc	bacs	equipment repairs	blakewell	S	188.83	37.77	226.60
690 grant bird boxes	05/02/2024		Northam Town Counc		bird boxes	Westward Ho! Men's Shed	×	120.00		120.00
692 toilet hire	05/02/2024		Northam Town Counc		Toilet hire	local toilet hire	S	80,50	16.10	96.60
694 IT provision	05/02/2024		Northam Town Counc	bacs	Computer Monthly Fee	cloudy IT	S	265.82	53.16	318.98
696 cleaning services	05/02/2024		Northam Town Counc	bacs	deaning Northam Hall	Beth Sherborne	×	400.00		400.00
698 insurance claim	05/02/2024		Northam Town Counc		reimb re osteopath fee	Dean Stewardson	×	60.00		60.00
703 Copier Lease Charges	06/02/2024		Northam Town Counc	dd	copier lease	CF Corporate Finance	70		140.11	140.11
699 General Grants	06/02/2024		Northam Town Counc	c h	grant	Northam Town Council	×	-500.00		-500.00
700 General Grants	06/02/2024		Northam Town Counc	c).	grant	Northam Town Council	×	-250.00		-250.00
704 Northam Hall Electricity Acco	0 06/02/2024		Northam Town Counc	dd	Electricity Account	Octopus	٦	351.52	17.58	369.10
705 Computer installations and R	R 06/02/2024		Northam Town Counc		Sundries	Complete computing	S	12.48	2.50	14.98
701 room rental	06/02/2024		Northam Town Counc	М	Room rental	Torridge District Council	×	351.17		351.17
702 garage rental	06/02/2024		Northam Town Counc	dd	rent for garage	Torridge District Council	S	48.62	9.72	58.34
706 PayPal Charges and sum up	06/02/2024		Northam Town Counc	square	fees	Square UK	×	3.51		3.51
707 PayPal Charges and sum up	06/02/2024		Northam Town Counc	square	fees	Square UK	×	1.20		1.20
708 Stationery	07/02/2024		Northam Town Counc	card	Stationery	Amazon	20		3.55	3.55
710 Northam Hall Repairs and Ge	€ 07/02/202 4		Northam Town Counc	card	floor cleaner	Amazon	S	34.27	6,85	41,12
709 Appledore Boat Park	07/02/2024		Northam Town Counc	card	Boat park Stickers	Mimick	S	40.00	8.00	48.00
711 Equipment and sundries	07/02/2024		Northam Town Counc	dd	Phone contract	Lebara	S	4.17	0.83	5.00
716 Equipment and sundries	07/02/2024		Northam Town Counc	dd	Phone contract	Lebara	S	4.17	0.83	5.00
717 Lords Meadow	07/02/2024		Northam Town Counc	card	mulch mats	Amazon	Ş	15.00	3.00	18.00
719 Equipment and sundries	07/02/2024		Northam Town Counc	dd	Phone contract	Lebara	S	4.17	0.83	5.00
712 PayPal Charges and sum up	07/02/2024		Northam Town Counc	square	fees	Square UK	×	0.84		0.84
713 PayPal Charges and sum up	07/02/2024		Northam Town Counc	square	fees	Various	×	7.35		7.35
714 PayPal Charges and sum up	07/02/2024		Northam Town Counc	square	fees	Square UK	×	2.87		2.87
715 phone office	07/02/2024		Northam Town Counc	dd	new phone contract	VC Warehouse	S	56.27	11.25	67.52
718 broadband	07/02/2024		Northam Town Counc	dd	Broadband fees	ВТ	s	45.15	9.03	54.18

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12.00	12.00		R	Northam Town Council	flowers	bacs	Northam Town Counc	19/02/2024	755 Administration Miscellaneous 19,
112.55		112.55	×	Guy Langton	Travel	bacs	Northam Town Counc	19/02/2024	753 Travel 19,
11.95	1.99	9.96	S	Amazon	Stationery	card	Northam Town Counc	19/02/2024	760 Stationery 19,
930.00	155.00	775.00	S	Flying colours	May Fair entertainment	bacs	Northam Town Counc	15/02/2024	750 Entertainers 15,
0.60		0.60	×	Square UK	fees	square	Northam Town Counc	15/02/2024	749 PayPal Charges and sum up 15,
7.96	1.33	6.63	S	02	Phone contract	dd	Northam Town Counc	15/02/2024	748 phone contracts 15,
2.88		2.88	×	Square UK	fees	square	Northam Town Counc	15/02/2024	746 PayPal Charges and sum up 15,
803.76	133.96	669.80	S	British gas lite	gas account	dd	Northam Town Counc	15/02/2024	747 Northam Hall Gas Account 15,
5.66	0.94	4.72	v	Tamar Trading	Sundries	bacs	Northam Town Counc	14/02/2024	744 sundries 14,
4.39	0.73	3.66	S	Tamar Trading	Sundries	bacs	Northam Town Counc	14/02/2024	743 maintenance 14,
1,050.26	175,04	875.22	S	Tozers	legal fees	bacs	Northam Town Counc	14/02/2024	737 Wren Close 14,
615,00	102,50	512,50	S	Pro Sound solutions	May Fair Sound	bacs	Northam Town Counc	14/02/2024	735 sound and compere dep 14,
690.00	115.00	575.00	s	단	vehicle hire	bacs	Northam Town Counc	14/02/2024	734 insurance claim 14,
41.47	6.91	34.56	S	Tamar Trading	Bench repairs		Northam Town Counc	14/02/2024	742 Benches 14,
5.10	0.85	4.25	s	Tamar Trading	Sundries	bacs	Northam Town Counc	14/02/2024	741 vehicle running costs 14,
71.48	11.91	59.57	S	Tamar Trading	stock	bacs	Northam Town Counc	14/02/2024	739 Equipment and sundries 14,
60.00		60.00	×	Northam Cars	Travel	bacs	Northam Town Counc	14/02/2024	738 Beadle 14,
79.42	13.24	66.18	S	błakewell	equipment service	bacs	Northam Town Counc	14/02/2024	736 Equipment and sundries 14
3.19	0.53	2.66	S	Tamar Trading	Sundries	bacs	Northam Town Counc	14/02/2024	745 Grounds Maintenance 14,
3,55	0.59	2.96	S	Tamar Trading	stock	bacs	Northam Town Counc	14/02/2024	740 Northam Hall Repairs and Ge 14,
136.45	6.50	129.95	-	Octopus	Electricity Account	dd	Northam Town Counc	14/02/2024	733 Northam Hall Electricity Acco 14,
420.00	70.00	350.00	S	Fox's Chandlers	rope for flagpole	card	Northam Town Counc	09/02/2024	731 Bone Hill 09,
24.00	4.00	20.00	S	albion plants	Post and rails to protect trees	bacs	Northam Town Counc	09/02/2024	732 Lords Meadow 09
			×	Various	May Fair 2024	bacs	Northam Town Counc	08/02/2024	730 May Fair Stall 2024 08
270.00	45,00	225.00	S	Pear Mapping	Pear Mapping Software	bacs	Northam Town Counc	08/02/2024	729 NHP admin 08,
2,017.80	336.30	1,681.50	S	Pear Mapping	Mapping system	bacs	Northam Town Counc	08/02/2024	726 NHP admin 08,
2,713.21	452.20	2,261.01	s	Tozers	legal fees	bacs	Northam Town Counc	08/02/2024	725 legal fees 08,
45.00		45.00	×	Dean Stewardson	reimb re osteopath fee	card	Northam Town Counc	08/02/2024	722 insurance daim 08,
118.80	19.80	99.00	S	Morrisons	fuel for van	dd	Northam Town Counc	08/02/2024	724 vehide running costs 08,
534.28	89.05	445.23	w	Jewsons	Equipment hire	bacs	Northam Town Counc	08/02/2024	723 Northam Hall Repairs and Ge 08,
52.30	0.80	51.50	S	SLCC	Books	bacs	Northam Town Counc	08/02/2024	728 Books and Information Litera 08,
120.21	20.04	100.17	S	Baytek	copier charges	bacs	Northam Town Counc	08/02/2024	727 Copier fees 08,
34.74	5.79	28,95	S	Talk talk business	Hi speed broadband & phone	dd	Northam Town Counc	08/02/2024	721 Internet Charges 08,
0.42		0.42	×	Square UK	fees	square	Northam Town Counc	07/02/2024	720 PayPal Charges and sum up 07,
Total	VAT	Net	VAT Type	Supplier	Description	Cheque No	Bank	Date Minute	Voucher Code

28 February 2024 (2023-2024)

0.38		0.38	×	Square UK	fees	square	Northam Town Counc	28/02/2024	
0.88	0.15	0.73	S	Square UK	fees	square	Northam Town Counc	28/02/2024	
1.73		1.73	×	Square UK	fees	square	Northam Town Counc	28/02/2024	784 PayPal Charges and sum up 2
33.10	5.52	27.58	s	Beth's Cleaning	deaning Northam Hall	bacs	Northam Town Counc	28/02/2024	783 cleaning services 2
400.00		400.00	×	Beth's Cleaning	deaning Northam Hali	bacs	Northam Town Counc	28/02/2024	782 deaning services 2
5.00	0.83	4.17	S	Lebara	Phone contract	dd	Northam Town Counc	28/02/2024	787 Equipment and sundries 2
600.00	100.00	500.00	S	coastal tree consultancy	Tree survey	bacs	Northam Town Counc	28/02/2024	780 Open Spaces 2
53.39	8.90	44.49	S	blakewell	Repairs	bacs	Northam Town Counc	28/02/2024	779 Equipment and sundries 2
37.99	6.33	31.66	S	Amazon	electric pump	card	Northam Town Counc	28/02/2024	778 Equipment and sundries 2
375.00		375.00	×	Acacia Arb	Tree works	bacs	Northam Town Counc	28/02/2024	781 Northam Hall Repairs and Ge 2
18.99	3.17	15.82	S	Amazon	Picture hooks	card	Northam Town Counc	28/02/2024	777 Administration Miscellaneous 2
2,50		2.50	×	Square UK	fees	square	Northam Town Counc	27/02/2024	776 PayPal Charges and sum up 2
7.50	0.36	7.14	-	Talk mobile	Phone contract	dd	Northam Town Counc	27/02/2024	775 Equipment and sundries 2
250.80	41.80	209.00	S	CPC	Projector screen	card	Northam Town Counc	27/02/2024	774 Northam Hall Repairs and Ge 2
1,642.35		1,642.35	×	Nest	Nest pension	bacs	Northam Town Counc	27/02/2024	773 Payroll-staff costs 2
5,055.90		5,055.90	×	HMRC	Paye and NI	bacs	Northam Town Counc	27/02/2024	772 Payroll-staff costs 2
16,340.94		16,340.94	×	Northam Town Council	Salaries	bacs	Northam Town Counc	23/02/2024	771 Payroll-staff costs 2
4.60		4.60	×	Square UK	fees	square	Northam Town Counc	22/02/2024	770 PayPal Charges and sum up 2
8.58	1.43	7.15	s	tesco mobile	Phone contract	dd	Northam Town Counc	22/02/2024	769 phone contracts 2
132.00	22.00	110.00	s	Acorn thorn	Replacement taps	card	Northam Town Counc	22/02/2024	768 Equipment and sundries 2
200.00	200.00		æ	Sparx	May Fair entertainment	bacs	Northam Town Counc	20/02/2024	767 Entertainers 2
250.00	41.67	208.33	v	Exmoor zoo	May Fair entertainment	bacs	Northam Town Counc	20/02/2024	766 Entertainers 2
9.99	1.67	8.32	S	Amazon	Sundries	card	Northam Town Counc	20/02/2024	764 tennis courts 2
21.90	3.65	18.25	s	Amazon	sundries tennis courts	card	Northam Town Counc	20/02/2024	763 tennis courts 2
5.00	5.00		æ	Lebara	Phone contract	dd	Northam Town Counc	20/02/2024	765 Equipment and sundries 2
495.31	82.55	412.76	S	DALC	councillor training	bacs	Northam Town Counc	20/02/2024	762 Miscellaneous 2
666.00	111.00	555.00	S	Play safety	Training	bacs	Northam Town Counc	20/02/2024	761 Training Fees 2
255.00	42.50	212.50	s	CAS	Asbestos Survey	bacs	Northam Town Counc	19/02/2024	758 survey fee 1
1.50		1.50	×	Square UK	fees	square	Northam Town Counc	19/02/2024	757 PayPal Charges and sum up 1
1.02		1.02	×	Various	May Fair 2024	square	Northam Town Counc	19/02/2024	756 PayPal Charges and sum up 1
69.75		69.75	×	Various	Hall Hire refund	bacs	Northam Town Counc	19/02/2024	754 hall hire 1
59.50	2.83	56.67	_	opus energy	Electricity Account	dd	Northam Town Counc	19/02/2024	752 electricity account 1
			×	Appledore Community Hall	loan repayment	bacs	Northam Town Counc	19/02/2024	751 loan 1
369.98	61.66	308.32	S	Tool Station	Equipment,	card	Northam Town Counc	19/02/2024	759 Equipment and sundries 1
Total	VAT	Net	VAT Type	Supplier VA:	Description	Cheque No	Bank	Date Minute	Voucher Code

Northam Town Council PAYMENTS LIST

54,18	9.03	45.15	S	ВТ	Broadband fees	dd	Northam Town Counc)24	07/02/2024	718 broadband	
67.52	11.25	56.27	S	VC Warehouse	new phone contract	dd	Northam Town Counc)24	07/02/2024	715 phone office	
2.87		2.87	×	Square UK	fees	square	Northam Town Counc)24	up 07/02/2024	714 PayPal Charges and sum up	
7.35		7.35	×	Various	fees	square	Northam Town Counc)24	лр 07/02/2024	713 PayPal Charges and sum up	
0.84		0.84	×	Square UK	fees	square	Northam Town Counc)24	up 07/02/2024	712 PayPal Charges and sum up	
5.00	0.83	4.17	v	Lebara	Phone contract	dd	Northam Town Counc)24	07/02/2024	719 Equipment and sundries	
18.00	3.00	15.00	S	Amazon	mulch mats	card	Northam Town Counc)24	07/02/2024	717 Lords Meadow	
5.00	0.83	4.17	S	Lebara	Phone contract	dd	Northam Town Counc)24	07/02/2024	716 Equipment and sundries	
5.00	0.83	4.17	S	Lebara	Phone contract	dď	Northam Town Counc)24	07/02/2024	711 Equipment and sundries	
48.00	8.00	40.00	s	Mimick	Boat park Stickers	card	Northam Town Counc)24	07/02/2024	709 Appledore Boat Park	
41.12	6.85	34.27	S	Amazon	floor cleaner	card	Northam Town Counc)24	Gt 07/02/2024	710 Northam Hall Repairs and Ge	
3.55	3.55		R	Amazon	Stationery	card	Northam Town Counc)24	07/02/2024	708 Stationery	
1.20		1.20	×	Square UK	fees	square	Northam Town Counc)24	ър 06/02/2024	707 PayPal Charges and sum up	
3.51		3,51	×	Square UK	fees	square	Northam Town Counc)24	up 06/02/2024	706 PayPal Charges and sum up	
58.34	9.72	48.62	S	Torridge District Council	rent for garage	dd	Northam Town Counc)24	06/02/2024	702 garage rental	
351.17		351.17	×	Torridge District Council	Room rental	dd	Northam Town Counc	124	06/02/2024	701 room rental	
14.98	2.50	12.48	S	Complete computing	Sundries		Northam Town Counc)24	1R 06/02/2024	705 Computer installations and R	
369.10	17.58	351.52	r-	Octopus	Electricity Account	dd	Northam Town Counc)24	cco 06/02/2024	704 Northam Hall Electricity Acco	
-250.00		-250.00	×	Northam Town Council	grant	ch Ch	Northam Town Counc	124	06/02/2024	700 General Grants	
-500.00		-500.00	×	Northam Town Council	grant	g.	Northam Town Counc	124	06/02/2024	699 General Grants	
140,11	140.11		æ	CF Corporate Finance	copier lease	dd	Northam Town Counc	124	06/02/2024	703 Copier Lease Charges	
60.00		60.00	×	Dean Stewardson	relmb re osteopath fee		Northam Town Counc)24	05/02/2024	698 insurance daim	
400.00		400.00	×	Beth Sherborne	deaning Northam Hall	bacs	Northam Town Counc)24	05/02/2024	696 deaning services	
318.98	53.16	265.82	S	doudy IT	Computer Monthly Fee	bacs	Northam Town Counc	124	05/02/2024	694 IT provision	
96.60	16.10	80.50	S	local toilet hire	Toilet hire		Northam Town Counc)24	05/02/2024	692 toilet hire	
120.00		120.00	×	Westward Ho! Men's Shed	bird boxes		Northam Town Counc)24	05/02/2024	690 grant bird boxes	
226.60	37.77	188.83	S	blakewell	equipment repairs	bacs	Northam Town Counc)24	05/02/2024	695 Equipment and sundries	
125.00		125.00	×	Pannier pantry	Refreshments remembrance		Northam Town Counc)24	05/02/2024	693 Remembrance events	
31.20	5.20	26.00	S	Roberts deaning	deaning services		Northam Town Counc)24	05/02/2024	691 room rental	
241.11		241.11	×	Guy Langton	Travel	bacs	Northam Town Counc)24	05/02/2024	697 Travel	
1,609.18		1,609.18	×	Nest	Nest pension	bacs	Northam Town Counc)24	05/02/2024	684 Payroll-staff costs	
4,937.75		4,937.75	×	HMRC	Paye and NI	bacs	Northam Town Counc)24	05/02/2024	683 Payroll-staff costs	
Total	VAT	Net	VAT Type	Supplier VAT	Description	Cheque No	Bank	e Minute	Date	Voucher Code	Vou

Created by Scribe

	Northam Town Counc bacs Travel Northam Town Counc bacs flowers		755 Administration Miscellaneous 19/02/2024
Amazon	card		Stationery
Hying colours S	Northam Town Counc bacs May Fair entertainment		750 Entertainers 15/02/2024
Square UK	Northam Town Counc square fees		749 PayPal Charges and sum up 15/02/2024
S	Northam Town Counc dd Phone contract		748 phone contracts 15/02/2024
Square UK X	Northam Town Counc square fees		746 PayPal Charges and sum up 15/02/2024
British gas lite S	Northam Town Counc dd gas account		747 Northam Hall Gas Account 15/02/2024
Tamar Trading S	Northam Town Counc bacs Sundries		744 sundries 14/02/2024
Tamar Trading S	Northam Town Counc bacs Sundries		743 maintenance 14/02/2024
Tozers S	Northam Town Counc bacs legal fees		737 Wren Close 14/02/2024
Pro Sound solutions S	Northam Town Counc bacs May Fair Sound		735 sound and compere dep 14/02/2024
LCH S	Northam Town Counc bacs vehicle hire		734 insurance claim 14/02/2024
Tamar Trading S	Northam Town Counc Bench repairs		742 Benches 14/02/2024
Tamar Trading S	Northam Town Counc bacs Sundries		741 vehicle running costs 14/02/2024
Tamar Trading S	Northam Town Counc bacs stock		739 Equipment and sundries 14/02/2024
Northam Cars X	Northam Town Counc bacs Travel		738 Beadle 14/02/2024
blakewell	Northam Town Counc bacs equipment service		736 Equipment and sundries 14/02/2024
Tamar Trading S	Northam Town Counc bacs Sundries		745 Grounds Maintenance 14/02/2024
Tamar Trading S	Northam Town Counc bacs stock		740 Northam Hall Repairs and G 14/02/2024
Octopus	Northam Town Counc dd Electricity Account		733 Northam Hall Electricity Acco 14/02/2024
Fox's Chandlers	Northam Town Counc card rope for flagpole		731 Bone Hill 09/02/2024
albion plants	Northam Town Counc bacs Post and rails to protect trees		732 Lords Meadow 09/02/2024
Various	Northam Town Counc bacs May Fair 2024		730 May Fair Stall 2024 08/02/2024
Pear Mapping S	Northam Town Counc bacs Pear Mapping Software		729 NHP admin 08/02/2024
Pear Mapping S	Northam Town Counc bacs Mapping system		726 NHP admin 08/02/2024
Tozers S	Northam Town Counc bacs legal fees		725 legal fees 08/02/2024
Dean Stewardson	Northam Town Counc card reimb re osteopath fee		722 insurance daim 08/02/2024
Morrisons	Northam Town Counc dd fuel for van		724 vehicle running costs 08/02/2024
Jewsons	Northam Town Counc bacs Equipment hire		723 Northam Hall Repairs and Ge 08/02/2024
SLCC	Northam Town Counc bacs Books		728 Books and Information Liter: 08/02/2024
Baytek	Northam Town Counc bacs copier charges		727 Copier fees 08/02/2024
Talk talk business	Northam Town Counc dd Hi speed broadband & phone		721 Internet Charges 08/02/2024
Square UK ×	Northam Town Counc square fees		720 PayPal Charges and sum up 07/02/2024
Supplier VAT Type	square	Date Minute Bank	Voucher Code D

				PAYME	PAYMENTS LIST					
Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier VA	VAT Type	Net	VAT	Total
759 Equipment and sundries	19/02/2024		Northam Town Counc	card	Equipment.	Tool Station	S	308.32	61.66	369.98
751 loan	19/02/2024		Northam Town Counc	bacs	loan repayment	Appledore Community Hall	×			
752 electricity account	19/02/2024		Northam Town Counc	dd	Electricity Account	opus energy	٢	56.67	2.83	59.50
754 half hire	19/02/2024		Northam Town Counc	bacs	Hall Hire refund	Various	×	69.75		69.75
756 PayPal Charges and sum up	19/02/2024		Northam Town Counc	square	May Fair 2024	Various	×	1.02		1.02
757 PayPal Charges and sum up	19/02/2024		Northam Town Counc	square	fees	Square UK	×	1.50		1.50
758 survey fee	19/02/2024		Northam Town Counc	bacs	Asbestos Survey	CAS	S	212.50	42.50	255.00
761 Training Fees	20/02/2024		Northam Town Counc	bacs	Training	Play safety	s	555.00	111.00	666.00
762 Miscellaneous	20/02/2024		Northam Town Counc	bacs	councillor training	DALC	S	412.76	82.55	495.31
765 Equipment and sundries	20/02/2024		Northam Town Counc	dd	Phone contract	Lebara	₽		5.00	5.00
763 tennis courts	20/02/2024		Northam Town Counc	card	sundries tennis courts	Amazon	s	18.25	3.65	21.90
764 tennis courts	20/02/2024		Northam Town Counc	card	Sundries	Amazon	S	8.32	1.67	9.99
766 Entertainers	20/02/2024		Northam Town Counc	bacs	May Fair entertainment	Exmoor zoo	S	208.33	41.67	250.00
767 Entertainers	20/02/2024		Northam Town Counc	bacs	May Fair entertainment	Sparx	70		200.00	200.00
768 Equipment and sundries	22/02/2024		Northam Town Counc	card	Replacement taps	Acorn thorn	s	110.00	22.00	132.00
769 phone contracts	22/02/2024		Northam Town Counc	dd	Phone contract	tesco mobile	S	7.15	1.43	8,58
770 PayPal Charges and sum up	22/02/2024		Northam Town Counc	square	fees	Square UK	×	4.60		4,60
771 Payroll-staff costs	23/02/2024		Northam Town Counc	bacs	Salaries	Northam Town Council	×	16,340.94		16,340.94
772 Payroll-staff costs	27/02/2024		Northam Town Counc	bacs	Paye and NI	HMRC	×	5,055.90		5,055.90
773 Payroll-staff costs	27/02/2024		Northam Town Counc	bacs	Nest pension	Nest	×	1,642.35		1,642.35
774 Northam Hall Repairs and Ge	€ 27/02/2024		Northam Town Counc	card	Projector screen	CPC	S	209.00	41.80	250.80
775 Equipment and sundries	27/02/2024		Northam Town Counc	ద	Phone contract	Talk mobile	٦	7.14	0.36	7.50
776 PayPal Charges and sum up	27/02/2024		Northam Town Counc	square	fees	Square UK	×	2.50		2.50
777 Administration Miscellaneous	s 28/02/2024		Northam Town Counc	card	Picture hooks	Amazon	S	15.82	3.17	18.99
781 Northam Hall Repairs and Ge	€ 28/02/2024		Northam Town Counc	Soed	Tree works	Acacia Arb	×	375.00		375.00
778 Equipment and sundries	28/02/2024		Northam Town Counc	card	electric pump	Amazon	S	31.66	6.33	37.99
779 Equipment and sundries	28/02/2024		Northam Town Counc	bacs	Repairs	blakewell	S	44.49	8.90	53.39
780 Open Spaces	28/02/2024		Northam Town Counc	bacs	Tree survey	coastal tree consultancy	S	500.00	100.00	600.00
787 Equipment and sundries	28/02/2024		Northam Town Counc	dd	Phone contract	Lebara	S	4.17	0.83	5.00
782 deaning services	28/02/2024		Northam Town Counc	bacs	deaning Northam Hall	Beth's Cleaning	×	400.00		400.00
783 deaning services	28/02/2024		Northam Town Counc	bacs	deaning Northam Hall	Beth's Cleaning	Ŋ	27.58	5.52	33.10
784 PayPal Charges and sum up	28/02/2024		Northam Town Counc	square	fees	Square UK	×	1.73		1.73
785 PayPal Charges and sum up	28/02/2024		Northam Town Counc	square	fees	Square UK	S	0.73	0.15	0.88
786 PayPal Charges and sum up	28/02/2024		Northam Town Counc	square	fees	Square UK	×	0.38		0.38



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Northam Town Council PAYMENTS LIST

Date	
Date Minute	
Bank	
Cheque No	
Description	
Supplier	
VAT Type	
Net	
VAT	

Total

44,136.94

2,851.33

46,988.27

Total

Voucher Code