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The Council's policy may be viewed on the Policies page of its [website](#).

To: All Members of the Northam Town Council
Finance and Human Resources Committee
Cc: All Members of the Northam Town Council

**You are hereby summoned to attend a meeting of the Finance and Human Resources Committee which will be held on Wednesday 6th March 2024 at 6.30pm in the Council Committee Room, Town Hall, Windmill Lane, Northam.
The agenda for the meeting is set out below.**

M J Mills

Jane Mills, BA(Hons) Community Governance, Fd Community Governance
FSLCC, MILCM,

Date of issue: 29th February 2024

The following are members of the Finance and HR Committee: Councillors Hodson, (Chair) Bach, Edwards, Himan, Leather, Tait and Whittaker, plus the Mayor (Ex-Officio). All Members of the Council are entitled to attend.

AGENDA

- 1 Apologies**
- 2 Chair's announcements**
- 3 Declarations of interest**
- 4 To agree the agenda between Part A and B (confidential matters)**
- 5 To confirm and sign the minutes of the meeting held 31st January 2024 (herewith)**
- 6 Action Points (herewith)**

- 7 Public Participation**

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 4 minutes. A question shall not receive a response at the meeting nor start a debate on the question. The chair of the meeting may direct that a written or oral response be given. The period of time which is designated for public participation in accordance with standing orders shall not exceed 20 minutes.



**NORTHAM TOWN COUNCIL
TOWN HALL
WINDMILL LANE
NORTHAM
DEVON
EX39 1BY**

Town Clerk: Mrs Jane Mills BA (Hons)
Telephone: 01237 474976
E-mail townclerk@northamtowncouncil.gov.uk

- 8 To consider invoices for payment and financial reports (*herewith*)**
To include: reconciliation, lists of payments and receipts, budget information to date and list of outstanding invoices.
- 9 To consider applications for funding (requests herewith)**
- 10 To note reviews and actions requested.**
- Risk review
 - Investment Strategy
 - Internal Control
- 11 To consider a request from Climate Emergency Committee**
- Reviewing procurement policies for sustainability
 - Review of sustainable investment opportunities
- 12 To consider the Staff Handbook as reviewed by Worknest (*herewith*)**
- 13 To consider the purchase of trench covers £205 each (minimum 3 per order)**

Part B

- 14 To resolve: that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting**
- 15 To confirm and sign the minutes of the meeting held 31st January 2024 (Part B) (*herewith*)**
- 16 To ratify a decision made at the last meeting (to be made explicitly clear) and to review the advice received.**
- 17 To discuss staffing matters**
Overtime report. (*herewith*)
- 18 To resolve to re-admit members of the press and public**

Minutes of the meeting of the Finance and Human Resources Committee held in the Chamber, Town Hall Windmill Lane, Northam, 9.30am 31st January 2024

- Present:** Cllrs Hodson (Chair), Bach, Edwards, Leather, Tait and the Mayor (Peter Hames) ex-officio
- In attendance:** Mrs M J Mills - Town Clerk
- 2401/706** **Apologies:** Cllr Himan and Cllr Whittaker
- 2401/707** **Chairman's announcements**
There were none
- 2401/708** **Declarations of interest**
Members were reminded that all interests must be declared prior to the item being discussed.
- 2401/709** **To agree the agenda between Part A and B (confidential matters)**
Members were reminded that all interests must be declared prior to the item being discussed.
Proposed: Cllr Hodson, seconded: Cllr Leather (All in favour)
- 2401/710** **To confirm and sign the minutes of the meeting held 6th December 2023 Pt A**
Proposed: Cllr Leather, seconded: Cllr Tait (all in favour)
and 16th November 2023
Proposed: Cllr Leather, seconded: Cllr Bach (all in favour)
- 2401/711** **Action Points**
It was agreed to note the Action Points
- 2401/712** **Public Participation**
Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 4 minutes. A question shall not receive a response at the meeting nor start a debate on the question. The chair of the meeting may direct that a written or oral response be given. The period of time which is designated for public participation in accordance with standing orders shall not exceed 20 minutes.
No members of the public were present
- 2401/713** **To consider invoices for payment and financial reports**
To include review: reconciliation, lists of payments and receipts, budget information to date and list of outstanding invoices.
It was **resolved** to accept the invoices for payment and financial reports.
Proposed: Cllr Hodson, seconded: Cllr Tait (All in favour)
- 2401/714** **To consider applications for funding (requests herewith)**
It was **resolved** to make a grant to SS Freshspring of £100 subject to receipt of a completed application form and all required documentation meeting requirements when presented to the next F&HR meeting.
Proposed: Cllr Bach, seconded Cllr Edwards (All in favour)

It was further **resolved** to make a grant to the Methodist Church of £500 subject to receipt of a completed application form and all required documentation meeting requirements when presented to the next F&HR meeting

Action Points: send application forms to SS Freshspring and the Methodist Church. Agenda next meeting

Cllr Bach gave his apologies and left the meeting

2401/715

To consider reviews

- **Risk review**

This was referred to Review Committee

- **Investment Strategy**

This will be considered after presentations have been received

- **Internal Control**

Copies of HR reports from Worknest requested & meeting numbers tbc

Action Point: Request Deputy TC for copies, check meeting numbers.

2401/716

To receive information on Worknest

Members requested to see reports on visits to NTC

2401/717

To consider a recommendation to Full Council that the balance of the Changing Places toilet facility is funded from projects provision.

It was **resolved** to recommend to Full Council that up to £5000 is provided to the Changing Places toilet facility from Projects Provision.

Proposed: Cllr Hames, seconded Cllr Hodson (all in favour)

Action Point: Recommendation to Full Council agenda.

2401/718

To consider exploring the benefits of NTC joining with other local authorities and organisations in offering a Town Lottery.

Town Clerk to send out the links to the presentation she attended. In depth information required.

Action Point: Town Clerk to send links to the presentation and agenda in the future.

Action Points for Finance & HR COMMITTEE Meeting March 2024

To consider applications for funding	sent application forms to SS Freshspring and the Methodist Church. Agenda item
To consider reviews	<p>Requested Deputy TC for copies.</p> <p>checked meeting numbers see below.</p> <p>Email circulated 1st February 2024</p> <p>Since April 2023 and including the meetings scheduled until the end of March 2024, we will have held 15 meetings during that time.</p>
To consider a recommendation to Full Council that the balance of the Changing Places toilet facility is funded from projects provision.	Placed on agenda for Full Council
To consider exploring the benefits of NTC joining with other local authorities and organisations in offering a Town Lottery.	Town Clerk to send links to the presentation and agenda in the future.

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28 February 2024 (2023-2024)

Northam Town Council

Prepared by: _____
Name and Role (Clerk/RFO etc)

Date: _____

Approved by: _____
Name and Role (RFO/Chair of Finance etc)

Date: _____

Bank Reconciliation at 28/02/2024			
A	Cash in Hand 01/04/2023		246,006.53
	ADD		
	Receipts 01/04/2023 - 28/02/2024		720,344.56
			966,351.09
	SUBTRACT		
	Payments 01/04/2023 - 28/02/2024		642,560.78
	Cash in Hand 28/02/2024 (per Cash Book)		323,790.31
B	Cash in hand per Bank Statements		
	Cash 28/02/2024	820.50	
	Nationwide Saver 28/02/2024	0.00	
	PayPal Account 28/02/2024	0.00	
	Cambridge and Counties Bank 28/02/2024	89,031.03	
	Nationwide 95 day account 28/02/2024	89,059.87	
	Cambridge Building Society 28/02/2024	4,652.56	
	Northam Town Council 28/02/2024	147,264.29	
	Northam Town Council Burrows 28/02/2024	0.00	
			330,828.25
	Less unrepresented payments		7,202.94
			323,625.31
	Plus unrepresented receipts		165.00
	Adjusted Bank Balance		323,790.31
A = B Checks out OK			



Accounts



Payment and transfers



Search transactions



Approvals



Payees



Reports & Statements



Products and Services



Cheques



Settings



Accounts

Shortcuts

- Save and pay a new payee
- Make a UK payment
- View statements and reports
- Manage token
- Manage Open Banking consents

Accounts

Your balance as of 28/02/2024 at 12:34

All accounts(1)	Current(1)	Savings(0)	Loans(0)
Account nickname	Sort code	Account number	Account type
Balance			
NORTHAM TO WN COUNCIL	08-92-99	6518967800	COMMUNITY DIRECT
£ 147,264.29	⋮ Actions		
£ 0.00 overdraft			

Northam Town Council

Net Position by Cost Centre and Code

Cost Centre Name

Administration		Receipts		Payments		Current Balance	
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
1	Stationery			21.15	1,750.00	849.42	921.73
2	Postages				1,750.00	1,152.13	597.87
3	Subs and membership				2,050.00	2,359.00	-309.00
5	Payroll-staff costs			9,774.72	330,000.00	258,951.39	80,823.33
6	Paye and NIC						
7	Travel				1,250.00	513.45	736.55
8	Audit Fees			1,365.00	2,500.00	3,520.00	345.00
9	Training Fees				6,000.00	2,908.23	3,091.77
10	Insurances				9,250.00	9,213.40	36.60
11	Advertising General				300.00		300.00
12	Advertising Jobs				825.00		825.00
13	Books and Information Lite				200.00	51.50	148.50
14	Internet Charges				1,200.00	314.67	885.33
15	Copier Lease Charges				750.00	390.28	359.72
16	Copier fees				1,750.00	1,429.77	320.23
17	Equipment General & Mtc				1,500.00	658.79	841.21
18	Computer Software inc Pe				1,500.00	705.60	794.40
19	Computer installations and			62.58	2,000.00	312.40	1,750.18
20	VAT						
21	Administration Miscellaneous			865.00	500.00	813.82	551.18
22	Bank Charges				100.00		100.00
23	Bank Interest		1,300.00	3,163.19			1,863.19
80	Newsletters				4,950.00		4,950.00
90	room rental				4,950.00	4,212.09	737.91
100	training M Team				3,000.00	2,630.00	370.00
125	refreshments various ever				400.00	162.74	237.26
131	Remembrance events				650.00	301.01	348.99
136	carol service				75.00	147.08	-72.08
161	NALC award scheme				250.00		250.00
188	pensions						
189	PayPal Charges and sum			0.37	100.00	183.34	-82.97
227	phone contracts				270.00	265.18	4.82
239	provision of legal services				2,500.00		2,500.00
271	IT provision	1,500.00		370.85	5,000.00	7,333.00	-462.15
272	phone office					546.34	-546.34
284	insurance claim					680.00	-680.00
		£1,500.00	1,300.00	£15,622.86	387,320.00	£300,604.63	102,538.23

Allotments Windmill Lane		Receipts		Payments		Current Balance	
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
41	Allotment Rents			658.30			658.30
155	allots Wmill Lane mtce				100.00	273.83	-173.83
212	legal fees					2,261.01	-2,261.01
				£658.30	100.00	£2,534.84	-1,776.54

Anchor Park			Receipts		Payments		Current Balance
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
97	legal				250.00		250.00
98	Anchor Park Improvement	6,500.00			15,000.00	11,240.50	10,259.50
154	maintenance				350.00	211.45	138.55
		£6,500.00			15,600.00	£11,451.95	10,648.05

Appledore Community Hall		Receipts		Payments		Current Balance	
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
214	loan			1,000.00			1,000.00
				£1,000.00			1,000.00

Bonehill Car Park		Receipts		Payments		Current Balance	
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Northam Town Council **Net Position by Cost Centre and Code**

Cost Centre Name

101 Bonehill car park general	350.00	350.00
103 business rates		
	£350.00	£350.00

Burrough Farm

<u>Code</u> <u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u> <u>Budget</u>
		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	
52 Allotment Rent						
54 Grounds Maintenance				500.00	524.76	-24.76
56 Football Club						
				500.00	£524.76	-24.76

Changing Places facility

<u>Code</u> <u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u> <u>Budget</u>
		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	
280 changing places facility			17,262.62			17,262.62
291 survey fee					212.50	-212.50
			£17,262.62		£212.50	17,050.12

Climate Emergency

<u>Code</u> <u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u> <u>Budget</u>
		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	
241 equipment						
243 contribution to LCWIP				5,000.00		5,000.00
248 Expenditure				15,000.00	3,278.68	11,721.32
282 grant bird boxes			120.00		120.00	
			£120.00	20,000.00	£3,398.68	16,721.32

Elections

<u>Code</u> <u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u> <u>Budget</u>
		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	
76 elections future provision	5,000.00			10,000.00		15,000.00
263 election fees						
	£5,000.00			10,000.00		15,000.00

Footpaths

<u>Code</u> <u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u> <u>Budget</u>
		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	
140 grant from DCC						
143 NTC reserve						
190 Expenditure				1,000.00	65.26	934.74
				1,000.00	£65.26	934.74

General Council Equipment Various

<u>Code</u> <u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u> <u>Budget</u>
		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	
93 office furniture				250.00		250.00
94 vehicle running costs			572.04	10,000.00	9,695.30	876.74
123 committee room furniture						
142 mowing equipment renew	3,000.00			2,500.00	25.00	5,475.00
171 van renewal provision	20,000.00		166.67	2,500.00	22,500.00	166.67
211 miscellaneous						
275 compressor insurance						
	£23,000.00		£738.71	15,250.00	£32,220.30	6,768.41

Grants Other

<u>Code</u> <u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u> <u>Budget</u>
		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	
25 General Grants					-658.00	658.00
160 records office grant	1,000.00					1,000.00

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

£1,000.00	£-658.00	1,658.00
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<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
112	human resources						
153	human resources				3,500.00	2,849.65	650.35
					3,500.00	£2,849.65	650.35

Jubilee and Commemorations		Receipts		Expenditure	
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget
82	Jubilee & Celebration Prov	1,000.00		5,000.00	112.99
					5,887.01
		£1,000.00		5,000.00	£112.99
					5,887.01

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
250	entertainers					6,978.33	-6,978.33
253	stalls			88.00		50.00	38.00
256	trade stalls			-20.00			-20.00
257	sundry receipts			632.29			632.29
258	adverts			75.00			75.00
259	toilet hire					149.50	-149.50
261	sundries					1,224.49	-1,224.49
264	leaflet printing						
265	leaflet delivery					54.61	-54.61
267	general provision	7,000.00			1,000.00	318.36	7,681.64
		£7,000.00		£775.29	1,000.00	£8,775.29	

Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
36	civic reception 2023				2,500.00	2,670.00	-170.00
37	Mayor's Charities			822.00		210.00	612.00
38	Members expenses-travel				200.00		200.00
39	Miscellaneous					572.63	-572.63
73	Civic Expenses-civic funct				2,000.00	857.29	1,142.71
83	Cllr Allowances and NI		98.33		15,750.00	13,384.20	2,464.13
84	Mayor's Chain				500.00		500.00
105	Aldermen				200.00		200.00
109	Beadle				250.00	60.00	190.00
133	Honours Boards				350.00	575.00	-225.00
137	Mayor's Cadet				300.00		300.00
162	attendance at twinning eve	500.00			650.00		1,150.00
		£500.00		£920.33	22,700.00	£18,329.12	5,791.21

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
197	public notices						
198	NHP admin	8,000.00			1,000.00	1,978.50	7,021.50
279	DESIGN					1,250.00	-1,250.00
		£8,000.00			1,000.00	£3,228.50	5,771.50

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
57	Grazing Fees						
58	Manor Passes			4.63		4.63	
59	NB Admin Expenses						
79	Bank Interest						
81	computer hardware and so						

Created by **Scribe**

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28 February 2024 (2023-2024)

Northam Town Council

Net Position by Cost Centre and Code

Cost Centre Name

102 compensation for loss of g			
108 leaflets			
132 equipment and sundries			
134 NB bank charges			
135 NB cont to RNDGC works			
149 improvement works			
187 holographic labels			
199 dog bags			
208 paypal charges			
213 legal fees			
220 bal tfer re NB		5,992.67	-5,992.67
	£4.63	£5,997.30	-5,992.67

Northam Hall

Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
27	Rates				3,850.00		3,850.00
28	Northam Hall Gas Account				6,000.00	2,470.44	3,529.56
29	Northam Hall Electricity Ac				700.00	626.24	73.76
30	Northam Hall Water Rates				850.00	365.73	484.27
33	Northam Hall Repairs and			50.00	2,500.00	5,124.21	-2,574.21
35	Northam Hall, Hall Hire			8,175.37			8,175.37
72	Northam Hall provision fur	22,500.00				4,620.00	17,880.00
89	PRS fees				1,000.00	230.71	769.29
192	cleaning services				5,000.00	5,284.80	-284.80
260	hall hire		12,000.00	10,245.67		284.25	-2,038.58
262	broadband					489.45	-489.45
		£22,500.00	12,000.00	£18,471.04	19,900.00	£19,495.83	29,375.21

Northam May Fair

Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
281	May Fair Stall 2024			878.00			878.00
283	toilet hire					80.50	-80.50
285	May Fair adverts			855.00			855.00
287	sound and compere dep					512.50	-512.50
288	Entertainers					983.33	-983.33
289	trade stalls 2024			95.00			95.00
290	sundry receipts			327.96			327.96
				£2,155.96		£1,576.33	579.63

Northam Town Council Car Park Applied

Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
47	Rent		6,000.00	4,590.00			-1,410.00
48	Maintenance and repairs				250.00		250.00
50	Miscellaneous /Legal				250.00	300.00	-50.00
			6,000.00	£4,590.00	500.00	£300.00	-1,210.00

Precept

Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
45	Precept			525,770.00			525,770.00
				£525,770.00			525,770.00

Project Provision

Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
			Budget	Actual	Budget	Actual	Budget
236	project provision				36,000.00	3,930.00	32,070.00
					36,000.00	£3,930.00	32,070.00

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Northam Town Council **Net Position by Cost Centre and Code**

Cost Centre Name

PWL B various			Receipts		Payments		Current Balance
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
114	Northam Hall				10,000.00	8,968.69	1,031.31
124	new loan				10,000.00	7,864.79	2,135.21
					20,000.00	£16,833.48	3,166.52

reserves		Receipts		Payments		Current Balance	
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
196	reserves in lieu of 6 month	35,000.00					35,000.00
216	non EM						
		£35,000.00					35,000.00

Road Safety			Receipts		Payments		Current Balance
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
230	road safety				10,000.00		10,000.00
					10,000.00		10,000.00

S137		Receipts		Payments		Current Balance	
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
24	S137 Payments	2,400.00			15,000.00		17,400.00
141	grants evening				150.00		150.00
175	advertising for grants				400.00		400.00
		£2,400.00			15,550.00		17,950.00

Town Hall			Receipts		Payments		Current Balance
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
165	chamber equipment						
166	chamber furniture repairs						
173	cctv service					60.00	-60.00
237	improvements	500.00				81.50	418.50
266	legal fees					62.92	-62.92
274	garage rental					398.58	-398.58
		£500.00				£603.00	-103.00

Town Projects			Receipts		Payments		Current Balance
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
61	Dog Bins and litter bins				500.00		500.00
64	Community Centre Toilets				500.00	46.38	453.62
65	Hanging Baskets				7,000.00	7,334.24	-334.24
66	Christmas Decorations			125.00	3,000.00	2,248.72	876.28
67	Open Spaces			1,500.00	1,500.00	5,262.17	-2,262.17
68	Equipment and sundries			420.00	6,000.00	10,723.28	-4,303.28
69	Bus Shelters				250.00	160.00	90.00
70	Skatepark				250.00	53.82	196.18
71	Miscellaneous			2,772.00	250.00		3,022.00
74	skatepark provision for rer	6,000.00			1,500.00	12,327.00	-4,827.00
111	Lords Meadow	3,000.00			2,000.00	1,410.00	3,590.00
121	mower fuel				2,000.00	1,461.93	538.07
126	speed sign				600.00		600.00
127	Benches			812.93	500.00	2,766.64	-1,453.71
139	Appledore Boat Park		700.00	1,725.69		40.00	985.69
159	festoon lighting	2,000.00			2,000.00	1,467.38	2,532.62
191	Appletree Gardens				250.00		250.00
200	Ridgeway Drive				500.00		500.00
201	Bone Hill					350.00	-350.00
223	planting provision			4,705.00		112.50	4,592.50
224	Road Safety (kerbs)						
233	defibrillators renewal	1,500.00			1,500.00		3,000.00

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Northam Town Council **Net Position by Cost Centre and Code**

Cost Centre Name						
234 defibrillators installation ar	3,000.00				467.70	2,532.30
249 Wren Close			1,666.67	250.00	1,275.22	641.45
276 Blackies					2,691.76	-2,691.76
	£15,500.00	700.00	£13,727.29	30,350.00	£50,198.74	8,678.55
Twinning grant payment						
Code Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
		Budget	Actual	Budget	Actual	Budget
128 Twinning Expenses civic n				1,500.00	1,500.00	
				1,500.00	£1,500.00	
Vision Statement						
Code Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
		Budget	Actual	Budget	Actual	Budget
235 V S provision youth worke				10,000.00		10,000.00
				10,000.00		10,000.00
War Memorials						
Code Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
		Budget	Actual	Budget	Actual	Budget
122 war memorials general mt				200.00	29.30	170.70
205 war memorials earmarked	900.00			1,000.00		1,900.00
	£900.00			1,200.00	£29.30	2,070.70
web site						
Code Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
		Budget	Actual	Budget	Actual	Budget
42 Mtce & improvements						
43 Website				500.00	404.17	95.83
44 Miscellaneous						
				500.00	£404.17	95.83
Westward Ho! Park						
Code Title	Bal. B/Fwd.	Receipts		Payments		Current Balance
		Budget	Actual	Budget	Actual	Budget
231 fees					403.75	-403.75
232 repairs					346.60	-346.60
238 water account					214.88	-214.88
240 electricity account					384.67	-384.67
242 sundries			405.00		1,558.02	-1,153.02
270 reserve provision	36,000.00			1,000.00		37,000.00
273 repyt design fees			1,650.00		720.32	929.68
277 Crowdfunder						
278 tennis courts			80,008.67		102,190.96	-22,182.29
286 court hire			6.48			6.48
	£36,000.00		£82,070.15	1,000.00	£105,819.20	13,250.95
NET TOTAL	£166,300.00	20,000.00	£684,237.18	629,470.00	£590,687.82	869,319.36

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

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28 February 2024 (2023-2024)

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Northam Town Council
PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
Total								44,136.94	2,851.33	46,988.27

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Northam Town Council
PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
683 Payrol-staff costs	05/02/2024		Northam Town Counc	bacs	Paye and NI	HMRC	X	4,937.75		4,937.75
684 Payrol-staff costs	05/02/2024		Northam Town Counc	bacs	Nest pension	Nest	X	1,609.18		1,609.18
697 Travel	05/02/2024		Northam Town Counc	bacs	Travel	Guy Langton	X	241.11		241.11
691 room rental	05/02/2024		Northam Town Counc		cleaning services	Roberts cleaning	S	26.00	5.20	31.20
693 Remembrance events	05/02/2024		Northam Town Counc		Refreshments remembrance	Pamlier pantry	X	125.00		125.00
695 Equipment and sundries	05/02/2024		Northam Town Counc	bacs	equipment repairs	blakewell	S	188.83	37.77	226.60
690 grant bird boxes	05/02/2024		Northam Town Counc		bird boxes	Westward Ho! Men's Shed	X	120.00		120.00
692 toilet hire	05/02/2024		Northam Town Counc		Toilet hire	local toilet hire	S	80.50	16.10	96.60
694 IT provision	05/02/2024		Northam Town Counc	bacs	Computer Monthly Fee	cloudy IT	S	265.82	53.16	318.98
696 cleaning services	05/02/2024		Northam Town Counc	bacs	cleaning Northam Hall	Beth Sherborne	X	400.00		400.00
698 Insurance claim	05/02/2024		Northam Town Counc		reimb re osteopath fee	Dean Stewardson	X	60.00		60.00
703 Copier Lease Charges	06/02/2024		Northam Town Counc	dd	copier lease	CF Corporate Finance	R		140.11	140.11
699 General Grants	06/02/2024		Northam Town Counc	ch	grant	Northam Town Council	X	-500.00		-500.00
700 General Grants	06/02/2024		Northam Town Counc	ch	grant	Northam Town Council	X	-250.00		-250.00
704 Northam Hall Electricity Acco	06/02/2024		Northam Town Counc	dd	Electricity Account	Octopus	L	351.52	17.58	369.10
705 Computer installations and R	06/02/2024		Northam Town Counc		Sundries	Complete computing	S	12.48	2.50	14.98
701 room rental	06/02/2024		Northam Town Counc	dd	Room rental	Torridge District Council	X	351.17		351.17
702 garage rental	06/02/2024		Northam Town Counc	dd	rent for garage	Torridge District Council	S	48.62	9.72	58.34
706 PayPal Charges and sum up	06/02/2024		Northam Town Counc	square	fees	Square UK	X	3.51		3.51
707 PayPal Charges and sum up	06/02/2024		Northam Town Counc	square	fees	Square UK	X	1.20		1.20
708 Stationery	07/02/2024		Northam Town Counc	card	Stationery	Amazon	R		3.55	3.55
710 Northam Hall Repairs and Ge	07/02/2024		Northam Town Counc	card	floor cleaner	Amazon	S	34.27	6.85	41.12
709 Applestone Boat Park	07/02/2024		Northam Town Counc	card	Boat park Stickers	Mimick	S	40.00	8.00	48.00
711 Equipment and sundries	07/02/2024		Northam Town Counc	dd	Phone contract	Lebara	S	4.17	0.83	5.00
716 Equipment and sundries	07/02/2024		Northam Town Counc	dd	Phone contract	Lebara	S	4.17	0.83	5.00
717 Lords Meadow	07/02/2024		Northam Town Counc	card	mulch mats	Amazon	S	15.00	3.00	18.00
719 Equipment and sundries	07/02/2024		Northam Town Counc	dd	Phone contract	Lebara	S	4.17	0.83	5.00
712 PayPal Charges and sum up	07/02/2024		Northam Town Counc	square	fees	Square UK	X	0.84		0.84
713 PayPal Charges and sum up	07/02/2024		Northam Town Counc	square	fees	Various	X	7.35		7.35
714 PayPal Charges and sum up	07/02/2024		Northam Town Counc	square	fees	Square UK	X	2.87		2.87
715 phone office	07/02/2024		Northam Town Counc	dd	new phone contract	VC Warehouse	S	56.27	11.25	67.52
718 broadband	07/02/2024		Northam Town Counc	dd	Broadband fees	BT	S	45.15	9.03	54.18

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Northam Town Council
PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
720	PayPal Charges and sum up	07/02/2024	Northam Town Counc	square	fees	Square UK	X	0.42		0.42
721	Internet Charges	08/02/2024	Northam Town Counc	dd	Hi speed broadband & phone	Talk talk business	S	28.95	5.79	34.74
727	Copier fees	08/02/2024	Northam Town Counc	bacs	copier charges	Baytek	S	100.17	20.04	120.21
728	Books and Information Litere	08/02/2024	Northam Town Counc	bacs	Books	SLCC	S	51.50	0.80	52.30
723	Northam Hall Repairs and Ge	08/02/2024	Northam Town Counc	bacs	Equipment hire	Jewsons	S	445.23	89.05	534.28
724	vehicle running costs	08/02/2024	Northam Town Counc	dd	fuel for van	Morrisons	S	99.00	19.80	118.80
722	Insurance claim	08/02/2024	Northam Town Counc	card	reimb re osteopath fee	Dean Stewardson	X	45.00		45.00
725	legal fees	08/02/2024	Northam Town Counc	bacs	legal fees	Tozers	S	2,261.01	452.20	2,713.21
726	NHP admin	08/02/2024	Northam Town Counc	bacs	Mapping system	Pear Mapping	S	1,681.50	336.30	2,017.80
729	NHP admin	08/02/2024	Northam Town Counc	bacs	Pear Mapping Software	Pear Mapping	S	225.00	45.00	270.00
730	May Fair Stall 2024	08/02/2024	Northam Town Counc	bacs	May Fair 2024	Various	X			
732	Lords Meadow	09/02/2024	Northam Town Counc	bacs	Post and rails to protect trees	alibon plants	S	20.00	4.00	24.00
731	Bone Hill	09/02/2024	Northam Town Counc	card	rope for flagpole	Fox's Chandlers	S	350.00	70.00	420.00
733	Northam Hall Electricity Acco	14/02/2024	Northam Town Counc	dd	Electricity Account	Octopus	L	129.95	6.50	136.45
740	Northam Hall Repairs and Ge	14/02/2024	Northam Town Counc	bacs	stock	Tamar Trading	S	2.96	0.59	3.55
745	Grounds Maintenance	14/02/2024	Northam Town Counc	bacs	Sundries	Tamar Trading	S	2.66	0.53	3.19
736	Equipment and sundries	14/02/2024	Northam Town Counc	bacs	equipment service	blakewell	S	66.18	13.24	79.42
738	Beadle	14/02/2024	Northam Town Counc	bacs	Travel	Northam Cars	X	60.00		60.00
739	Equipment and sundries	14/02/2024	Northam Town Counc	bacs	stock	Tamar Trading	S	59.57	11.91	71.48
741	vehicle running costs	14/02/2024	Northam Town Counc	bacs	Sundries	Tamar Trading	S	4.25	0.85	5.10
742	Benches	14/02/2024	Northam Town Counc	bacs	Bench repairs	Tamar Trading	S	34.56	6.91	41.47
734	Insurance claim	14/02/2024	Northam Town Counc	bacs	vehicle hire	LCH	S	575.00	115.00	690.00
735	sound and compere dep	14/02/2024	Northam Town Counc	bacs	May Fair Sound	Pro Sound solutions	S	512.50	102.50	615.00
737	Wren Close	14/02/2024	Northam Town Counc	bacs	legal fees	Tozers	S	875.22	175.04	1,050.26
743	maintenance	14/02/2024	Northam Town Counc	bacs	Sundries	Tamar Trading	S	3.66	0.73	4.39
744	sundries	14/02/2024	Northam Town Counc	bacs	Sundries	Tamar Trading	S	4.72	0.94	5.66
747	Northam Hall Gas Account	15/02/2024	Northam Town Counc	dd	gas account	British gas lile	S	669.80	133.96	803.76
746	PayPal Charges and sum up	15/02/2024	Northam Town Counc	square	fees	Square UK	X	2.88		2.88
748	phone contracts	15/02/2024	Northam Town Counc	dd	Phone contract	O2	S	6.63	1.33	7.96
749	PayPal Charges and sum up	15/02/2024	Northam Town Counc	square	fees	Square UK	X	0.60		0.60
750	Entertainers	15/02/2024	Northam Town Counc	bacs	May Fair entertainment	Flying colours	S	775.00	155.00	930.00
760	Stationery	19/02/2024	Northam Town Counc	card	Stationery	Amazon	S	9.96	1.99	11.95
753	Travel	19/02/2024	Northam Town Counc	bacs	Travel	Guy Langton	X	112.55		112.55
755	Administration Miscellaneous	19/02/2024	Northam Town Counc	bacs	flowers	Northam Town Council	R		12.00	12.00

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Northam Town Council
PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
759 Equipment and sundries	19/02/2024		Northam Town Counc	card	Equipment.	Tool Station	S	308.32	61.66	369.98
751 loan	19/02/2024		Northam Town Counc	bacs	loan repayment	Appledore Community Hall	X			
752 electricity account	19/02/2024		Northam Town Counc	dd	Electricity Account	opus energy	L	56.67	2.83	59.50
754 hall hire	19/02/2024		Northam Town Counc	bacs	Hall Hire refund	Various	X	69.75		69.75
756 PayPal Charges and sum up	19/02/2024		Northam Town Counc	square	May Fair 2024	Various	X	1.02		1.02
757 PayPal Charges and sum up	19/02/2024		Northam Town Counc	square	fees	Square UK	X	1.50		1.50
758 survey fee	19/02/2024		Northam Town Counc	bacs	Asbestos Survey	CAS	S	212.50	42.50	255.00
761 Training Fees	20/02/2024		Northam Town Counc	bacs	Training	Play safety	S	555.00	111.00	666.00
762 Miscellaneous	20/02/2024		Northam Town Counc	bacs	councillor training	DALC	S	412.76	82.55	495.31
765 Equipment and sundries	20/02/2024		Northam Town Counc	dd	Phone contract	Lebara	R		5.00	5.00
763 tennis courts	20/02/2024		Northam Town Counc	card	sundries tennis courts	Amazon	S	18.25	3.65	21.90
764 tennis courts	20/02/2024		Northam Town Counc	card	Sundries	Amazon	S	8.32	1.67	9.99
766 Entertainers	20/02/2024		Northam Town Counc	bacs	May Fair entertainment	Exmoor zoo	S	208.33	41.67	250.00
767 Entertainers	20/02/2024		Northam Town Counc	bacs	May Fair entertainment	Sparx	R		200.00	200.00
768 Equipment and sundries	22/02/2024		Northam Town Counc	card	Replacement taps	Acorn thorn	S	110.00	22.00	132.00
769 phone contracts	22/02/2024		Northam Town Counc	dd	Phone contract	tesco mobile	S	7.15	1.43	8.58
770 PayPal Charges and sum up	22/02/2024		Northam Town Counc	square	fees	Square UK	X	4.60		4.60
771 Payrol-staff costs	23/02/2024		Northam Town Counc	bacs	Salaries	Northam Town Council	X	16,340.94		16,340.94
772 Payrol-staff costs	27/02/2024		Northam Town Counc	bacs	Paye and NI	HMRC	X	5,055.90		5,055.90
773 Payrol-staff costs	27/02/2024		Northam Town Counc	bacs	Nest pension	Nest	X	1,642.35		1,642.35
774 Northam Hall Repairs and Gc	27/02/2024		Northam Town Counc	card	Projector screen	CPC	S	209.00	41.80	250.80
775 Equipment and sundries	27/02/2024		Northam Town Counc	dd	Phone contract	Talk mobile	L	7.14	0.36	7.50
776 PayPal Charges and sum up	27/02/2024		Northam Town Counc	square	fees	Square UK	X	2.50		2.50
777 Administration Miscellaneous	28/02/2024		Northam Town Counc	card	Picture hooks	Amazon	S	15.82		15.82
781 Northam Hall Repairs and Gc	28/02/2024		Northam Town Counc	bacs	Tree works	Acacia Arb	X	375.00	3.17	375.00
778 Equipment and sundries	28/02/2024		Northam Town Counc	card	electric pump	Amazon	S	31.66	6.33	37.99
779 Equipment and sundries	28/02/2024		Northam Town Counc	bacs	Repairs	blakewell	S	44.49	8.90	53.39
780 Open Spaces	28/02/2024		Northam Town Counc	bacs	Tree survey	coastal tree consultancy	S	500.00	100.00	600.00
787 Equipment and sundries	28/02/2024		Northam Town Counc	dd	Phone contract	Lebara	S	4.17	0.83	5.00
782 cleaning services	28/02/2024		Northam Town Counc	bacs	cleaning Northam Hall	Beth's Cleaning	X	400.00		400.00
783 cleaning services	28/02/2024		Northam Town Counc	bacs	cleaning Northam Hall	Beth's Cleaning	S	27.58	5.52	33.10
784 PayPal Charges and sum up	28/02/2024		Northam Town Counc	square	fees	Square UK	X	1.73		1.73
785 PayPal Charges and sum up	28/02/2024		Northam Town Counc	square	fees	Square UK	S	0.73	0.15	0.88
786 PayPal Charges and sum up	28/02/2024		Northam Town Counc	square	fees	Square UK	X	0.38		0.38

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Northam Town Council
PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
683 Payroll-staff costs	05/02/2024		Northam Town Counc	bacs	Paye and NI	HMRC	X	4,937.75		4,937.75
684 Payroll-staff costs	05/02/2024		Northam Town Counc	bacs	Nest pension	Nest	X	1,609.18		1,609.18
697 Travel	05/02/2024		Northam Town Counc	bacs	Travel	Guy Langton	X	241.11		241.11
691 room rental	05/02/2024		Northam Town Counc		cleaning services	Roberts cleaning	S	26.00	5.20	31.20
693 Remembrance events	05/02/2024		Northam Town Counc		Refreshments remembrance	Pannier pantry	X	125.00		125.00
695 Equipment and sundries	05/02/2024		Northam Town Counc	bacs	equipment repairs	blakewell	S	188.83	37.77	226.60
690 grant bird boxes	05/02/2024		Northam Town Counc		bird boxes	Westward Hol Men's Shed	X	120.00		120.00
692 toilet hire	05/02/2024		Northam Town Counc		Toilet hire	local toilet hire	S	80.50	16.10	96.60
694 IT provision	05/02/2024		Northam Town Counc	bacs	Computer Monthly Fee	cloudy IT	S	265.82	53.16	318.98
696 cleaning services	05/02/2024		Northam Town Counc	bacs	cleaning Northam Hall	Beth Sherborne	X	400.00		400.00
698 Insurance claim	05/02/2024		Northam Town Counc		reimb re osteopath fee	Dean Stewardson	X	60.00		60.00
703 Copier Lease Charges	06/02/2024		Northam Town Counc	dd	copier lease	CF Corporate Finance	R		140.11	140.11
699 General Grants	06/02/2024		Northam Town Counc	ch	grant	Northam Town Council	X	-500.00		-500.00
700 General Grants	06/02/2024		Northam Town Counc	ch	grant	Northam Town Council	X	-250.00		-250.00
704 Northam Hall Electricity Acco	06/02/2024		Northam Town Counc	dd	Electricity Account	Octopus	L	351.52	17.58	369.10
705 Computer installations and R	06/02/2024		Northam Town Counc		Sundries	Complete computing	S	12.48	2.50	14.98
701 room rental	06/02/2024		Northam Town Counc	dd	Room rental	Tortridge District Council	X	351.17		351.17
702 garage rental	06/02/2024		Northam Town Counc	dd	rent for garage	Tortridge District Council	S	48.62	9.72	58.34
706 PayPal Charges and sum up	06/02/2024		Northam Town Counc	square	fees	Square UK	X	3.51		3.51
707 PayPal Charges and sum up	06/02/2024		Northam Town Counc	square	fees	Square UK	X	1.20		1.20
708 Stationery	07/02/2024		Northam Town Counc	card	Stationery	Amazon	R		3.55	3.55
710 Northam Hall Repairs and Ge	07/02/2024		Northam Town Counc	card	floor cleaner	Amazon	S	34.27	6.85	41.12
709 Appleford Boat Park	07/02/2024		Northam Town Counc	card	Boat park Stickers	Mimick	S	40.00	8.00	48.00
711 Equipment and sundries	07/02/2024		Northam Town Counc	dd	Phone contract	Lebara	S	4.17	0.83	5.00
716 Equipment and sundries	07/02/2024		Northam Town Counc	dd	Phone contract	Lebara	S	4.17	0.83	5.00
717 Lords Meadow	07/02/2024		Northam Town Counc	card	mulch mats	Amazon	S	15.00	3.00	18.00
719 Equipment and sundries	07/02/2024		Northam Town Counc	dd	Phone contract	Lebara	S	4.17	0.83	5.00
712 PayPal Charges and sum up	07/02/2024		Northam Town Counc	square	fees	Square UK	X	0.84		0.84
713 PayPal Charges and sum up	07/02/2024		Northam Town Counc	square	fees	Various	X	7.35		7.35
714 PayPal Charges and sum up	07/02/2024		Northam Town Counc	square	fees	Square UK	X	2.87		2.87
715 phone office	07/02/2024		Northam Town Counc	dd	new phone contract	VC Warehouse	S	56.27	11.25	67.52
718 broadband	07/02/2024		Northam Town Counc	dd	Broadband fees	BT	S	45.15	9.03	54.18

Northam Town Council
PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
720	PayPal Charges and sum up	07/02/2024	Northam Town Counc	square	fees	Square UK	X	0.42		0.42
721	Internet Charges	08/02/2024	Northam Town Counc	dd	Hi speed broadband & phone	Talk talk business	S	28.95	5.79	34.74
727	Copier fees	08/02/2024	Northam Town Counc	bags	copier charges	Baytek	S	100.17	20.04	120.21
728	Books and Information Libr	08/02/2024	Northam Town Counc	bags	Books	SLCC	S	51.50	0.80	52.30
723	Northam Hall Repairs and G	08/02/2024	Northam Town Counc	bags	Equipment hire	Jewsons	S	445.23	89.05	534.28
724	Vehicle running costs	08/02/2024	Northam Town Counc	dd	fuel for van	Morrisons	S	99.00	19.80	118.80
722	Insurance claim	08/02/2024	Northam Town Counc	card	reimb re osteopath fee	Dean Stewardson	X	45.00		45.00
725	legal fees	08/02/2024	Northam Town Counc	bags	legal fees	Tozers	S	2,261.01	452.20	2,713.21
726	NHP admin	08/02/2024	Northam Town Counc	bags	Mapping system	Pear Mapping	S	1,681.50	336.30	2,017.80
729	NHP admin	08/02/2024	Northam Town Counc	bags	Pear Mapping Software	Pear Mapping	S	225.00	45.00	270.00
730	May Fair Stall 2024	08/02/2024	Northam Town Counc	bags	May Fair 2024	Various	X			
732	Lords Meadow	09/02/2024	Northam Town Counc	bags	Post and rails to protect trees	alblon plants	S	20.00	4.00	24.00
731	Bone Hill	09/02/2024	Northam Town Counc	card	rope for flagpole	Fox's Chandlers	S	350.00	70.00	420.00
733	Northam Hall Electricity Acco	14/02/2024	Northam Town Counc	dd	Electricity Account	Octopus	L	129.95	6.50	136.45
740	Northam Hall Repairs and G	14/02/2024	Northam Town Counc	bags	stock	Tamar Trading	S	2.96	0.59	3.55
745	Grounds Maintenance	14/02/2024	Northam Town Counc	bags	Sundries	Tamar Trading	S	2.66	0.53	3.19
736	Equipment and sundries	14/02/2024	Northam Town Counc	bags	equipment service	blakewell	S	66.18	13.24	79.42
738	Beadle	14/02/2024	Northam Town Counc	bags	Travel	Northam Cars	X	60.00		60.00
739	Equipment and sundries	14/02/2024	Northam Town Counc	bags	stock	Tamar Trading	S	59.57	11.91	71.48
741	vehicle running costs	14/02/2024	Northam Town Counc	bags	Sundries	Tamar Trading	S	4.25	0.85	5.10
742	Benches	14/02/2024	Northam Town Counc		Bench repairs	Tamar Trading	S	34.56	6.91	41.47
734	Insurance claim	14/02/2024	Northam Town Counc	bags	vehicle hire	LCH	S	575.00	115.00	690.00
735	sound and compere dep	14/02/2024	Northam Town Counc	bags	May Fair Sound	Pro Sound solutions	S	512.50	102.50	615.00
737	Wren Close	14/02/2024	Northam Town Counc	bags	legal fees	Tozers	S	875.22	175.04	1,050.26
743	maintenance	14/02/2024	Northam Town Counc	bags	Sundries	Tamar Trading	S	3.66	0.73	4.39
744	sundries	14/02/2024	Northam Town Counc	bags	Sundries	Tamar Trading	S	4.72	0.94	5.66
747	Northam Hall Gas Account	15/02/2024	Northam Town Counc	dd	gas account	British gas lfe	S	669.80	133.96	803.76
746	PayPal Charges and sum up	15/02/2024	Northam Town Counc	square	fees	Square UK	X	2.88		2.88
748	phone contracts	15/02/2024	Northam Town Counc	dd	Phone contract	O2	S	6.63	1.33	7.96
749	PayPal Charges and sum up	15/02/2024	Northam Town Counc	square	fees	Square UK	X	0.60		0.60
750	Entertainers	15/02/2024	Northam Town Counc	bags	May Fair entertainment	Flying colours	S	775.00	155.00	930.00
760	Stationery	19/02/2024	Northam Town Counc	card	Stationery	Amazon	S	9.96	1.99	11.95
753	Travel	19/02/2024	Northam Town Counc	bags	Travel	Guy Langton	X	112.55		112.55
755	Administration Miscellaneous	19/02/2024	Northam Town Counc	bags	flowers	Northam Town Council	R		12.00	12.00

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Northam Town Council
PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
759 Equipment and sundries	19/02/2024		Northam Town Counc	card	Equipment.	Tool Station	S	308.32	61.66	369.98
751 loan	19/02/2024		Northam Town Counc	bacs	loan repayment	Appleodore Community Hall	X			
752 electricity account	19/02/2024		Northam Town Counc	dd	Electricity Account	opus energy	L	56.67	2.83	59.50
754 hall hire	19/02/2024		Northam Town Counc	bacs	Hall Hire refund	Various	X	69.75		69.75
756 PayPal Charges and sum up	19/02/2024		Northam Town Counc	square	May Fair 2024	Various	X	1.02		1.02
757 PayPal Charges and sum up	19/02/2024		Northam Town Counc	square	fees	Square UK	X	1.50		1.50
758 survey fee	19/02/2024		Northam Town Counc	bacs	Asbestos Survey	CAS	S	212.50	42.50	255.00
761 Training Fees	20/02/2024		Northam Town Counc	bacs	Training	Play safety	S	555.00	111.00	666.00
762 Miscellaneous	20/02/2024		Northam Town Counc	bacs	councillor training	DALC	S	412.76	82.55	495.31
765 Equipment and sundries	20/02/2024		Northam Town Counc	dd	Phone contract	Lebara	R		5.00	5.00
763 tennis courts	20/02/2024		Northam Town Counc	card	sundries tennis courts	Amazon	S	18.25	3.65	21.90
764 tennis courts	20/02/2024		Northam Town Counc	card	Sundries	Amazon	S	8.32	1.67	9.99
766 Entertainers	20/02/2024		Northam Town Counc	bacs	May Fair entertainment	Exmoor zoo	S	208.33	41.67	250.00
767 Entertainers	20/02/2024		Northam Town Counc	bacs	May Fair entertainment	Sparx	R		200.00	200.00
768 Equipment and sundries	22/02/2024		Northam Town Counc	card	Replacement taps	Acorn thorn	S	110.00	22.00	132.00
769 phone contracts	22/02/2024		Northam Town Counc	dd	Phone contract	tesco mobile	S	7.15	1.43	8.58
770 PayPal Charges and sum up	22/02/2024		Northam Town Counc	square	fees	Square UK	X	4.60		4.60
771 Payrol-staff costs	23/02/2024		Northam Town Counc	bacs	Salaries	Northam Town Council	X	16,340.94		16,340.94
772 Payrol-staff costs	27/02/2024		Northam Town Counc	bacs	Paye and NI	HMRC	X	5,055.90		5,055.90
773 Payrol-staff costs	27/02/2024		Northam Town Counc	bacs	Nest pension	Nest	X	1,642.35		1,642.35
774 Northam Hall Repairs and Ge	27/02/2024		Northam Town Counc	card	Projector screen	CPC	S	209.00	41.80	250.80
775 Equipment and sundries	27/02/2024		Northam Town Counc	dd	Phone contract	Talk mobile	L	7.14	0.36	7.50
776 PayPal Charges and sum up	27/02/2024		Northam Town Counc	square	fees	Square UK	X	2.50		2.50
777 Administration Miscellaneous	28/02/2024		Northam Town Counc	card	Picture hooks	Amazon	S	15.82	3.17	18.99
781 Northam Hall Repairs and Ge	28/02/2024		Northam Town Counc	bacs	Tree works	Acadia Arb	X	375.00		375.00
778 Equipment and sundries	28/02/2024		Northam Town Counc	card	electric pump	Amazon	S	31.66	6.33	37.99
779 Equipment and sundries	28/02/2024		Northam Town Counc	bacs	Repairs	blakewell	S	44.49	8.90	53.39
780 Open Spaces	28/02/2024		Northam Town Counc	bacs	Tree survey	coastal tree consultancy	S	500.00	100.00	600.00
787 Equipment and sundries	28/02/2024		Northam Town Counc	dd	Phone contract	Lebara	S	4.17	0.83	5.00
782 cleaning services	28/02/2024		Northam Town Counc	bacs	cleaning Northam Hall	Beth's Cleaning	X	400.00		400.00
783 cleaning services	28/02/2024		Northam Town Counc	bacs	cleaning Northam Hall	Beth's Cleaning	S	27.58	5.52	33.10
784 PayPal Charges and sum up	28/02/2024		Northam Town Counc	square	fees	Square UK	X	1.73		1.73
785 PayPal Charges and sum up	28/02/2024		Northam Town Counc	square	fees	Square UK	S	0.73	0.15	0.88
786 PayPal Charges and sum up	28/02/2024		Northam Town Counc	square	fees	Square UK	X	0.38		0.38

Northam Town Council
PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
Total								44,136.94	2,851.33	46,988.27