



**NORTHAM TOWN COUNCIL
TOWN HALL
WINDMILL LANE
NORTHAM
DEVON
EX39 1BY**

To: All Members of the Town Projects and Asset Management Committee
Cc: All Northam Town Councillors

Town Clerk: Mrs Jane Mills MILCM
Telephone and Fax: 01237 474976
E-mail townclerk@northamtowncouncil.gov.uk

You are hereby summoned to attend a meeting of the Town Projects and Asset Management Committee to be held in the Committee Room, Windmill Lane, Northam on **Thursday 22nd June 2023 at 10.00 am**

The agenda for the meeting is shown below.

M J Mills

Mrs Jane Mills Fd Community Governance, MILCM
Town Clerk

Date of issue 16th June 2023

The following are Members of the Town Projects and Asset Management Committee: Councillors Bach, Bruins, Edwards, Mrs Hodson, Ms Lo-Vel, Ms Tait, Mrs Whittaker, and the Mayor ex-officio. All Councillors are invited to attend.

- 1 Election of Chairman**
- 2 Election of Vice-Chairman**
- 3 Apologies**
- 4 Chairman's Announcements**
- 5 Declarations of interest:**
Members are reminded that all interests should be declared prior to the item being discussed.
- 6 To agree the agenda between Part A and Part B** (*confidential information*)
- 7 To confirm and sign the minutes of the Town Projects Meeting held April 4th 2023 as a correct record** (*herewith*)



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8 Public Participation

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 4 minutes. The period of time which is designated for public participation in accordance with standing orders shall not exceed 20 minutes.

9 To consider Action Points (*herewith*)

Part B

10 To resolve: that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting.

11 To consider quotes received for work at Anchor Park (*information herewith*)

Minutes**Northam Town Council – Minutes of the Town Projects and Asset Meeting held on Tuesday 4th April 2023 in the Council Chamber, Windmill Lane, Northam**

Present: Cllrs Tisdale (Chairman), Edwards, Hames, Himan, Laws, Leather, Mrs McCarthy, and Miss Woodhouse.

In attendance: Mrs Jane Mills – Town Clerk

2304/1072 Apologies

Apologies none, all present.

2304/1073 Chairman's announcements

The Chairman expressed his thanks to all especially Cllr Laws and Mrs McCarthy as this was the last meeting of the current committee.

2304/1074 Declarations of interest

Members were reminded that all interests should be declared prior to the item being discussed.

There were none

2304/1075 To agree the agenda as published

It was **resolved** to agree the agenda after bringing forward item 13 to follow item 7

Proposed: Cllr Tisdale, Seconded: Cllr Leather (all in favour)

2304/1076 It was resolved to confirm and sign the minutes of the Town Projects Meeting held 7th of March 2023 as correct record

Proposed: Cllr Leather, Seconded: Cllr Laws (all in favour).

2304/1077 Public Participation

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 4 minutes. The period of time which is designated for public participation in accordance with standing orders shall not exceed 20 minutes.

No members of the public were present.

2304/1078 To consider Action Points

The Action Points were noted (Town Clerk to write again to TDC re dog bin by Seafeld Holiday Park and add the dropped kerb to the agenda next meeting)

Action point: Town Clerk to write again to TDC re dog bin by Seafeld Holiday Park and add the dropped kerb to the agenda next meeting)

2304/1079 To receive an update on the request from the gig club to move the wall in the Seagate Car Park.

The Town Clerk advised Members that TDC had Confirmed by e-mail that the work did not infringe any covenants and could go ahead.

It was proposed by Cllr Edwards, seconded by Cllr Hames that The Deputy Town Clerk liaises with the contractor as to the clarity of the work being done to ensure stability of the area is retained. (majority in favour, one abstention and one vote against.)

2304/1080 To consider Grab Posts on the Lookout Path.

It was proposed by Cllr Hames, and seconded by Councillor Miss Woodhouse that there should be further research on specifically designed posts.

there were four votes in favour and four votes against, the Chairman used his casting vote to vote against the proposal (it was therefore not carried)

2304/1081 To receive a report on vehicles

It was **resolved** that a decision should be deferred to the next Council on vehicle purchases.

Proposed: Cllr Leather, Seconded: Cllr Laws

(There were five votes in favour two abstentions and one vote against).

There was a further proposal that more information should be sought on leasing, and also information on the use of electric vehicles by neighbouring councils should be sought.

Proposed: Cllr Hames, seconded Cllr Miss Woodhouse (majority in favour with three abstentions) so resolved.

Action Point: Future agenda item with more information on leasing and information on the use of electric vehicles by neighbouring councils

2304/1082 To consider removal of the Christmas Lights installation in Northam Square.

After some discussion it was **resolved** to write to DCC asking if it was possible to request that only the sockets are changed, that there is a full check on the installation and a retrospective licence is sought, to enable provision in future years.

Proposed: Cllr Himan, Seconded: Cllr Tisdale (all in favour)

Action Point: write to DCC as per resolution

2304/1083 To consider a planting project at a site opposite Hillcliffe terrace

It was **resolved** to ask TDC if they would consider allowing Northam Town Council to create a planting scheme opposite Hillcliffe Terrace Appledore.

Proposed: Cllr Hames, seconded Cllr Miss Woodhouse (all in favour)

Action Point: write to TDC asking if they would consider allowing Northam Town Council to create a planting scheme opposite Hillcliffe Terrace Appledore.

2304/1084 To consider a request from the electors meeting requesting the acquisition of Richmond Green

It was **resolved** to ask TDC if they would consider transferring the land at Richmond Green to Northam Town Council.

Proposed: Cllr Hames Seconded: Cllr Tisdale (all in favour)

Action point: Write to TDC regarding possible transfer of the land.

There being no further business the meeting closed at 12 noon

Signed.....Dated.....

Action Points for Town Projects

Meeting June 2023

Action Points	Town Clerk to write again to TDC re: dog bin by Seafeld Holiday Park and added the dropped kerb to the agenda next meeting
To receive a report on vehicles	Now being dealt with by a task and finish group And will then go to Full Council
To consider a request from the Electors meeting recording the acquisition of Richmond Green	Town Clerk wrote to TDC regarding possible transfer of the land. The response was no
To consider removal of the Christmas Lights installation in Northam Square.	Town Clerk wrote to DCC as per the resolution. Work must be completed and we are in the process of getting quotes.