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NORTHAM TOWN COUNCIL
TOWN HALL
WINDMILL LANE
NORTHAM
DEVON
EX39 1BY

To: All Members of the Northam Town Council

Town Clerk: Mrs Jane Mills BA(Hons) PSLCC
Telephone: 01237/474976
e-mail: townclerk@northamtowncouncil.gov.uk

You are hereby summoned to attend a meeting of the Town Council which will be held on Wednesday 12th July 2023 in the Town Hall Windmill Lane, Northam at 6.30 pm.

The agenda for the meeting is set out below.

Members of the public are welcome to attend the meeting

M J Mills

Jane Mills BA (Hons) Community Governance, PSLCC, MILCM
Town Clerk

Date of issue: 6th July 2023

Members are requested to switch off their mobile phones

Prayers will be said at 6.25pm for those wishing to attend

AGENDA

- 1 Apologies**
- 2 Chairman's announcements**
- 3 Declarations of interest**
Members are reminded that all interests must be declared prior to the item being discussed)
- 4 To agree the agenda between Part A and Part B (confidential information)**
- 5 To confirm and sign the minutes of the Full Town Council Meeting held 31st May 2023 and 22nd June 2023 (Part A)**
- 6 To note and adopt the reports of minutes and resolutions contained therein from Committees and Sub-Committees (Items contained in Part B to be considered under Part B)**
 - **Climate Emergency – 14th March 2023 (herewith)**
 - **Finance and HR – 20th March 2023 (herewith)**
 - **Northam Neighbourhood Plan – 23rd February 2023 (herewith)**
 - **Planning – 27th April, 24th May 2023 (herewith)**
 - **Town Projects – 4th April 2023 (herewith)**
 - **Westward Ho! Park – 25th April, 22nd June 2023 (herewith)**
- 7 Action Points (herewith)**
- 8 To receive and consider reports from the Town Clerk (Bank reconciliation herewith)**

9 Public Participation

We welcome Parishioners speaking or making representations, asking questions or giving evidence at the meeting of the Full Council in respect of any issue affecting the Northam Town Council area. A period of twenty minutes is allocated for this unless directed by the Chair of the meeting and a member of the public shall not speak for more than 4 minutes.

A question shall not receive a response at the meeting nor start a debate on the question. The chair of the meeting may direct that a written or oral response be given

10 To ratify the following items agreed at Chairman's Announcements

- Members were advised that the proposed road closure at Limers Lane will be between 8am and 4pm, but it is expected to be shorter than that, also residents and emergency vehicles will be allowed access. It was agreed to write to DCC advising that so long as both conditions were met, NTC has no objections.

Members agreed to rent 10 spaces in Bone Hill car park, for the duration of the works in Northam Square, and members of the public will be requested to limit their parking time, to enable residents to visit the local shops.

A further announcement confirmed an opportunity to send in an expression of interest to the community ownership fund in order to help with funding of Westward Ho! pavilion.

- 11 To consider amended Terms of Reference as recommended by the Westward Ho! Park Committee (herewith)**
- 12 To consider accepting the appointment of a FOTWHOP representative to Westward Ho! Park Committee and an Appledore resident representative to the Neighbourhood Plan group**
- 13 To consider amendments to Standing Orders deletion of Addendum
REMOTE MEETINGS PROTOCOL AND PROCEDURES AMENDMENTS TO STANDING ORDERS (This was added for the duration of the pandemic and is no longer required)**
- 14 To consider a request to discuss the sea wall at Westward Ho! (Cllr Singh)**
a) To complete the sea wall for safety reasons as people can fall and hurt themselves especially young children.
b) To clean and paint the wall at the sea front as it looks very dirty and unappealing.
(Photos circulated by e-mail)
- 15 To consider creation of a working group to update the Vision Statement for the term of the new Council.**
- 16 To consider a date for the attendance of the Internal Auditor (to provide an outline of his role, suggested date Full Council in October)**
- 17 To confirm membership of committees (information herewith)**
- 18 Correspondence:
To consider correspondence from "Together Again" (herewith)
Devon Voice – Newsletter – Spring 2023**
- 19 Street Matters: All street matters forwarded by e-mail**
- 20 Summary Report from County Councillor**
- 21 Summary Report from a District Member (3 minutes)**

PART B

- 22 To resolve: that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting.**
- 23 To confirm and sign the minutes of the Town Council Meeting held 31st May 2023 Part B and Special Full Council Meeting also 31st May 2023 (*herewith*)**
- 24 To note and adopt the reports of minutes and resolutions contained therein from Committees and Sub-Committees (Items contained in Part B to be considered under Part B)**
- Finance and HR – 20th March 2023 (*herewith*)**
 - Westward Ho! Park – 25th April, 22nd June 2023 (*herewith*)**
- 25 To reconsider renewal of the committee room (current lease expired)**
- 26 To consider a report from the working group on replacement vehicles (*herewith*)**
- 27 To consider a report on the implication of the titles of land and property held by the council (*herewith*)**
- 28 To consider disposal of old IT equipment**
- 29 To consider installation of a “changing places” toilet facility**
- 30 To resolve to readmit members of the press and public**