



NORTHAM TOWN COUNCIL
TOWN HALL
WINDMILL LANE
NORTHAM
DEVON
EX39 1BY

To: All Members of the Climate Emergency
Committee
Cc: All Northam Town Councillors

Town Clerk: Mrs Jane Mills MILCM
Telephone and Fax: 01237 474976
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You are hereby summoned to attend a Climate Emergency Committee Meeting on Wednesday 1st September 2021 at 6pm in the Council Chamber at the Town Hall.

The Agenda for the meeting is set out below.

Members of the public will be admitted at the start of the meeting.

M J Mills

Mrs Jane Mills MILCM
Town Clerk

Date of issue: 10th August 2021

The following are Members of the Climate Emergency Committee:
Councillors Hames (Chairman), Newman-McKie (Vice Chair), Chalmers, Laws and Shelley plus the Mayor, ex-officio (Cllr Mrs Hodson).
All Members of the Council are entitled to attend.
Co-opted Members: Ms P Gibb, Ms A Hill, Mr T Wiersma.

AGENDA

- 1 Apologies**
- 2 Chairman's announcements**
- 3 Declarations of interest:**

Members are reminded that all interests should be declared prior to the item being discussed.



Lords of the Manor



The local Council for Appledore, Northam, Orchard Hill and Westward Ho!
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- 4 **To agree the agenda as published**
- 5 **To confirm and sign the minutes of the meeting held on 8th July 2021 (*herewith*)**
- 6 **To consider Action Points (*herewith*)**
- 7 **Public Participation**
Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 4 minutes. The period of time which is designated for public participation in accordance with standing orders shall not exceed 20 minutes.
- 8 **To consider a cycling and walking strategy for the Town area, including the timing of the agreed informal meeting with residents regarding the redefining of Chircombe Lane as a mixed use path.**
- 9 **To consider the drafting of a biodiversity strategy, to include a protocol for weed control.**
- 10 **To consider joining the ‘Our place: Our Planet’ website. (*previously circulated*)**
- 11 **To receive an update on the Northam Climate Sustainability App.**
- 12 **To receive an update on ‘Life on the Verge’. (*herewith*)**
- 13 **To receive an update on a footpaths guide for the Town Area.**
- 14 **To consider how to approach establishing an electric vehicle charging network across the Town area.**
- 15 **To consider future projects for the Climate Emergency Committee and possible areas of Committee member responsibility.**

6 Action Points

August 2021

1. Town Clerk to seek a response from the County Council Highways Officer regarding suitable locations for 'Life on the Verge'.	On the agenda
2. Recommend the addition of Microsoft projects to the staff Microsoft 365 accounts.	To be passed to the Finance & HR Committee.
3. Deputy Town Clerk to draft and submit the grant application.	Submitted, the awarding body have required further information, which the officer has liaised with the relevant Councillors about.
4. To consider Northam Sustainability App	On the agenda.
5. Installation of recycling bins and cycle racks as agreed.	Ongoing.
6. Drafting a Northam Town area Footpath Guide: Cllr Hames to make contact with local groups.	To be updated at the meeting.
7. Drafting a Northam Town area Footpath Guide: Deputy Town Clerk to research App development and liaise with the Ranger at Northam Burrows.	The DTC has made contact with the Burrows Rangers, meeting to be arranged. App development is a specialist skill, which the NTC staff do not have. The project would have to be put in the hands of an App developer.
8. Deputy Town Clerk to establish how routes through Kenwith Valley, Hanson Park amongst others may be included in the LCWIP.	The Devon CC Officer explained that: <i>"As part of the LCWIP process the key stakeholders such as NTC will be engaged about their thoughts on cycling and walking routes in the area and those to be included in the plan. I would expect representation from NTC on the Project</i>

Board – however the exact governance of the LCWIP has yet to be agreed. There will also be public consultation on the plan at a later stage.

The process is aiming to start in earnest in September, and you should be contacted at that time to start being involved."

The Deputy Clerk recommends that the rep. be considered at the August meeting of Full Council.

9. Deputy Town Clerk to circulate the Environmental Policy in advance of presentation to the review committee.

Circulated. Review committee meeting has been postponed to 30th September 2021.

It is noted no comments had been received.

10. Deputy Town Clerk to request the item be placed on Part B of the Full Council agenda, with costs to be met from this Committee's budget.

The matter was discussed at the Council's meeting on the 29th July 2021.

11. Deputy Town Clerk to include Biodiversity Strategy as a future agenda item.

On the agenda.

12. Chricombe Lane cycle route – informal meeting with residents.

Date to be agreed, on agenda.

13. Deputy Town Clerk to circulate the full papers received from the 'Our Place: Our Planet' organisation.

Circulated, and on the agenda.

14. Deputy Town Clerk to seek quotes to insulate Northam Hall, roof and wall cavities.

Ongoing. The Deputy Town Clerk met a surveyor at the Hall regarding another matter, who confirmed the suitability for insulation, noting that insulation of older buildings can cause issues with condensation.

	Quotes would be sought for presentation to a future meeting.
15. Deputy Town Clerk to write to resident regarding EV chargers in car parks.	The Deputy Town Clerk has written to the resident.
16. Staff to undertake a survey of Bone Hill carpark pass holders regarding the desire to install EV charge points at Bone Hill.	Not yet completed.
17. Cllr Hames to request an update from Torridge District Council on the planned charge station for Westward Ho! and find out if electricity is available at Bone Hill carpark.	To be updated at the meeting.
