

FINANCE & HUMAN RESOURCES COMMITTEE**15th April 2026 at 6.30pm in the Town Hall, Windmill Lane, Northam.**

Present: Cllrs Bach (Mayor), Edwards, Hodson (Chair), Leather, Tait and Whittaker.

In attendance: Guy Langton (Town Clerk & RFO)

2604/750 To receive and approve apologies for absence, in accordance with Local Government Act 1972 s85(1)

Cllrs Hames and Himan tendered their apologies, the reasons for which were approved by the committee.

2604/751 Chair's announcements

The Chair announced that the Town Clerk & RFO's father had recently passed away and welcomed him at a difficult time for his family.

2604/752 To receive any dispensations and disclosable pecuniary or other interests

Members were reminded that all interests must be declared prior to the grant request being discussed.

2604/753 To agree the agenda as published.It was **resolved** to agree the agenda as published.

Proposed Cllr Leather, Seconded Cllr Bach (all in favour)

2604/754 To consider the minutes of the Finance meeting held on the 11th March 2026 as a true and correct recordIt was **agreed** to defer the approval of the minutes, hard copies were not circulated within in the pack.

Proposed: Cllr Leather, Seconded: Cllr Bach (majority in favour, one abstention – not present at the meeting.)

2604/755 Public Participation

There were no members of the public present.

2604/756 To receive an update on Action Points

The action points were noted as presented below.

Action	Update
1 Open two further bank accounts at the Cooperative Bank, one for the May Fair and one for the Mayor's Charitable Fundraising.	Free current accounts are no longer available for an organisation like this Council (changes in bank regulations, annual budget of council amongst other factors). Instant access deposit accounts are available. On the agenda. ONGOING
2 Arrange digger training for one member of staff	Arrangements to be made. The officers are exploring opportunities for combining with other similar bodies to improve access and hopefully reduce costs. ONGOING
3 Advise the lease holder of the Council's decision to extend the end date by three months, in line with paragraph 21.5. Ask the lease holder what sort of events and how many would be held on the car park, should permission be granted.	The lease holder has been advised of the committee's deferral of decision and confirmation regarding the events has been sought. On the agenda. ONGOING
4 Seek confirmation of the permission given for the existing constructions on the land (the patio and associated works, and the gig shed).	This council's files have been researched and, finding no record of permission, the transferee has been contacted. A response is awaited. On the agenda. ONGOING

Chair's initials

5	Vehicle tracking	The matter will be on a future agenda. ONGOING
6	Prepare an outline of the process by which the Council issues Northam Burrows Manor Passes on behalf of the Northam Burrows Charity.	The work is ongoing. ONGOING
7	Advise the Twinning Committee of the Council's representatives for the rip to Mondeville in May.	The committee has been advised. COMPLETE

2604/757 To consider the Clerk's report and approve, by resolution, the payments as listed

On 31st March 2026 the Council's balances were:

Petty Cash	£73.76	no interest	
Hinkley & Rugby Building Society	£146,284	interest rate is 1.75%	Holding account for general expenditure and £50,000 of the General Reserve
Cambridge & Counties Bank (31-day)	£97,837.86	interest rate is 3.25%	General Reserves
Nationwide (Business 95-day saver)	£97,366.187	interest rate is 3.35%	Earmarked Reserves (as per agreed budget: parks, defibrillators, LCWIP, war memorial cleaning, skate park and pavilion renovation reserve)
Cambridge Building Society	£9,281.88	interest rate is 1.75%	Tennis Reserves
Coop Bank (current account)	£2,659.74	no interest	General expenditure

Total cash in hand (SCRIBE) £353,503.42

The bank reconciliation was signed by the Chair.

Petty Cash: A screen shot of the petty cash cashbook is presented overleaf, showing the items on which the Council has spent petty cash in the month. The financial regulations seek to maintain a balance of £100 in Petty Cash.

Tennis courts: The gross volume of sales in March 2026 was £375.00. After fees, the Council has received £322.15. Since 1st April 2025, the Council has received £6455.00 for tennis court memberships and bookings.

It was **resolved** to transfer £1,510.32 to the Cambridge Building society account, holding the earmarked reserves for future maintenance of the tennis courts.

Proposed: Cllr Bach, Seconded: Cllr Whittaker (all in favour)

Chair's initials

Petty Cash				2025-26 Northam TC Petty Cash												
Details				Income			Expenditure						Balance at start of FY			
Date	Trans action	Description	Ref	Petty Cash Withdrawal	Carry forward	Total in	VAT	Events	Refresh ments	Maint enance	Office expenses	Total out	£	13.45	Reconciliation balance	
3.3.26	129	Cash withdrawal	-	45.00		45.00						0.00	99.55			
23.2.26	130	Refreshments	PC25-26.121			0.00			0.95			0.95	98.60			
2.3.26	131	Refreshments	PC25-26.122			0.00			1.99			1.99	96.61			
9.3.26	132	MVSDs Keys	PC25-26.123			0.00	3.00			15.00		18.00	78.61			
11.3.26	133	Refreshments	PC25-26.124			0.00			6.50			6.50	72.11			
11.3.26	134	Refreshments	PC25-26.125			0.00			1.49			1.49	70.62			
12.3.26	135	Refreshments	PC25-26.126			0.00			1.39			1.39	69.23			
17.3.26	136	A4 Paper (2 reams)	PC25-26.127			0.00					9.98	9.98	59.25	£	59.25	
25.3.26	137	Refreshments	PC25-26.128			0.00			1.89			1.89	57.36			
27.3.26	138	Cash withdrawal	-	35.00		35.00						0.00	92.36			
6.1.26	139	Refreshments	PC25-26.129			0.00			9.15			9.15	83.21			
10.3.26	140	Refreshments	PC25-26.130			0.00			5.55			5.55	77.66			
18.3.26	141	Refreshments	PC25-26.131			0.00			1.95			1.95	75.71			
31.3.26	142	Refreshments	PC25-26.132			0.00			1.95			1.95	73.76	£	73.76	
Number of transactions	144			770.00		770.00	58.92	65.06	217.61	276.70	91.40	709.69	60.31		Difference between receipts and payments	
budgetted figures (12 month)				-		-	-	-	-	-	-	-				
variance (to date)				770.00		770.00	-	- 65.06	- 217.61	- 276.70	- 91.40					

Payments:

Between 1st and 31st March 2026, the council made 39 payments of £100 or more totalling £42,150.94 (exVAT), detailed below and a total of 148 payments, totalling £44,235.11 (exVAT), appended to these minutes.

It was **resolved** to approve the list of payments.

Proposed: Cllr Leather, Seconded: Cllr Hodsoniman (all in favour)

Receipts: Between 1st and 28th February 2026, the Council received 104 payments, totalling £5,924.43 (ex VAT), plus a VAT refund of £7,665.50, detailed below.

Chair's initials

Pymt	Date	Net	VAT	Total	Cost Centre	Cost Code	Description	Minute Ref
1432	02.03.2026	£90.00	£18.00	£108.00	Training	Training	Training	
1431	02.03.2026	£94.52	£18.90	£113.42	Council Machinery & Equipment	Tools & Equipment	Turf Cutter Petrol	
1494	18.03.2026	£115.50	£23.10	£138.60	Training	Training	Training	
1498	19.03.2026	£158.00	£0.00	£158.00	Training	Training	Training	
1447	06.03.2026	£155.57	£31.12	£186.69	Council Machinery & Equipment	PPE & Workwear	PPE & Workwear	
1448	06.03.2026	£187.90	£0.00	£187.90	Administration	Expenses	Expenses	
1560	31.03.2026	£163.35	£32.67	£196.02	Administration	Photocopier Fees	Copier Charges	
1436	04.03.2026	£200.00	£0.00	£200.00	Administration	Postages	Franking Machine	
1440	05.03.2026	£200.00	£0.00	£200.00	Administration	Postages	Franking Machine	
1464	10.03.2026	£200.00	£0.00	£200.00	Administration	Postages	Franking Machine	
1519	23.03.2026	£200.00	£0.00	£200.00	Administration	Postages	Franking Machine	
1499	19.03.2026	£200.00	£40.00	£240.00	Community	Newsletters & Communication	The Link	2505/053
1428	02.03.2026	£209.62	£41.93	£251.55	Administration	Photocopier Fees	Copier Charges	
1449	06.03.2026	£270.00	£0.00	£270.00	Community	May Fair Costs	May Fair 2026	
1547	27.03.2026	£225.00	£45.00	£270.00	Members	Civic & General Expenses	Refreshments	
1530	25.03.2026	£323.13	£0.00	£323.13	Comm Centre Toilet	Water	Community Centre Water	
1490	16.03.2026	£345.00	£0.00	£345.00	Council Machinery & Equipment	VED	Vehicle Tax	
1462	09.03.2026	£306.25	£61.25	£367.50	Council Machinery & Equipment	Van Hire	Van Hire	
1450	06.03.2026	£314.00	£62.80	£376.80	ICT	Cloudy IT	IT contract	
1463	10.03.2026	£368.47	£18.42	£386.89	Northam Hall	Gas	Gas Account	
1430	02.03.2026	£400.00	£0.00	£400.00	Northam Hall	Cleaning	Cleaning Northam Hall	
1553	30.03.2026	£400.00	£0.00	£400.00	Northam Hall	Cleaning	Cleaning Northam Hall	
1451	06.03.2026	£333.40	£66.68	£400.08	Parks & Recreation	Westward Ho! Park	Electrical work	
1452	06.03.2026	£335.00	£67.00	£402.00	ICT	Pear Mapping	Civic.ly Subscription	
1424	02.03.2026	£430.76	£0.00	£430.76	Administration	Room Rental	Room rental	
1471	12.03.2026	£500.00	£0.00	£500.00	Administration	Postages	Franking Machine	
1529	25.03.2026	£504.00	£0.00	£504.00	Planning & Development	NNP	Graphic Design	

Chair's initials



1453	06.03.2026	£450.00	£90.00	£540.00	Environment & Maintenance	Burrough Farm	Hedge Laying	2406/088
1454	06.03.2026	£455.00	£91.00	£546.00	CPT	Cleaning	Cleaning CPT	
1528	25.03.2026	£648.00	£129.60	£777.60	CPT	Servicing	CPT Service Contract	
1527	25.03.2026	£838.00	£0.00	£838.00	Environment & Maintenance	Westward Ho! Finger Post	Finger Post	
1429	02.03.2026	£805.00	£161.00	£966.00	Parks & Recreation	Inspections	Annual Inspection	
1459	09.03.2026	£1,307.47	£0.00	£1,307.47	Insurances	General	Insurance	
1526	25.03.2026	£1,451.02	£290.20	£1,741.22	Northam Hall	PPL - PRS Fees	Music Licence	
1552	30.03.2026	£2,632.20	£0.00	£2,632.20	Staff Costs	Salaries, HMRC and NEST	Pensions	
1525	25.03.2026	£7,134.78	£0.00	£7,134.78	Staff Costs	Salaries, HMRC and NEST	HMRC PAYE	2508/252
1491	18.03.2026	£19,200.00	£0.00	£19,200.00	Staff Costs	Salaries, HMRC and NEST	Salaries	2603/686
		£42,150.94	£1,288.67	£43,439.61				

2604/758 To note the lease for the carpark and patio adjoining the Seagate Hotel, Appledore and consider extending the term of the lease

Cllr Leather proposed that the recommendation to continue the lease for a further six years at the new base rent of £7,000 (exVAT), reviewable each year on the anniversary of the lease. This was seconded by Cllr Whittaker. There were two votes for, three against and one abstention. The motion was not carried.

Cllr Edwards requested confirmation of several points, which he would provide to the Town Clerk outside the meeting.

The Chair noted that to allow the legal work to be undertaken, the deferral for a decision on the continuation of the lease would not continue beyond the May 2026 meeting of this committee.

Action points:

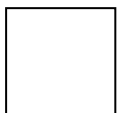
Prepare responses to the points to be raised by Cllr Edwards.

2604/759 To note the bank account options available to the Council

It was **resolved** to open two instant access savings accounts at the Cooperative Bank, one for the Mayor's Charitable Fundraising account and one for the May Fair.

Proposed: Cllr Hodson, Seconded: Cllr Whittaker (all in favour)

Chair's initials



It was **resolved** to exclude members of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960.

Proposed: Cllr Hodson, Seconded: Cllr Bach (all in favour)

2604/760 To consider the recommendations arising from the staff appraisals

It was **resolved** to approve the increase of one spinal column point for all staff, effective 1st April 2026. The cost-of-living rise would be applied when agreed nationally.

Proposed: Cllr Hodson, Seconded: Cllr Bach (majority in favour, one abstention)

2604/761 To receive and sign the payroll information sheet for submission, considering overtime claimed

It was **resolved** to approve the payroll submission sheet.

Proposed: Cllr Hodson, Seconded: Cllr Whittaker (all in favour)

The payroll information sheet was signed by the Chair.

Action points:

Submit the information.

It was **resolved** to readmit members of the press and public, pursuant to the Public Bodies (Admission to Meetings) Act 1960.

Proposed Cllr Hodson, Seconded: Cllr Leather (all in favour)

There being no further business the meeting closed at 7:45pm

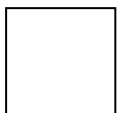
Signed..... Dated.....

DRAFT

Chair's initials

Payment	Date	Net	VAT	Total	Cost Centre	Cost Code	Description	Minute Ref
1564	18.03.2026	£1.95	£0.00	£1.95	Administration	Refreshments	Refreshments	
1562	10.03.2026	£5.55	£0.00	£5.55	Administration	Refreshments	Refreshments	
1561	31.03.2026	£1.95	£0.00	£1.95	Administration	Refreshments	Refreshments	
1560	31.03.2026	£163.35	£32.67	£196.02	Administration	Photocopier Fees	Copier Charges	
1559	31.03.2026	£84.00	£0.00	£84.00	Planning & Development	NNP	Graphic Design	
1558	30.03.2026	£2.69	£0.00	£2.69	Planning & Development	NNP	Insurance	
1557	30.03.2026	£4.17	£0.83	£5.00	ICT	Mobile Phones	Mobile Phone - CW	
1556	30.03.2026	£5.79	£0.00	£5.79	Administration	Refreshments	Refreshments	
1556	30.03.2026	£3.75	£0.75	£4.50	Administration	Town Hall - Cleaning	Refreshments	
1555	30.03.2026	£23.32	£4.66	£27.98	Administration	Town Hall - Cleaning	Bin	
1554	30.03.2026	£48.40	£9.68	£58.08	Planning & Development	NNP	ICT	
1553	30.03.2026	£400.00	£0.00	£400.00	Northam Hall	Cleaning	Cleaning Northam Hall	
1552	30.03.2026	£2,632.20	£0.00	£2,632.20	Staff Costs	Salaries, HMRC and NEST	Pensions	
1551	28.03.2026	£1.38	£0.00	£1.38	Administration	Bank Charges - Square Pay	Square fees	
1550	28.03.2026	£1.35	£0.00	£1.35	Administration	Bank Charges - Square Pay	Square fees	
1549	28.03.2026	£2.03	£0.00	£2.03	Administration	Bank Charges - Square Pay	Square fees	
1548	28.03.2026	£0.96	£0.00	£0.96	Administration	Bank Charges - Square Pay	Square fees	
1547	27.03.2026	£225.00	£45.00	£270.00	Members	Civic & General Expenses	Refreshments	
1546	27.03.2026	£4.17	£0.83	£5.00	ICT	Mobile Phones	Mobile Phone - JL	
1545	25.03.2026	£1.89	£0.00	£1.89	Administration	Refreshments	Refreshments	
1544	27.03.2026	£29.55	£5.91	£35.46	Parks & Recreation	Lords Meadow	Park Maintenance	2601/573
1543	27.03.2026	£22.50	£4.50	£27.00	Parks & Recreation	Lords Meadow	Park Maintenance	2601/573
1542	27.03.2026	£6.12	£1.22	£7.34	Northam Hall	Maintenance	Equipment	
1541	27.03.2026	£47.00	£0.00	£47.00	Administration	Miscellaneous	Data Protection	
1540	26.03.2026	£0.34	£0.00	£0.34	Administration	Bank Charges - Square Pay	Square fees	
1539	26.03.2026	£1.38	£0.00	£1.38	Administration	Bank Charges - Square Pay	Square fees	
1538	26.03.2026	£1.52	£0.00	£1.52	Administration	Miscellaneous	Square fees	
1537	25.03.2026	£4.17	£0.83	£5.00	ICT	Mobile Phones	Mobile Phone - TA	
1536	25.03.2026	£1.37	£0.27	£1.64	Parks & Recreation	Anchor Park	Wildflowers	

Chair's initials



1536	25.03.2026	£1.37	£0.27	£1.64	Parks & Recreation	Lords Meadow	Wildflowers	
1536	25.03.2026	£1.38	£0.28	£1.66	Parks & Recreation	Westward Ho! Park	Wildflowers	
1535	25.03.2026	£31.46	£6.29	£37.75	Notice Boards	Town Hall	Top soil	
1534	25.03.2026	£37.31	£7.46	£44.77	Parks & Recreation	Lords Meadow	Park Maintenance	2601/573
1533	25.03.2026	£43.75	£8.75	£52.50	Council Machinery & Equipment	Van Hire	Van Hire	
1532	25.03.2026	£51.90	£10.38	£62.28	Parks & Recreation	Lords Meadow	Park Maintenance	
1531	25.03.2026	£74.49	£14.90	£89.39	Council Machinery & Equipment	PPE & Workwear	PPE & Workwear	
1530	25.03.2026	£323.13	£0.00	£323.13	Comm Centre Toilet	Water	Community Centre Water	
1529	25.03.2026	£504.00	£0.00	£504.00	Planning & Development	NNP	Graphic Design	
1528	25.03.2026	£648.00	£129.60	£777.60	CPT	Servicing	CPT Service Contract	
1527	25.03.2026	£838.00	£0.00	£838.00	Environment & Maintenance	Westward Ho! Finger Post	Finger Post	
1526	25.03.2026	£1,451.02	£290.20	£1,741.22	Northam Hall	PPL - PRS Fees	Music Licence	
1525	25.03.2026	£7,134.78	£0.00	£7,134.78	Staff Costs	Salaries, HMRC and NEST	HMRC PAYE	2508/252
1524	24.03.2026	£6.25	£1.25	£7.50	ICT	Mobile Phones	Mobile Phone	
1523	24.03.2026	£4.17	£0.83	£5.00	ICT	Mobile Phones	Mobile Phone - RG	
1522	23.03.2026	£1.31	£0.00	£1.31	Administration	Bank Charges - Square Pay	Square fees	
1521	23.03.2026	£1.38	£0.00	£1.38	Administration	Bank Charges - Square Pay	Square fees	
1520	23.03.2026	£1.35	£0.00	£1.35	Administration	Bank Charges - Square Pay	Square fees	
1519	23.03.2026	£200.00	£0.00	£200.00	Administration	Postages	Franking Machine	
1519	23.03.2026	£8.75	£1.75	£10.50	Administration	Franking Machine & Costs	Franking Machine	
1518	23.03.2026	£20.00	£0.00	£20.00	Members	Civic & General Expenses	Civic Function	
1517	20.03.2026	£1.38	£0.00	£1.38	Administration	Bank Charges - Square Pay	Square fees	
1516	20.03.2026	£1.38	£0.00	£1.38	Administration	Bank Charges - Square Pay	Square fees	
1515	20.03.2026	£1.23	£0.00	£1.23	Administration	Bank Charges - Square Pay	Square fees	
1514	20.03.2026	£4.17	£0.83	£5.00	ICT	Mobile Phones	Mobile Phone - GL	
1506	12.03.2026	£0.96	£0.00	£0.96	Administration	Bank Charges - Square Pay	Square fees	
1505	19.03.2026	£0.96	£0.00	£0.96	Administration	Bank Charges - Square Pay	Square fees	
1504	20.03.2026	£94.88	£4.74	£99.62	Northam Hall	Electric	Electricity Account	
1503	20.03.2026	£41.95	£8.39	£50.34	ICT	Internet (Offices)	Internet	
1502	19.03.2026	£1.01	£0.00	£1.01	Administration	Bank Charges - Square Pay	Square fees	
1501	19.03.2026	£0.34	£0.00	£0.34	Administration	Bank Charges - Square Pay	Square fees	
1500	19.03.2026	£1.38	£0.00	£1.38	Administration	Bank Charges - Square Pay	Square fees	

Chair's initials



1499	19.03.2026	£200.00	£40.00	£240.00	Community	Newsletters & Communication	The Link	2505/053
1498	19.03.2026	£158.00	£0.00	£158.00	Training	Training	Training	
1497	19.03.2026	£13.68	£2.74	£16.42	Parks & Recreation	Lords Meadow	Paint	
1496	19.03.2026	£4.25	£0.85	£5.10	Northam Hall	Cleaning	Cleaning Northam Hall	
1496	19.03.2026	£1.18	£0.00	£1.18	Northam Hall	Cleaning	Cleaning Northam Hall	
1495	19.03.2026	£1.00	£0.00	£1.00	Parks & Recreation	Churchfields Skatepark	Appledore Skate Park	
1494	18.03.2026	£115.50	£23.10	£138.60	Training	Training	Training	
1493	18.03.2026	£1.40	£0.00	£1.40	Administration	Bank Charges - Square Pay	Square fees	
1492	17.03.2026	£46.11	£9.22	£55.33	Parks & Recreation	Anchor Park	Wildflowers	
1492	17.03.2026	£46.11	£9.22	£55.33	Parks & Recreation	Lords Meadow	Wildflowers	
1492	17.03.2026	£46.11	£9.22	£55.33	Parks & Recreation	Westward Ho! Park	Wildflowers	
1491	18.03.2026	£19,200.00	£0.00	£19,200.00	Staff Costs	Salaries, HMRC and NEST	Salaries	2603/686
1490	16.03.2026	£345.00	£0.00	£345.00	Council Machinery & Equipment	VED	Vehicle Tax	
1489	13.03.2026	£1.18	£0.24	£1.42	Notice Boards	Town Hall	Notice Boards	
1488	13.03.2026	£10.10	£2.02	£12.12	Parks & Recreation	Lords Meadow	Park Repairs	
1487	13.03.2026	£23.98	£4.80	£28.78	Northam Hall	Maintenance	Northam Hall	
1486	13.03.2026	£58.60	£0.00	£58.60	Council Machinery & Equipment	Truck Maintenance	MOT	
1485	13.03.2026	£50.38	£10.08	£60.46	Notice Boards	Town Hall	Notice Boards	
1484	13.03.2026	£58.13	£11.63	£69.76	Parks & Recreation	General Maintenance	Park Repairs	
1483	13.03.2026	£22.10	£4.42	£26.52	Environment & Maintenance	MVSIDs	MSVIDs	
1482	13.03.2026	£1.17	£0.00	£1.17	Administration	Bank Charges - Square Pay	Square fees	
1481	16.03.2026	£61.00	£0.00	£61.00	Pavilion & CPT	Water	Water bill	
1480	16.03.2026	£86.50	£0.00	£86.50	Northam Hall	Water	Water bill	
1479	11.03.2026	£8.16	£1.63	£9.79	Twinning	Display Costs	Plate Stands	
1478	11.03.2026	£7.49	£1.50	£8.99	Twinning	Display Costs	Plate Stands	
1477	11.03.2026	£13.32	£2.67	£15.99	Twinning	Display Costs	Plate Stands	
1476	11.03.2026	£12.42	£2.48	£14.90	Twinning	Display Costs	Plate Stands	
1475	13.03.2026	£81.43	£16.29	£97.72	Council Machinery & Equipment	Fuel	Fuel	
1474	12.03.2026	£0.00	£0.00	£0.00	Administration	Bank Charges - Square Pay	Square fees	
1473	12.03.2026	£1.09	£0.00	£1.09	Administration	Bank Charges - Square Pay	Square fees	
1472	12.03.2026	£1.35	£0.00	£1.35	Administration	Bank Charges - Square Pay	Square fees	

Chair's initials



1471	12.03.2026	£8.75	£1.75	£10.50	Administration	Franking Machine & Costs	Franking Machine
1471	12.03.2026	£500.00	£0.00	£500.00	Administration	Postages	Franking Machine
1471	12.03.2026	£15.00	£0.00	£15.00	Administration	Franking Machine & Costs	Franking Machine
1470	12.03.2026	£5.42	£1.08	£6.50	Environment & Maintenance	MVSIDs	Padlocks
1469	12.03.2026	£4.17	£0.83	£5.00	Environment & Maintenance	MVSIDs	Padlocks
1468	11.03.2026	£1.35	£0.00	£1.35	Administration	Bank Charges - Square Pay	Square fees
1467	11.03.2026	£94.42	£4.72	£99.14	Pavilion & CPT	Electric	Electricity - Pavilion
1466	11.03.2026	-£2.21	£0.00	-£2.21	Northam Hall	Electric	Electricity Account
1466	11.03.2026	£67.99	£3.40	£71.39	Northam Hall	Electric	Electricity Account
1466	11.03.2026	£0.00	£0.00	£0.00	Northam Hall	Electric	Electricity Account
1465	11.03.2026	£14.82	£2.96	£17.78	Administration	Stationery	Stationery
1464	10.03.2026	£200.00	£0.00	£200.00	Administration	Postages	Franking Machine
1464	10.03.2026	£8.75	£1.75	£10.50	Administration	Franking Machine & Costs	Franking Machine
1463	10.03.2026	£368.47	£18.42	£386.89	Northam Hall	Gas	Gas Account
1462	09.03.2026	£306.25	£61.25	£367.50	Council Machinery & Equipment	Van Hire	Van Hire
1461	09.03.2026	£83.33	£0.00	£83.33	Administration	Legal Fees	Lease Renewal
1460	09.03.2026	£65.36	£13.07	£78.43	Council Machinery & Equipment	Tools & Equipment	Turf Cutter Petrol
1459	09.03.2026	£1,307.47	£0.00	£1,307.47	Insurances	General	Insurance
1458	09.03.2026	£14.00	£0.00	£14.00	General Project Budget	Projects	Title Register, Title Plan
1457	09.03.2026	£5.00	£1.00	£6.00	ICT	Mobile Phones	Mobile Phone - IR
1456	09.03.2026	£4.17	£0.83	£5.00	ICT	Mobile Phones	Mobile Phone - TT
1455	06.03.2026	£1.38	£0.00	£1.38	Administration	Bank Charges - Square Pay	Square fees
1454	06.03.2026	£455.00	£91.00	£546.00	CPT	Cleaning	Cleaning CPT
1453	06.03.2026	£450.00	£90.00	£540.00	Environment & Maintenance	Burrough Farm	Hedge Laying 2406/088
1452	06.03.2026	£335.00	£67.00	£402.00	ICT	Pear Mapping	Civic.ly Subscription
1451	06.03.2026	£333.40	£66.68	£400.08	Parks & Recreation	Westward Ho! Park	Electrical work
1450	06.03.2026	£314.00	£62.80	£376.80	ICT	Cloudy IT	IT contract
1449	06.03.2026	£270.00	£0.00	£270.00	Community	May Fair Costs	May Fair 2026
1448	06.03.2026	£187.90	£0.00	£187.90	Administration	Expenses	Expenses
1447	06.03.2026	£155.57	£31.12	£186.69	Council Machinery & Equipment	PPE & Workwear	PPE & Workwear
1446	06.03.2026	£58.06	£11.61	£69.67	Northam Hall	Disposables	Toilet rolls paper towels

Chair's initials



1445	06.03.2026	£30.73	£6.15	£36.88	Parks & Recreation	Anchor Park	Park Repairs
1444	06.03.2026	£28.17	£5.63	£33.80	Administration	Town Hall - Cleaning	Contra Roberts Cleaning
1443	06.03.2026	£7.28	£1.46	£8.74	Parks & Recreation	Lords Meadow	Park Repairs
1442	06.03.2026	£5.55	£1.11	£6.66	Parks & Recreation	Anchor Park	Park Repairs
1441	05.03.2026	£0.22	£0.00	£0.22	Administration	Bank Charges - Square Pay	Square fees
1440	05.03.2026	£200.00	£0.00	£200.00	Administration	Postages	Franking Machine
1440	05.03.2026	£8.75	£1.75	£10.50	Administration	Franking Machine & Costs	Franking Machine
1439	04.03.2026	£1.27	£0.00	£1.27	Administration	Bank Charges - Square Pay	Square fees
1438	04.03.2026	£17.66	£3.53	£21.19	ICT	IT Purchase, Repair & Maintenance	iPad Case
1437	04.03.2026	£13.32	£2.66	£15.98	Council Machinery & Equipment	Tools & Equipment	Tools
1436	04.03.2026	£200.00	£0.00	£200.00	Administration	Postages	Franking Machine
1436	04.03.2026	£8.75	£1.75	£10.50	Administration	Franking Machine & Costs	Franking Machine
1436	04.03.2026	£-1.68	£0.00	£-1.68	Administration	Franking Machine & Costs	Franking Machine
1435	03.03.2026	£48.61	£9.72	£58.33	ICT	Phones	Telephone system
1434	02.03.2026	£6.66	£1.33	£7.99	Environment & Maintenance	Benches	Park Benches
1433	02.03.2026	£49.95	£9.99	£59.94	Council Machinery & Equipment	PPE & Workwear	PPE & Workwear
1432	02.03.2026	£90.00	£18.00	£108.00	Training	Training	Training
1431	02.03.2026	£94.52	£18.90	£113.42	Council Machinery & Equipment	Tools & Equipment	Turf Cutter Petrol
1430	02.03.2026	£400.00	£0.00	£400.00	Northam Hall	Cleaning	Cleaning Northam Hall
1429	02.03.2026	£805.00	£161.00	£966.00	Parks & Recreation	Inspections	Annual Inspection
1428	02.03.2026	£209.62	£41.93	£251.55	Administration	Photocopier Fees	Copier Charges
1427	02.03.2026	£6.75	£0.00	£6.75	Tennis Courts	Stripe Fees	Stripe fees
1426	02.03.2026	£1.18	£0.00	£1.18	Administration	Bank Charges - Square Pay	Square fees
1425	02.03.2026	£1.19	£0.00	£1.19	Administration	Bank Charges - Square Pay	Square fees
1424	02.03.2026	£430.76	£0.00	£430.76	Administration	Room Rental	Room rental
		£44,235.11	£1,561.36	£45,796.47			

Chair's initials

