

Northam Town Council – Minutes of the Town Projects and Asset Management Meeting held on Monday 12th April 2021 via Zoom at 10.00 am

Present: Cllrs Tisdale (Chairman), Chalmers (until minute no 2104/1423), Davis, Edwards, Hames, Himan, Laws, Leather and Sargent
In attendance: Mrs Jane Mills – Town Clerk, Mr G Langton – Deputy Town Clerk
Cllr Mrs McCarthy

A two-minute silence was held as a mark of respect following the death of HRH Prince Philip the Duke of Edinburgh.

- 2104/1408 Apologies**
Apologies were recorded on behalf of Cllrs Mrs Hodson and Shelley
- 2104/1409 Chairman’s announcements**
There were no Chairman’s announcements.
- 2104/1414 Declarations of interest**
Members were reminded that all interests should be declared prior to the item being discussed.
- 2104/1415 To agree the agenda as published**
It was **resolved** to agree the agenda as published
Proposed: Cllr Davis, Seconded: Cllr Edwards (all in favour)
- 2104/1416 To confirm and sign the minutes of the Town Projects Meeting held 1st March 2021 as a correct record**
It was **resolved** to confirm the minutes of the Town Projects Meeting held 1st March 2021 as a correct record after amending 2013/1246 to record that Cllr Mrs Hodson met with Sean Kearney and Ms Tait to discuss the location of the AVA Notice Board.
They will be signed at a later date.
Proposed: Cllr Laws, Seconded: Cllr Davis (all in favour)
- 2104/1417 Public Participation**
Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. The period of time which is designated for public participation in accordance with standing orders shall not exceed 15 minutes.
No members of the public were present.
- 2104/1418 To consider Action Points (herewith)**
Action points were noted.
- 2104/1419 To consider a Financial Report in respect of Town Projects & Asset Management**
It was agreed to note the Financial Report.
- 2104/1420 To consider an update on lighting at Westward Ho! (information herewith)**
It was **resolved** to defer this matter to the next agenda and invite a representative from D S Electrical to the meeting.
Proposed: Cllr Tisdale, Seconded: Cllr Laws (all in favour)
Action Point – Place this matter on next agenda and invite a representative from DS Electrical.

- 2104/1421 To consider an update on Footpaths (Cllr Hames)**
Cllr Hames advised we were waiting for a response from the County Council which included a request for additional funding. Footpaths will be an agenda item next meeting.
Action Point – Agenda item next meeting
- 2104/1422 To consider an update on erection of a noticeboard by the AVA (email from Neighbourhood Highways Officer circulated 20/2/21)**
Members were advised that this is now moving forward following discussions with Torridge District council. Cllr Mrs Hodson was thanked for arranging a meeting.

At this juncture Cllr Chalmers gave his apologies and left the meeting.
- 2104/1423 To consider an update on request for a bus shelter in Lenards Road**
It was agreed that Cllr Hames and Cllr Edwards would visit the area and decide on a most suitable location. This will be an agenda item for the next meeting.
Action Point – Agenda item on next agenda
- 2104/1424 To consider a report from a surveyor on Northam Hall (herewith)**
It was **resolved** to refer this matter back to the Climate Emergency Committee to obtain estimates and further information, which should include cost savings. Proposed: Cllr Hames, Seconded: Cllr Laws (5 in favour, 1 against, 2 abstentions)
There was a further proposal that the Surveyor be invited to a future meeting to answer questions including the real costs and potential savings. Proposed: Cllr Edwards, Seconded; Cllr Davis (3 in favour, 4 against, 1 abstention)
This proposal was lost.
Action Point – Refer back to the Climate Emergency Committee
- 2104/1425 To consider a project for Anchor Park**
It was **resolved** to approve the DRAFT proposal.
Proposed: Cllr Hames, Seconded: Cllr Tisdale (7 in favour, 1 abstention)
- 2104/1426 To consider a request from Northam Lions (email herewith)**
It was **resolved** to write to Northam Lions advising that the site visit would be arranged after 21st June and advising that Members had expressed concern about the proposal due to the height of the fence.
Proposed: Cllr Laws, Seconded: Cllr Edwards (all in favour)
Action Point – Town Clerk to write to Northam Lions regarding site visit and advising the concern of Members
- 2104/1427 To consider a replacement trailer (report herewith)**
It was **resolved** to purchase a trailer (item c)
Proposed: Cllr Leather, Seconded: Cllr Davis (majority in favour, 2 abstentions)

There being no further business the meeting finished at 3.15 pm

Signed

Dated.....