

Northam Town Council – Minutes of the Town Projects and Asset Management Meeting held on 11th January 2021 remotely through Zoom at 6.00 pm

Present: Cllrs Tisdale (Chairman), Chalmers (until min no 2101/980), Edwards, Hames, Mrs Hodson, Laws, Leather, Sargent and Shelley

In attendance: Mrs Jane Mills – Town Clerk, Mrs P Moores – Assistant Town Clerk
Mr D Sparrey (D S Electrical)
1 member of the public

2101/971 Apologies

Apologies were recorded on behalf of Cllrs Davis and Himan.

2101/972 Chairman's announcements

- The Chairman enquired regarding the progress of a member of the maintenance team following their recent illness and he congratulated the Admin Apprentice on their recent success. He also expressed his thanks to the maintenance team for their continued good work, especially in the Buckleigh Road area, carried out in atrocious weather.
- The Chairman went on the speak about defibrillators in the area and the number of times they had been used. The Town Clerk elaborated on this and explained what happens when they have been activated and advised that the maintenance men do regular checks on the defibrillators.
- He advised that the handrail in Anchor Park is still ongoing and it is hopeful that this work will soon be completed.
- A request from Abbotsham Parish Council had been received enquiring about the use of our mowing facilities. The Town Clerk would be consulting with the maintenance men to see if this was possible and this will be brought back to the next meeting.

Action Point – Item on next agenda regarding mowing.

2101/973 Declarations of interest

Members were reminded that all interests should be declared prior to the item being discussed.

2101/974 To agree the agenda as published

It was **resolved** to agree the agenda as published.

Proposed: Cllr Hames, Seconded: Cllr Shelley (all in favour)

2101/975 To confirm and sign the minutes of the Town Projects Meeting held 7th December 2020 as a correct record

It was **resolved** to confirm the minutes of the Town Projects Meeting held 7th December 2020 as a correct record.

They will be signed at a later date.

Proposed: Cllr Laws, Seconded: Cllr Edwards (majority in favour, 2 abstentions members not present at the meeting)

2101/976 Public Participation

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. The period of time which is designated for public participation in accordance with standing orders shall not exceed 15 minutes.

The member of the public spoke at agenda item 9.

- 2101/977 To consider Action Points (herewith)**
Action points were noted.
- 2101/978 To consider a Financial Report in respect of Town Projects & Asset Management**
It was agreed to note the Financial Report.
- 2101/979 To consider lighting at Westward Ho!**
Members received a very comprehensive presentation from D S Electrical. A report on the lighting proposals will be brought to the next meeting. The Chairman thanked Mr Sparrey for his presentation.
Action Point – Item on the next agenda.
- It was **resolved** to suspend Standing Orders to enable a member of the public to speak.
Proposed: Cllr Leather, Seconded: Cllr Tisdale (all in favour)
It was **resolved** to reinstate Standing Orders.
Proposed: Cllr Leather, Seconded: Cllr Tisdale (all in favour)
It was further **resolved** to proceed with the removal of the four big poles, subject to written confirmation that the cost will be funded by a third party.
Proposed: Cllr Laws, Seconded: Cllr Tisdale (6 in favour, 3 against)
Action Point – Await written confirmation of the funding.
Cllr Chalmers gave his apologies and left the meeting at this juncture.
- 2101/980 To consider an update on Footpaths (public rights of way)**
This matter has been passed to the Climate Emergency Group to deal with. The Town Clerk has obtained a sample leaflet of walks prepared by Fremington Parish Council.
Action Point – Town Clerk to seek further information on OS mapping.
- 2101/981 To consider “Life on the Verge” (Cllr Hames)**
Further discussion will be required on prospective sites for Life on the Verge action.
- 2101/982 To consider an update on erection of a noticeboard by the AVA**
It was **resolved** to defer this.
Proposed: Cllr Tisdale, Seconded: Cllr Edwards (majority in favour)
Action Point – future agenda item.
- 2101/983 To consider trees and posts at the boat park**
It was **resolved** to defer this.
Proposed: Cllr Tisdale, Seconded: Cllr Edwards (majority in favour)
Action Point – future agenda item.
- 2101/984 To consider an update on correspondence re a bench in Limers Lane**
Cllr Leather is endeavouring to meet with the owners of the land. It was **resolved** to purchase the bench if agreed by the owners.
Proposed: Cllr Edwards, Seconded: Cllr Shelley (all in favour)
- 2101/985 To consider an update on installation of dog bins, to include Pitt Hill**
Members were advised that Torridge District Council have been asked to install a dog bin at Pitt Hill. Further information is required regarding installation of a dog bin at Wooda Road. Cllr Hames to investigate.

There being no further business the meeting finished at 7.47 pm

Signed

Dated.....