



NORTHAM TOWN COUNCIL
TOWN HALL
WINDMILL LANE
NORTHAM
DEVON
EX39 1BY

To: All Members of the Neighbourhood Plan Advisory Group
Cc: All Northam Town Councillors

Town Clerk: Mrs Jane Mills MILCM
Telephone and Fax: 01237 474976
E-mail townclerk@northamtowncouncil.gov.uk

You are hereby summoned to attend a Neighbourhood Plan Advisory Group Meeting on Thursday 4th March 2021 at 6.00pm by zoom. The Agenda for the meeting is set out below.

The link for the meeting is shown below. The public will be admitted from the waiting room at the start of the meeting.

Topic: Neighbourhood Advisory Gp
Time: Mar 4, 2021 06:00 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/82821404688?pwd=TDIDeE9FYzFiYIBLYTh2bkU4KysyZz09>

Meeting ID: 828 2140 4688

Passcode: 496738

M. J. Mills

Mrs Jane Mills MILCM
Town Clerk

Date of issue: 26th February 2021

The following are Members of the Neighbourhood Plan Advisory Group: Councillors Chalmers, Hames, Mrs Hodson, Laws, Newman-McKie and Shelley. Non-Councillors, Mr G Allen, Ms Bartleman, Ms J Smart, but all Members of the Council are entitled to attend.

AGENDA

- 1 Apologies**
- 2 Chairman's announcements**
- 3 Declarations of interest:**
Members are reminded that all interests should be declared prior to the item being discussed.
- 4 To agree the agenda as published**



Lords of the Manor



The local Council for Appledore, Northam, Orchard Hill and Westward Ho!
Twinned with Mondeville, France and Büddenstedt, Germany
Office open: Monday to Friday mornings



Trustees of the Common Right

5 To confirm and sign the minutes of the meeting held 18th February 2021 (herewith)

6 Public Participation

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. The period of time which is designated for public participation in accordance with standing orders shall not exceed 15 minutes.

7 To consider action points (herewith)

8 To consider adopting policies 13-16 ready for publication (information sent previously)

9 To consider the website (Cllr Hames)

Northam Town Council – Minutes of the Northam Neighbourhood Plan Advisory Group Meeting held by Zoom on Thursday 18th February 2021

Present: Cllrs Chalmers (Chairman), Mrs Hodson, Hames, Laws, Newman-McKie and Shelley
Non-Councillor Members: Ms Bartleman, Ms J Smart and Mr G Allen

In attendance: Mrs Jane Mills – Town Clerk
Mrs P Moores – Assistant Town Clerk
Mr G Langton – Deputy Town Clerk Designate
Mr G Townsend – Planning Consultant
1 member of the public

2102/1174 Apologies

There were no apologies.

2102/1175 Chairman’s announcements

The Chairman introduced the Deputy Town Clerk Designate.

2102/1176 Declarations of interest

Members were reminded that all interests should be declared prior to the item being discussed.

2102/1177 To agree the agenda as published

It was **resolved** to agree the agenda as published.

Proposed: Cllr Shelley, Seconded: Cllr Hames (all in favour)

2102/1178 To confirm and sign the minutes of the meeting held 21st December 2020

It was **resolved** to confirm the minutes of the meeting held 21st December 2020.

They will be signed at a later date.

Proposed: Cllr Hames, Seconded: Cllr Shelley (all in favour)

2102/1179 Public Participation

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. The period of time which is designated for public participation in accordance with standing orders shall not exceed 15 minutes.

The member of the public did not wish to speak.

2102/1180 To consider action points

Action Points were noted.

2102/1181 To consider the vision statement

The Chairman suggested that the statement was checked through to ensure relevant issues are included, where appropriate. The following items should be included:

- Carbon neutral
- Biodiversity
- Tree planting
- Recreational spaces including Westward Ho! Park
- NNP1 covers local green spaces and NNP21 Indoor and outdoor activities
- Affordable homes
- Engaging with schools
- Heritage trail

- Cycle paths
- Skills hub in Northam
- Community Hub

Members were advised that due to the Government White Paper, it is felt best not to attempt to schedule the referendum to coincide with the May elections as the final outcome of the White Paper may result in significant changes to our Neighbourhood Plan.

Action Point – Chairman to ensure all relevant items are included.

2102/1182 To consider the “Foreword”

The Chairman advised that he had looked at the Foreword and felt that it currently sums up the position. The Consultant advised that it is very much a Foreword for when the Plan goes out for final consultation, but an amended Foreword will be required once the Plan is adopted.

Action Point – Chairman to amend as required.

2102/1183 To consider adopting polices 13–16 ready for publication

Following a lengthy discussion, it was **resolved** to bring the matter of second homes back to the next meeting

Proposed: Cllr Hames, Seconded Cllr Shelley (all in favour)

Mr Townsend will seek further information and liaise with Cllr Mrs Hodson.

Action Point – Town Clerk to arrange a Zoom meeting.

Members went on to discuss NNP14 – Affordable Housing. It was **resolved** to amend objective 3 to read “to encourage affordable housing in the NNP area through the establishment of Community Land Trusts, Community led housing initiatives and other means of provision”.

Proposed: Cllr Hames, Seconded: Cllr Shelley (all in favour)

Concerns were expressed about how the contents were worded and it was agreed to bring NNP14 back to the next meeting. Mr Townsend agreed to rewrite the Justification. He advised it is important not to duplicate what is already in the Local Plan.

Action Points – Wording of NNP14 to be amended and Mr Townsend to rewrite the Justification and produce a Glossary for the future. NNP 14, 15 and 16 will be considered at the next meeting.

2102/1184 To consider the website

This was deferred to the next meeting.

There being no further business the meeting closed at 8.15 pm

Signed

Dated.....

Action Points for NNP

March 2021

To consider the vision statement	Chairman to ensure all relevant items are included
To consider the “Foreword”	Chairman to amend as required
To consider adopting polices 13–16 ready for publication	Town Clerk to arrange Zoom meeting
NNP14	Wording of NNP14 to be amended and Mr Townsend to rewrite the Justification and produce a Glossary for the future. NNP 14, 15 and 16 will be considered at the next meeting.
Website	Next meeting