

Following the Local Government and Accountability Act 2014 the Council now has a policy on filming and recording of Local Council and Committee meetings which will be on view in the Council Chamber or Committee Room as appropriate. Those attending meetings are deemed to have consented to the filming, recording or broadcasting of meetings. Those exercising the rights to film, record and broadcast must respect the rights of other people attending under the Data Protection Act 1998. Members of the public may not wish to be recorded and the Chair of the meeting will ensure insofar as is possible that any request not to be recorded will be respected.



NORTHAM TOWN COUNCIL
TOWN HALL
WINDMILL LANE
NORTHAM
DEVON
EX39 1BY

To: All Members of the Northam Town Council

Town Clerk: Mrs Jane Mills MILCM
Telephone: 01237/474976
e-mail: townclerk@northamtowncouncil.gov.uk

You are hereby summoned to attend a meeting of the Town Council which will be held on Wednesday 25th August 2021 in the Northam Hall, Fore Street, Northam at 6.00 pm. The agenda for the meeting is set out below. Members of the public wishing to attend the meeting will be required to wear a face mask and socially distance. Space will be limited.

M. J. Mills

Jane Mills Fd Community Governance, PSLCC, MILCM
Town Clerk

Date of issue: 19th August 2021

Members are requested to switch off their mobile phones

AGENDA

- 1 Apologies**
- 2 Chairman's announcements**
- 3 Declarations of interest**
Members are reminded that all interests must be declared prior to the item being discussed.
- 4 To agree the agenda between Part A and Part B (confidential information)**
- 5 To confirm and sign the minutes of the Town Council Meeting held 28th July 2021 (herewith)**
- 6 To note and adopt the reports of minutes and resolutions contained therein from Committees and Sub-Committees (Items contained in Part B to be considered under Part B)**
 - Finance and HR 27th July 2021
 - Westward Ho! Park – 10th August 2021
 - Planning – 29th July 2021 and 11th August 2021

Northam Burrows Management Committee Minutes 9th August 2021 (for information only not adoption)
- 7 Action Points (herewith)**
- 8 To receive and consider reports from the Town Clerk (herewith)**
- 9 Public Participation**
We welcome Parishioners speaking or making representations, asking questions or giving evidence at the meeting of the Full Council in respect of any issue affecting the

Northam Town Council area. A period of twenty minutes is allocated for this unless directed by the Chair of the meeting and a member of the public shall not speak for more than 4 minutes.

- 10 **To consider timing of future meetings following a return to the Chamber**
- 11 **To consider an update on the Welcome Back Fund** (*Cllr Mrs Hodson*)
- 12 **To receive an update on the Mayor's Introduction Ceremony**
- 13 **To receive an update on the telephone system**
- 14 **To consider a request from DCC regarding mobile testing** (*sent by e-mail*)
- 15 **To consider a possible recommendation from Finance & HR Committee**
- 16 **To consider an appointment to an outside body** (**Bideford Archive**)
- 17 **Correspondence:**
Helipad magazine (*held in office*)
Devon CPRE summer newsletter, Fieldwork (*held in office*)
Countryside Voices (*held in office*)
- 18 **Street Matters:**
 - Devon County Council – Temporary Prohibition of through traffic – Wednesday 13th October to Saturday 16th October (both dates inclusive) – Bude Street, Appledore to enable civil work – clear 1 blockage in carriageway (*forwarded by email*)
 - Devon County Council – Temporary Prohibition of through traffic – Monday 18th October 2021 – Thursday 21st October (both dates inclusive) Kingsley Road, Westward Ho!, footway, carriageway, Kingsley Road, Westward Ho! EX39 1JR (*forwarded by email*)
- 19 **To receive a Police/Councillor Advocate Report**
- 20 **To consider an update on NALC/DALC** (*Cllr Chalmers*)
- 21 **Summary Report from a District Member** (*3 minutes*)
- 22 **Summary Report from County Councillor** (*3 minutes*)

PART B

- 23 **To resolve:** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting.
- 24 **To confirm and sign the minutes of the Town Council held on 28th July 2021**
Part B (*herewith*)
- 25 **To note and adopt the reports of minutes and resolutions contained therein from Committees and Sub-Committees in Part B**
- 26 **To consider an offer of land** (*additional information herewith*)
- 27 **To consider legal issues** (**update**)
- 28 **To resolve to readmit members of the press and public**

FULL COUNCIL

ACTION POINTS FOR AUGUST 2021

Report from County Councillor	Town Clerk has written to the County Councillor urging him to set up a meeting with ARA, Highways and Torridge District Council
Recommendation from Climate Emergency Committee to install solar panels on Northam Hall “that the Committee be approved to instruct Company C for the work included in their quote”	Staff to check the nature of our current energy supplier. Seek the views of the Hall Surveyor and Energy 361 regarding the report from Company C and investigate insulation options and costs for Northam Hall. Deputy Town Clerk progressing this
To consider an offer of land	Received legal response and placed on agenda for further discussion at Full Council.
Report on outside bodies	Will be September except for Archives on Agenda

Northam Town Council

18 August 2021 (2021-2022)

8A

Prepared by: _____
Name and Role (Clerk/RFO etc)

Date: _____

Approved by: _____
Name and Role (RFO/Chair of Finance etc)

Date: _____

Bank Reconciliation at 18/08/2021			
	Cash in Hand 01/04/2021		446,319.47
	ADD Receipts 01/04/2021 - 18/08/2021		224,512.60
	SUBTRACT Payments 01/04/2021 - 18/08/2021		670,832.07
			196,932.71
A	Cash in Hand 18/08/2021 (per Cash Book)		473,899.36
	Cash in hand per Bank Statements		
	Cash 18/08/2021	0.00	
	Northam Town Council Burrows 18/08/2021	45,981.31	
	Northam Town Council 18/08/2021	201,397.14	
	Cambridge Building Society 18/08/2021	56,368.63	
	Nationwide 95 day account 18/08/2021	85,516.18	
	Nationwide business saver 1 year 18/08/2021	0.00	
	Cambridge and Counties Bank 18/08/2021	85,428.79	
	Petty Cash 18/08/2021	264.98	
	Nationwide 18/08/2021	0.00	
	PayPal Account 18/08/2021	0.00	
			474,957.03
	Less unrepresented payments		1,057.67
			473,899.36
	Plus unrepresented receipts		0.00
B	Adjusted Bank Balance		473,899.36
	A = B Checks out OK		